

Minutes for August 11, 2022

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

RES 22-0784 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 22-0785 approve the line item transfer of monies within various fund number as requested by Matthew J. Lutz, Sheriff, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-458-504001-Contract Serv	001-458-503005-Fuel Exp	\$50,000.00
002-502-504403-Dog& Ken Vet	002-502-502004-Dog & Ken Ins	\$ 3,000.00
098-458-504001-CCW-Contract Serv	098-458-502004- CCW Ins	\$ 7,000.00
106-458-506001-Commissary-Equip	106-458-501002-Commissary-Salaries	\$10,000.00
106-458-506001-Commissary-Equip	106-458-502003-PERS	\$ 3,000.00

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Medical Expenses	043-102-504148	\$20,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0786 approve the award of bid to Spohn Excavating Inc in the amount of \$25,800.00 for the repair replacement of a septic system 3055 Corvus Drive for the Muskingum County Community Development.
Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0787 approve the award of bid to Beagle Hill Service LLC in the amount of \$39,941.00 for the repair/replacement of a septic system for 479 Lawndale Place & 4375 N River Rd for the Muskingum County Community Development.
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0788 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
City of Zanesville	001-243-502004	\$4,000.00

Municipal Court Judge & Secretary Ins Claims
Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Minutes for August 11, 2022

RESOLUTION 22-0789 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Saup Hartley Roofing	001-115-504007	\$145,980.71

Hail Damage- Highway Dept Bldg

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0790 approve the Supplemental Appropriation of Funds within Fund Number 021, for the Muskingum County Adult & Child Protective Services, as requested by Candace Emmert, Executive Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Avondale Donations- Bldg Improvements	021-698-506006	\$25,000.00

This Motion 30 was approved by the Board Members on August 04, 2022.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0791 approve the fund to fund transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, as follows:

We are requesting the transfer of the required amounts to make the principal and interest payments associated with our OWDA Debt Issues

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
013-372-510003	131-000-414002	\$329,808.06
014-373-510003	141-000-414002	\$322,579.10

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0792 approve the Supplemental Appropriation of Funds within Fund Number 033, for the Muskingum County Court of Common Pleas Juvenile Court, as requested by Vicki Vallee, Finance Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	033-244-501002	\$46,000.00
Medicare	033-244-502001	\$ 616.00
PERS	033-244-502003	\$ 6,400.00
Insurance	033-244-502004	\$13,000.00
Supplies	033-244-503001	\$ 2,500.00
Incentives	033-244-504344	\$ 1,484.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Minutes for August 11, 2022

RESOLUTION 22-0793 approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 139 as requested by Matthew J. Lutz, Sheriff, as follows:

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
139-458-510001	001-000-414001	\$16,000.00
Terrorism Prevention FY2017	General Fund	

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0794 rescind Resolution 22-0753 dated 08.04.2022, as requested by Kyle Dunn, Director of Community Development.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0795 approve the line item transfer of monies within Fund Number 191 as requested by Kyle Dunn, Director of Community Development, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
191-375-504332-Fair Housing	191-375-504219-Frazeysburg	\$1,170.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0796 approve the Supplemental Appropriation of Funds within Fund Number 128, for the Muskingum County Board of Elections, as requested by Marlee Gibson, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	128-112-501002	\$40,000.00
County Seasonal Elect Workers	128-112-501005	\$10,000.00
Medicare	128-112-502001	\$ 580.00
PERS	128-112-502003	\$ 5,600.00
Judges & Clerks	128-112-504161	\$40,000.00
Election Workers	128-112-504160	\$ 5,000.00
Supplies & Other Expenses	128-112-503001	\$28,437.07
Contract Services	128-112-504001	\$ 6,990.00
Travel & Training Expenses	128-112-502013	\$ 832.17
Advertising & Printing	128-122-504120	\$14,782.00
Contract Repairs	128-112-504007	\$ 875.76
Remit to State	128-112-507027	\$68,022.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Minutes for August 11, 2022

RESOLUTION 22-0797 enter petition onto the Journal of the Board of Muskingum County Commissioners for Expedited Type 2 Annexation Petition under the Ohio Revised Code Section 709.023 to annex real estate to the City of Zanesville, Ohio owned by Bryan H. Graham and Beth A. Graham stated as the sole owners of the 2.33 acre parcel described in the Annexation Description as Exhibit A and Plat as Exhibit B. The agent appointed for this annexation request is Kent Keitch, Esq., of Porter Wright Morris & Arthur, LLP as required under Ohio Revised Code Section 709.02.
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0798 sign official certification of the local government monies to be received in calendar year 2023 as submitted by the Muskingum County Auditor.
Local Government Revenues for 2023 \$981,055.40
Budget Hearing Official Notice:
August 16, 2022 meeting at 10:00 a.m. in the County Prosecutor's Office.
Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0799 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Saup Hartley- Hail Damage	001-115-504007	\$17,732.08
Recycling Center Roof		

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0800 authorize signing the Private Water Agreement between Muskingum County Daren Irvin and to allow for the extension of public water along Holders Lane. Mr. Irvin will be responsible for the excavation and installation of the waterline.
Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0801 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners Change Order Number Two for the Big B Road, Mutton Ridge Road, and Sheck Road Water Main Extension. Change Order Number Two is for approximately 2500 feet of additional pipe to serve five more homes and twelve additional taps. Change Order Two is for \$33,553.00
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RIGHT OF WAYS SIGNED:

**American Electric Power-Zanesville
Jackson Township; Raiders Rd
Replacing 2 existing electric poles
Start date: 09.12.2022; Completion date: 09.13.2022**

Minutes for August 11, 2022

**Columbia Gas- Columbus
Washington Township; Boggs Rd
Install new Gas service line
Start date: within 10 days from approval; Same day completion**

RESOLUTION 22-0803 approve and authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Pay Request Number One (1) in the amount of s (\$95,370.00) to Albatross Asphalt, LLC for Village of Norwich various roads paving project; Muskingum County Community Development.
Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

An email from Lucretia Frame, Director of the Records Center, was addressed. Her request is for the Commissioners to approve to earn comp time and staying until 5:30 or 6:00 a few evenings and doing the scanning afterhours instead of taking the staff off of our daily tasks and projects.

Commissioner Porter would suggest they prioritize their time and handle the scanning during their regular hours.
All agreed no, at this time. Commissioner Porter will let her know at the Records Commission meeting this afternoon.

Sheriff Lutz and Liam Blake from Flecto came to address some issues at the K-9 Adoption Center.

- Ceiling tiles falling
 - Liam said that two seals were leaking with the HVAC
 - Federal Heating and Cooling has been called in
- Epoxy flooring
 - Sheriff says 75% of flooring is flaking or chipping
 - Tom at Flecto, was only aware of one area that was pointed out to him
 - Has concerns that the epoxy company will question the cause of the damage and thinks they may push back
 - Commissioner Cameron said they put it on the floor knowing there would be dogs using it
 - Commissioners would like for Tom to check the warranty on the product
 - Liam said that Pat Kelly approved to spec and said there shouldn't be any questions
 - Liam informed the Commissioners that the company that installed the epoxy sold out and is now under new ownership
 - Flecto has not made the final payment to the epoxy company. They have had communication problems with them.
- Sheriff reported that both bathrooms have had leaking problems, as well as the bathing station
 - Liam said to call if it happens again
- Doggy doors

Minutes for August 11, 2022

- They will be looking into custom fabrication because the current doors installed are not sturdy enough for the dogs
 - Mason makes a sturdier door but cannot be retrofitted to what is there now
- Perimeter fencing
 - Funk has already purchased fencing and poles and Flecto has paid them
 - Just need permission to continue

Commissioner Cameron noted that this project has been a source of frustration, but at this point we have to fix what is there

- Sheriff sent Liam a list of things that need to be checked
- Commissioners approved Funk to move forward with fencing
- Tom is to contact the epoxy company

When asked, Liam said they have not had much communication with Pat Kelly

- Sheriff will get estimates for doggy doors
 - Liam will find out from Mason if that will affect the Mason warranty

Commissioner Crooks reported that she had a conversation with a lady that was concerned about the dogs not being able to see out the bottom of the kennel door and how that affects their behavior.

- Commissioner Cameron said she stopped at the Adoption Center one day last week and the dogs were relatively calm when she was there
- Sheriff said he believes it helps when the dogs are not seeing each other and invited this lady to come help at the Center or even consider fostering some of their dogs
- Sheriff said that he consulted the staff and volunteers about the doors and everyone agreed to keep them as they are
- Commissioner Cameron said that sooner or later it does come to money...we look at costs in other departments.

There was brief discussion regarding MRDD workers at the Adoption Center. The Commissioners will make contact with Sheila Hina from Starlight for a worker for the kennels. The Sheriff reported that Community Bank would like to donate funds for landscaping and outside tarps over outside kennels. Sheriff will get estimates.

The Sheriff reported that he sent an invoice to Marlee at the Board of Elections for security on Election Day. She will submit to the State and it will be reimbursed back to the General Fund. He may have to ask for the money to be put back in his salary line item.

He was asked if law enforcement is required at the Board of Elections on Election Day. He is not sure if it is mandated...he believes it says "should" be provided. It was noted that "should" is different than "mandated".

Don Madden, Projects Director and Eric Reed, ARPA Compliance Officer, came to meet with the Commissioners.

- Don reported on Rustic Ridge/Long Road
 - Has petition, says it will be easier/cheaper to connect from Southern Sundale once they get line there
- Ohio EPA – Funding for WPCLF and WSLRA

Minutes for August 11, 2022

- Webinar Notes – a lot of the same information, more on lead lines and emerging containments, but of note: 400 – 600 projects to be submitted...two times normal submittals.

Eric reported on the following:

- Avondale
 - Environmental Contract – Addendum signed. Waiting on Auditor signature, wasn't a line for it
 - Also needs Commissioners' signatures
 - States that Smart Services should be done within 14 days

RESOLUTION 22-0804 Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Smart Services Contract for Avondale HUD Community Development Block Grant Environmental Review, in the amount of \$1,850.00.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

- Fairgrounds
 - Clean Face invoice from Kelso
 - This invoice has been paid by Fairboard, they are seeking reimbursement; \$2,207.52
 - Repaired four showers in each restroom
 - Capped some lines
 - New pop off on hot water tank
 - Installed two new American Standard lavatory faucets
 - Grandstand Bleachers
 - Funding gap they have left after using "the grant" (capital bill); \$21,665.00
 - Original Estimate was \$172,320.
 - Final bill was \$141,322.
 - Eric believes the invoice has already been paid by the Fairboard

RES 22 - Commissioner Cameron made a motion to reimburse the Fairboard \$2,207.52 to be taken from the \$200,000 that was approved for the Clean Face renovation, which was then reduced after paying for the additional Hazen bill. The \$2,207.52 is to be taken from the remaining \$192,000.

There was no second and the motion died. Commissioner Cameron said she couldn't do this by herself.

Commissioner Porter would prefer to wait until after the fair to decide about reimbursement.

Hayley Devoll came to talk with the Commissioners about Polycystic Ovary Syndrome (PCOS) Awareness Month in September. She also asked if the Courthouse could be "teal" for the month of September. There will be "Walk for Awareness" September 4; 10:00 a.m. at Collegial Woods. The following was now considered:

Minutes for August 11, 2022

RESOLUTION 22-0805 approve and authorize Courthouse lighting in teal for PCOS Awareness for the month of September.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0806 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Roger Touvell- Hail Damage	001-115-506001	\$30,244.00
HVAC Coils-Juvenile		

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Pam Davis, Human Resources and Mackenzie Hill, Benefits Specialist, came to meet with the Commissioners regarding new Pharmacy Program that is available. They asked the Commissioners if they would be interested in participating in a one hour informational presentation. It was decided to have the presentation Thursday, September 1; 1:30 – 2:30 p.m. with session resuming at 2:30 p.m.

There was discussion regarding the Kona Ice Truck for Employee Appreciation. It will be Thursday, September 1; 11:30 a.m. – 1:30 p.m. in the alley between the Courthouse Park and the esplanade. Pam gave each Commissioner a copy of the flyer that will be given to each employee, for their review.

Pam reported that IS will be conducting four interviews for Desktop Technician next Tuesday, August 16.

The Commissioners participated in a virtual update with ODOT regarding the IR70 restructuring project.

Commissioner Crooks mentioned that she reached out to Debbie Nye about a decision for Andy Roberts' hours being reallocated between Auditor and Commissioner duties. Time study showed that 50% of his time was devoted to each. Debbie is fine with that, but will come down if the Commissioners want to discuss further.

Eric Reed, Compliance Officer, came back in to meet with the Commissioners.

Commissioner Cameron asked if anyone had been to the Fairgrounds to see if things are working in Clean Face.

Commissioner Porter said he doesn't see the hot water keeping up, but doesn't know if we'll stick to what we had said we do, or not.

He also, has questions about the asphalt in front of the hog barn and how much it cost. It is working...doing what it is supposed to do getting the water to the drain. But nobody seems to know if there is money involved.

Minutes for August 11, 2022

There was also discussion regarding the bleachers in the grandstand. The Fairboard is needing an additional \$21,000+ to fill the gap apparently due to price increase. Commissioner Cameron asked Commissioner Porter if he is willing to give the Fairboard the additional monies needed, because we had told them we would help them with that.

Commissioner Porter would like to wait until after the fair to see how it goes. He will explain it someday. Commissioner Porter asked Commissioner Cameron if she knows what they are thinking...wait until after the first of the year and they'll get anything they want...that's what he's hearing.

Commissioner Cameron said she certainly didn't say that, and she'll be sitting here after the first of the year.

2:24 p.m. Commissioner Porter left to attend Records Commissioner meeting.

Commissioner Crooks reported that she called Treasurer Todd Hixson regarding the determination of delinquent sewer and water bills.

- He looks as time/resources and environment
- Notice of Action letter is the first thing he sends out; it's not a foreclosure letter, but the landowner's opportunity to make arrangements to do something in order not to have to proceed to foreclosure action
 - Payment schedules can be arranged

The Commissioners placed a call to Sheila Hina at Muskingum County Board of DD, regarding workers for the K-9 Adoption Center. She was not available and a message was left.

Commissioner Cameron said she talked with Rob Reiter yesterday about how many workers are at Recycling. Rob reported that he sent a temp worker on Monday, fired him on Tuesday. Rob sent a new worker yesterday, but let him go at the end of the day and they will be getting a new worker tomorrow. Rob said that Michael started August 1 and he just parked his truck because they can't find anyone to drive it. Actually, Michael was at our Recycling last week and help run the skid loader.

She had discussion with Rob about the varmint issue. Rob said that our guys need to take the last half hour of each day to clean up. He thinks that would help the situation.

Commissioner Porter returned from Records Commission and gave the following report.

- Ron Welch, Prosecutor, indicates that he has 7.5 million pages of documents that need scanned
 - \$100,000 for one million pages
- Clerk of Courts has more than that
- If done in-house, would need five scanners at \$5,000 each times 10 people
- Also, they are just about out of boxes
 - Lucretia has \$5,000 left in her supply account
 - Looking at 1,000 boxes; last purchase of 1,000 was \$4,000
 - Lucretia said she would use her money and then ask the Commissioners for the remainder
- The Records Commission Board also approved the \$1,420.10 for the fourth user license

Minutes for August 11, 2022

- Commissioner Porter had understood that the new system for the Clerk of Courts was to eliminate all of this paperwork. He's been told that there is one Judge that refuses to use it

There was discussion over the August 8, 2022 minutes.

Scott Lee, Facilities Superintendent, came in to discuss replacing the HVAC coils at the Juvenile building.

- Commissioner Porter asked about replacing the entire unit versus just the coil
 - Scott said these units are not as old as the ones being replaced at Job and Family
 - Commissioner Porter asked if they are being purchased at State price and asked if we have to bid these insurance projects, which was Commissioner Cameron's question earlier
 - Commissioner Cameron thinks we should ask Mark Zanghi his opinion
 - Pam Davis, Human Resources, was called over to discuss
 - Pam said she doesn't know the rule regarding bidding on insurance claims
 - A call was placed to Mark Zanghi to clarify
 - Mark read ORC 307.86 and suggested adopting resolutions declaring a real and present emergency for each claim, which would require a unanimous vote from the Board

The following was now considered:

RESOLUTION 22-0808 pursuant to the authority granted in Ohio Revised Code Section 307.86, does hereby declare that a real and present emergency exists, which resulted in an actual physical disaster due to hailstorm damage at the Juvenile Building HVAC units.

Estimated cost of repair is \$54,605.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-0809 pursuant to the authority granted in Ohio Revised Code Section 307.86, does hereby declare that a real and present emergency exists, which resulted in an actual physical disaster due to hailstorm damage to the roof at the Board of Elections Building. Estimated cost of repair is \$170,889.79.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-0810 pursuant to the authority granted in Ohio Revised Code Section 307.86, does hereby declare that a real and present emergency exists which resulted in an actual physical disaster due to hailstorm damage to the roof at the Muskingum county Evidence Center. Estimated cost of repair is \$52,472.98.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Minutes for August 11, 2022

RESOLUTION 22-0811 pursuant to the authority granted in Ohio Revised Code Section 307.86, does hereby declare that a real and present emergency exists, which resulted in an actual physical disaster due to hailstorm damage to the roof at the Muskingum County Courthouse. Estimated cost of repair is \$262,906.04.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0812 pursuant to the authority granted in Ohio Revised Code Section 307.86, does hereby declare that a real and present emergency exists, which resulted in an actual physical disaster due to hailstorm damage to the roof at the Muskingum County Highway Department. Estimated cost of repair is \$145,980.71.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Pam explained that the only thing outstanding for the hailstorm damage, as far as estimates, is for fairgrounds buildings. Should she instruct the Fairboard that if estimates come in higher than \$50,000 they have to bid out? Commissioner Crooks noted that resolutions “declaring real and present emergency” must be unanimous vote by the Board and she is not permitted to vote. Pam noted that the Board is required to insure the fairgrounds, but is the Fairboard to maintain the buildings. Would it be up to them to go through the bid process?

There was discussion regarding Andy Roberts, GIS, Planning Commission and Land Bank Director. Andy currently has two different wage rates for the different departments. It was discovered in the time study that the time his time is split 50/50; GIS, Planning Commission. When splitting it that way, it would cause an increase of \$7.80 per pay period = \$203.84 annually. LandBank is separate compensation. Pam said it would be easiest to apply this August 14. Commissioner Crooks has talked with Debbie Nye, Auditor, and asked if she wanted to meet or if she is okay with it. She is okay with it, but is willing to meet if the Commissioner want. Pam noted that Andy is currently covering an Auditor appraiser position, which could impact the effective date. Commissioner Cameron said, if anything, he’s probably using more time for the Auditor’s office appraising. She has not talked to Debbie or been a part of any of the conversation, but when they brought down the timesheets, it reflected how his time is spent. Pam will reach out to Debbie Nye regarding the effective date.

Commissioner Crooks reminded the Board that they had told Danny Brenneman that we would have a decision for him today regarding his wage increase proposal.

RESOLUTION 22-0813 accept wage increase proposal of \$.60 per hour for each Muskingum County Job and Family Services employee, as presented by Danny Brenneman, Director. Increase is to be effective August 28, 2022. Additional funds required for the increase will be from MCJFS budget.

Motion made by Commissioner Cameron, *Commissioner Cameron does feel that this is a touchy, sore subject. And, McDonalds can raise the cost of their sandwiches, but we cannot do that. But, she feels compared to what the market is out there, if we want to retain employees and find new employees, we may have to adjust the wages.* seconded by Commissioner Crooks.

Commissioner Crooks would underscore that what their experience has been is lack of candidates and a lack of qualified candidates. She thinks we are trying to be proactive in maintaining employees.

Minutes for August 11, 2022

Commissioner Porter struggles with the Union bargaining. They probably asked for that early on in the bargaining and were turned down. As far as inflation, go to Autozone or Brockway and ask any of the employees if they got a raise because of inflation. We're setting a precedent for the rest of the bargaining units. A deal was made and a majority of them accepted it.

Commissioner Crooks said she believes that Danny addressed the issue. She had asked him what things had changed. She thinks from the time things were negotiated at the end of last year until now, there's been some changes. There are no general fund monies used for the increase. It's from JFS budget. Commissioner Porter said it's still tax dollars.

Roll Call: Crooks, aye; Porter, nay; Cameron, aye.

Motion carried.

RESOLUTION 22-0807 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Roger Touvell- Hail Damage	001-115-506001	\$24,361.00
HVAC Coils-Juvenile		

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

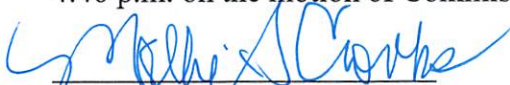
Motion carried.


The Clerk asked where mileage for the Humane Officer is to be paid from. The Commissioners would like to establish a separate line item for mileage so it can be tracked separately. The Clerk will call Stephanie in the Auditor's office.

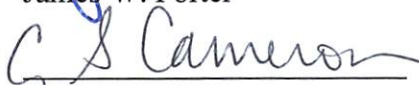
The Clerk explained that we received another Special Prosecutor invoice. She emailed Mark Zanghi on how to handle. Stephanie from the Auditor's office contacted Sasha in the Prosecutor's office on how to set up a new line item and supplement it. They will be paying the Special Prosecutor invoices from their office from now on.

The Clerk reported that David Han from USDA responded to her email regarding the filing of lease application. He said that what we have filed previously was an "Expression of Interest". Now we need to file a "Request for Lease Proposal". The Commissioners agreed to use previous application and floor plan to submit...all details same as previous.

With no further business being before the Board, the meeting was adjourned at approximately 4:46 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.


Mollie S. Crooks


James W. Porter


Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.