

Minutes for Thursday, August 14, 2025

Commissioners Present: Prouty, Cameron
Commissioner Bell was out due to illness
Staff Present: Susan Reese

RES 25-0791 Meeting was called to order at 9:00 a.m. on the motion of Commissioner Prouty and the second of Commissioner Cameron.
Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Prouty moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Prouty moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 25-0792 approve the line item transfer of monies within Fund Number 162 as requested by Chad Tyson, Business Director, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
162-010-504132 (Subscriptions)	162-010-504103 (Utilities Phone)	\$1,500.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0793 approve the use of the Courthouse esplanade for the “Walk a Mile in My Shoes” Event on Monday October 6, 2025, 4:00 p.m. – 7:00 p.m., requested by Dorothy Thomas, Domestic Violence Coalition Chairperson.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0794 authorize Drake L. Prouty to sign Pay App #17 and the OWDA reimbursement form for the Licking View Sanitary Sewer Project. This Pay App is for \$303,284.88 to Zemba Bros Inc.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0795 approve the Supplemental Appropriation of Funds within Fund Number 020, for Rambo Memorial Health Center, as requested by Shannon Bell, Executive Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment & Maintenance	020-585-506001	\$30,116.00

Motion made by Commissioner Camern, seconded by Commissioner Prouty.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

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RESOLUTION 25-0796 approve the line item transfer of monies within Fund Number 021 as requested by Candy Emmert, Executive Director, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
021-695-501002 (Salaries)	021-695-504377 (NA Foster Care)	\$350,000.00
021-695-502003 (PERS)	021-695-504377 (NA Foster Care)	\$50,000.00
021-695-502004 (Insurance)	021-695-504377 (NA Foster Care)	\$100,000.00
021-695-504166 (Contractual Services)	021-695-504377 (NA Foster Care)	\$50,000.00
021-695-504376 (Agency Foster Care)	021-695-504377 (NA Foster Care)	\$75,000.00
021-695-502013 (Travel)	021-695-504377 (NA Foster Care)	\$30,000.00
021-698-501002 (Salaries)	021-698-504001 (Contractual Services)	\$40,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0797 accept and sign the Memorandum of Understanding by and between the Board of Muskingum County Commissioners and the Board of Wayne Township Trustees regarding Blighted Properties within Muskingum County, as requested by Chris Crook, Redevelopment Specialist.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0798 authorize a refund for over payment of sewer bill to Jay Vinsel in the amount of \$9,603.00.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0799 approve the Supplemental Appropriation of Funds within Fund Number 013, for the Muskingum County Sewer Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Customer Repairs/Refunds	013-372-504052	\$9,603.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0800 accept and sign the Memorandum of Understanding by and between the Board of Muskingum County Commissioners and the Board of Jackson Township Trustees regarding Blighted Properties within Muskingum County, as requested by Chris Crook, Redevelopment Specialist.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0801 accept and sign the Memorandum of Understanding by and between the Board of Muskingum County Commissioners and the Board of Falls Township Trustees regarding Blighted Properties within Muskingum County, as requested by Chris Crook, Redevelopment Specialist.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

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RESOLUTION 25-0802 approve & sign proposed contract for “Fixture and Device Procurement Assistance” for the New Jail Project in the amount of \$39,000.00 (detail attached). Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0803 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioner’s, as requested by Kacey Stackhouse, Office Clerk.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0804 accept additional stop signs at the intersections of Coopermill Road at Pinkerton Road and Old Coopermill Road at Pinkerton Road. These additional stop signs will provide a safer roadway for motorists.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Don Madden, Projects Manager, met with the Commissioners at their request and the following was then considered:

RESOLUTION 25-0805 the Board of County Commissioners moved to go into Executive Session at 9:32 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County. Also, to discuss Matters that must be kept Confidential. This session ended approximately 10:07 a.m.

Zack Forker, Assistant Projects Manager, presented AMLER proposals. There was continued discussion. Then the following was asked to be considered:

RESOLUTION 25-0806 declare an Executive Session at 10:45 .m. for the purpose of discussing Real Estate Matter of the Muskingum County Commissioners . This session ended about 10:45 a.m.
Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Brian Addis, APG Architects and Kade Haddox, County Administrator updated the Commissioners on jail progress.

Mark Zanghi, Assistant Prosecutor, came to discuss the County Depository contract with the Commissioners. Commissioner Bell called in to join the discussion.

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

Stephanie Spencer, Chief Administrator; Tina Huebner, Auditor; Todd Hixson, Treasurer; Kade Haddox, County Administrator and Katie Klinehoffer, Treasurer’s Office came to discuss the County Depository contract.

After much discussion, it was decided to invite the top two applicants to session to present their proposal in person.

The Clerk was asked to set up a meeting for Monday afternoon.

Andy Roberts, Landbank Director and Chris Crook, Redevelopment Specialist, reported blighted property updates to the Commissioners.

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Kade Haddox, County Administrator, came to update the Commissioners.

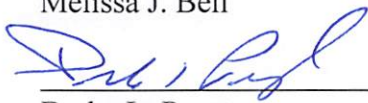
- Neff has completed parking lot pavings and repairs on Shinnick Street
- Health Department window estimate \$6,900
- K-9 Adoption Center in-house repairs
 - Flushing drains
 - Pump septic tank
- Needs engineering to fix ventilation/condensation problems
 - Building is rusting
- Recycling
 - Skid steer needs replaced
 - Consider in next year's maintenance budget
- Working with Don Madden and Stan Lucas on job descriptions and wage structure
- Commissioner Prouty would like to consider purchasing a hand-held scanner for use on County vehicles at the County Fleet Garage
 - Approximately \$6,700 - Approved

Pam Davis, Human Resources, came to inform the Commissioners that she talked with Shannon at Mid-East regarding student interns.

The Commissioners presented a message from Steve Kelso of the Amrou Grotto asking if the Commissioners would consider selling the parcel of land next to the Prophets Park building on SR555.

With no further business being before the Board, the meeting was adjourned at approximately 3:52 p.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.

_____ ABSENT _____
Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron