

Minutes for August 15, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-0826 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payroll, pending review.
Seconded by Commissioner Crooks .
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-0827 approve the line item transfer of monies within Fund Number 001 as requested by Rachael Dille, Finance Manager for Juvenile, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-245-502013-Travel & Training Expenses	001-244-504021-Process Serv Fees	\$2,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0828 approve and authorize the establishment of the following credit cards with Community Bank for the Muskingum County Court with a monthly spending limit not to exceed \$5,000.00 as follows:

<u>Name of Vendor</u>	<u>Number of Cards</u>	<u>Authorized Signors</u>
Community Bank	1	Todd A. Hixson

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0829 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 1 for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract One. Pay App 1 is for \$575,508.06 for Zemba Bros., Inc. (see attached)
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye, Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0830 that payment to Allegra Marketing Print Mail for the Fentanyl Facts Line Cards in the amount of \$466.29. Payment shall be made from the Opioid Litigation Settlement Fund Account.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron: aye; Bell aye; Crooks, aye. Motion carried.

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RESOLUTION 23-0831 authorize the advertisement of bids for the Licking View Sanitary Sewer project in the *Zanesville Times Recorder* on August 24, 2023 and August 31, 2023 with a bid opening on September 14, 2023 at 10:30 am in the Muskingum County Commissioners office.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0832 approve the line item transfer of monies within Fund Number 001 as requested by Matthew J. Lutz, Sheriff, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-458-504349-Jail Medical	001-458-504112-Training	\$15,000.00
001-458-503005-Fuel	001-458-504007-Contract Repairs	\$20,000.00
001-458-503001-Supplies	001-458-504007-Contract Repairs	\$20,000.00
001-458-504001-Contract Services	001-458-504348-Jail Kitchen	\$45,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye

Motion carried.

RESOLUTION 23-0833 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-504120-Advertising/Printing	001-102-504022-Professional Services	\$9,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye

Motion carried.

RESOLUTION 23-0834 approve the fund to fund transfer of monies for the Muskingum County Engineer's Office as requested by Mark Eicher, County Engineer, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
009-368-510002-Transfer Out	174-000-414002-Transfer In	\$551,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye

Motion carried.

RESOLUTION 23-0835 acknowledge the resignation of Cody Latham, term date of 08.25.2023, Muskingum County Sewer Department.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye

Motion carried.

Don Madden, Projects Manager and Stan Lucas, Sewer Department Manager came to discuss the Licking View project with the Commissioners.

- This project will require two grinder pumps at individual residences
- The question is, who will own the grinder pumps and be responsible for their maintenance
 - The pumps have a 5-10 year life and the cost to replace and install will be approximately \$3,000
- Stan believes the property owner should be responsible

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- His thought is that if the property owner doesn't have ownership, they will not take care of the pump
 - He is willing to pay for the initial pump and installation and give the owner free sewer service
 - Don believes that the grinder pumps should be part of County infrastructure
- After much discussion it was agreed that the grinder pump would be part of the County infrastructure, but if there are repairs that need to be done on the pump because of the resident's negligence, the homeowner will be charged for the Sewer Departments repairs
- Don will discuss with Mark Zanghi, Assistant Prosecutor, on how best to work the agreement between the County and the homeowner

A call was placed to Mark Chow, District Superintendent with the West Ohio Conference of the United Methodist Church, regarding issues with property at 540 S. Samuel Drive, which is owned by a church in the District.

There was no answer, so a message was left.

Commissioner Cameron reported, per Scott Lee, that James Electric will be working on an evacuation plan for the Courthouse.

Commissioner Crooks moved to approve the minutes of the July 31, 2023 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks moved to approve the minutes of the August 03, 2023 session.

Commissioner Bell Seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Mark Ross, South Zanesville Chief of Police, called the Commissioners and explained that he is having issues with mechanics to work on their cruisers. He asked if the County's Fleet Garage would be willing to work on their cruisers. They would pay for the services.

The Commissioners will discuss with Scott Lee, Supervisor and Mark Zanghi, Assistant Prosecutor regarding the request.

Mark Eicher, County Engineer and Gary Williams from the Engineer's Office and engineer for the Licking View project, along with Don Madden, Projects Manager came to talk with the Commissioners about a couple of projects and the following were considered:

RESOLUTION 23-0836 does hereby sign Title Page in support of the Cranberry Lane culvert replacement project in Licking Township.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0837 does hereby sign Licking View Sewer Project Title Sheet as request by Gary Williams of the Muskingum County Engineer's Office.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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Mark talked with the Board about the Dresden Outpost hoop-barn repairs. The original estimate for the repairs was over \$73,000. Mark just recently received an estimate for \$43,000. Mark will contact Mark Zanghi, Assistant Prosecutor, to determine if this can be done.

RESOLUTION 23-0838 declare an Executive Session at 9:53 a.m. for the purpose of discussing a Real Estate Matter of the Muskingum County Engineer's Office. This session ended about 10:00 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Pam Davis, Human Resources, came to talk with the Commissioners and the following was considered:

RESOLUTION 23-0839 approve the employment of Jill Jones as Community Involvement Coordinator for the Muskingum County Center for Seniors, contingent upon passage of the pre-employment assessments. Starting wage will be \$16.00 per hour with the opportunity for a \$.50 per hour increase after the successful completion of the 180 day probationary period.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Pam also presented to the Commissioners the Formulary Decision Document from TruDataRx as was discussed during the review last Thursday. The Commissioners agreed to accept the changes effective September 01, 2023 with a "Grandfather Period" through November 01, 2023.

Pam asked if any of the Commissioners were interested in attending the CORSA Annual Meeting on September 08. Commissioner Bell will attend with Pam.

Pam reported on the Dresden Outpost lease with ODOT. Pam would recommend adding the County insurance for a flat amount of \$100,000 and liability. Agreed.

The Commissioners talked with Scott Lee, Facilities Superintendent and Fleet Garage Supervisor, regarding the request by Chief Ross of the Village of South Zanesville. Scott wants to discuss with the Sheriff and will also ask Mark Zanghi, Assistant Prosecutor, if we can do work for them.

Caleb Silvia, came to meet with the Commissioners to present a "redesign" of the County flag.

Eric Reed, County Administrator, came to update the Commissioners.

- EMA Class 300
 - The Commissioners agreed that Eric will not be required to take this class
 - Commissioner Bell will advise Jeff Jadwin, EMA Director
- Owner's Representative APG Contract on new jail
 - Nearly complete
- Avondale
 - Eric reported that he received an email from Pat Kelly asking for direction
 - A call was placed to Gary King, Director, regarding funding for the replacement of the roof

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- He confirmed that they do have the funds to replace the roof
- There was discussion regarding the HVAC
 - Existing pipes are the biggest issue with the HVAC
 - However, the boiler is approaching end of life
 - They do have a \$450,000 grant for the HVAC
- Gary was told to move forward with the roof replacement if that is Avondale's decision, but the HVAC would not be rebid at this time
- At this point Candy Emmert returned the Commissioners' phone call and she joined the conversation...
 - She confirmed that they do have the funds to pay for the roof replacement, but would like to wait until the new HVAC has a definite plan
- It was agreed by all to send a letter to Pat Kelly requesting a final invoice.
 - The Commissioners will be reevaluating the project
- Eric was asked to send Pat an email so he will not continue work on this project
 - The Commissioners will draft a letter next week, to Pat

The following resolution was now considered:

RESOLUTION 23-0840 agree to end Kelly Architects' services on the HVAC Upgrade Project at the Avondale Youth Center.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.


Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 12:02 p.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.