

# Minutes for August 17, 2020

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Commissioners Present: Cameron, Crooks  
Absent: Commissioner Porter; attending Youth Expo  
Staff Present: Susan Reese

**RES 20-0732** Meeting was called to order at 10:06 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

Don Madden, Projects Department, sent an email to the Clerk asking if Teddy would be available to help by answering phones at the Utilities Office while the staff is training for the new billing system. All agreed.

The following legislation was now considered:

**RESOLUTION 20-0733** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 7 and associated paperwork in the amount of \$156,298.89 for the Water Main Extensions to North Moose Eye, Lodge, Maplebrook, Nel-Damar, Tammy, McKinley & Tavenner Roads  
Motion made by Commissioner Crooks, seconded by Commissioner Cameron.  
Roll Call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

**RESOLUTION 20-0734** authorize Cindy S. Cameron to sign Change Order Number 2 for the Leffler, Baughman Run Rd, Roseville Water Main Extension Project. This is a no cost change order, it is extending the substantial completion date to October 2, 2020.  
Motion made by Commissioner Crooks, seconded by Commissioner Cameron.  
Roll Call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

**RESOLUTION 20-0735** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Release of Mortgage form for the mortgage of Kacie Wisecarver, in the original amount of \$2,500.00 through the Muskingum County Community Development. This request was submitted by Sheila Samson, Program Director.  
Motion made by Commissioner Crooks, seconded by Commissioner Cameron.  
Roll Call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

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**RESOLUTION 20-0736** approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Mark C. Fleegle, Administrative Judge, Muskingum County Court of Common Pleas.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Supreme Court of Ohio	Reimbursements	\$70.00

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

**RESOLUTION 20-0737** accepts Official Amended Certificate Number Fourteen (14) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated August 11, 2020.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

**RESOLUTION 20-0738** approve the line item transfer of monies within Fund Number 001 and 098 as requested by Sheriff Matthew Lutz, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-458-503005 Fuel	001-458-502004 Insurance	\$25,000.00
001-458-504001 Contract Services	001-458-502004 Insurance	\$35,000.00
001-458-504348 Jail Kitchen	001-458-502004 Insurance	\$65,000.00
098-458-501002 CCW-Salaries	098-458-504001 CCW-Contract Services	\$14,000.00

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
CCW-Supplies	098-458-503001	\$ 4,500.00
CCW-Contract Services	098-458-504001	\$ 6,000.00
Commissary – Services	106-458-504347	\$88,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

It was agreed to pay the annual maintenance fee for Human Resources' BS&A account from Economic Development; Contract Services.

A call was placed to Dr. Rachel Elliott, Veterinarian, to ask about helping at the County Dog Pound. She was not available and a message was left.

Pam Davis, Human Resources, came to talk with the Commissioners. She has interviewed new hire applicants for the Sewer Department and she would propose the following:

**RESOLUTION 20-0739** approve the employment of Dallas Morgan and Westley VanAllen as full-time Field Operators for the Muskingum County Sewer Department, contingent upon passage of the pre-employment assessments. Starting wages will be \$16.00 an hour with the opportunity for a \$.50 an hour increase upon successful completion of the 180 day probationary period.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

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**RESOLUTION 20-0740** declare an Executive Session at 10:28 a.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County Sewer Department and Dog Warden's Office. This session ended about 10:55 a.m.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

Ralph Clark, Trustee; Bob Babcock, employee and Charles Babcock, Trustee from Monroe Township came to talk with the Commissioners about the concerns of Mike Reed.

- Commissioner Cameron explained Mr. Reed's concerns and said the County Engineer can help if asked
  - Mr. Clark said he called and went with Matt Russell, from the Engineer's office, to view Bell Road about two weeks ago
    - Could apply oil and stone
- Commissioner Crooks said she understands they can't do all roads at once, but why not prioritize and create a plan
  - Mr. Clark says that Mr. Reed's road is one of the least traveled in the township
  - Mr. Clark said that Mr. Reed's figure of \$550, for dust control, is not a real figure, can't even get oil for that
- Commissioner Cameron said that the Engineer should be contacted soon because he is very busy
  - Mr. Clark said he's tried to call the Engineer, but Mark never answers his phone, but he did talk with Matt
- Mr. Clark said they figured it would cost \$5,000 to oil and gravel a pad in front of each house
- Mr. Clark said he didn't know the people on the petition/request that Mr. Reed submitted and wasn't even sure they lived in Monroe Township
- If the Township was going to repair roads and prioritize, Bell would be one of the last because it is one of the least traveled, according to Mr. Clark
- The Trustees were asked if they've heard as much concern on the other roads as they have Bell Road...no
- Mr. Clark did talk to Matt Russell at the Engineer's Office who said they could probably get to it yet this year and will get the Trustees a price
  - Commissioner Cameron will ask Mark Eicher to call Mr. Clark
- The Fiscal Officer for Monroe has not budgeted anything for road repair this year
- Commissioner Crooks suggested the Township create a schedule for future repairs
- Charles Babcock said that they had a grant opportunity a few years ago of \$220,000 but the residents turned it down because Bell Road was the only road involved. The grant was through CDBG, Sheila Samson.

Chris Crook from The Times Recorder came to introduce a new reporter, Erin Couch, to the Board.

WHIZ also came in and interviewed Commissioner Cameron about the Dog Warden facility.

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Pam Davis, Human Resources and Bryan Catlin, Dog Warden came to talk with the Commissioners and the following was considered.

**RESOLUTION 20-0741** declare an Executive Session at 11:42 a.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County Dog Warden's Office. This session ended about 12:39 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

Pam presented to the Board, form 124.34 to file with the Department of Administration regarding the termination of Bart Nelson that will be effective tomorrow, August 18. It will also include a certified copy of the Resolution to terminate Mr. Nelson.

The Commissioners adjourned for lunch at approximately 12:43 p.m. to resume session at 1:34 p.m.

Commissioner Crooks moved to approve the minutes of the August 13, 2020 session.

Commissioner Cameron seconded.

Vote was Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

Commissioner Crooks moved to approve the minutes of the August 14 Special Meeting.

Commissioner Cameron seconded.

Vote was Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

Commissioners Cameron and Crooks participated in FEMA CORSA classes beginning at 2:05 p.m.

Pam Davis, Human Resources, came to update the Board on Bart Nelson's payout.

With no further business being before the Board, the meeting was adjourned at approximately 4:21 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks. Commissioners Cameron and Crooks continued with the FEMA CORSA Training.



Cindy S. Cameron



Mollie S. Crooks

ABSENT

James W. Porter

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*