

Minutes for August 21, 2023

Commissioners Present: Cameron, Bell, Crooks

Commissioner Cameron attended an EPA Meeting with Don Madden regarding Maysville Water. She returned to session at 11:40 a.m.

Staff Present: Susan Reese

RES 23-0841 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.

Vote was Cameron, absent at the time of voting; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.

Seconded by Commissioner Crooks.

Vote was Cameron, absent at the time of voting; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-0842 approve the Supplemental Appropriation of Funds within Fund Number 010, for the Muskingum County Commissioner, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Opioid Funds	010-458-503007	\$466.29

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, absent at time of voting; Bell, aye; Crooks, aye Motion carried.

RESOLUTION 23-0843 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number Three for the Norfield Road, Arch Hill Road, Knipe Road, Carr Road Water Main Extension. Pay Application Number Three is for \$156,404.20 to Muskingum Site Services, LLC (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, absent at time of voting, Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0844 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Disbursement of OPWC Funds Form & Certification, Requested by Mark Eicher, Engineer, Muskingum County Engineer's Office. (see attached)

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, absent at time of voting; Bell, aye; Crooks, aye Motion carried.

RESOLUTION 23-0845 approve the fund to fund transfer of monies for the Muskingum County Auditor's Office as requested by Stephanie Spencer, Chief Administrator, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002-General Fund	002-000-414002-Dog & Kennel Fund	\$110,110.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, absent at time of voting; Bell, aye; Crooks, aye Motion carried.

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RESOLUTION 23-0846 approve the Supplemental Appropriation of Funds within Fund Number 174, for the Muskingum County Engineer's Office, as requested by Mark Eicher, County Engineer. These funds will be used for the local share and direct payments to contractors for road resurfacing projects funded through the Ohio Public Works Commission.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
174-368-506059	Local Match	\$286,139.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, absent at time of voting; Bell, aye; Crooks, aye Motion carried.

RESOLUTION 23-0847 approve the Supplemental Appropriation of Funds within Fund Number 192, for the Muskingum County Community Development, as requested by Kyle Dunn, Director of Community Development.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Admin	192-375-504141	\$1,400.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, absent at time of voting; Bell, aye; Crooks, aye Motion carried.

RESOLUTION 23-0848 approve the Supplemental Appropriation & Decrease in Appropriation of Funds within Fund Number 001, for the Muskingum County Juvenile Division, as requested by Rachael Dille, Finance Officer for Juvenile Court.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Process Service Fees	001-244-504021	\$2,000.00

DECREASE APPROPRIATIONS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Travel & Training Expenses	001-245-502013	\$2,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, absent at time of voting; Bell, aye; Crooks, aye Motion carried.

RESOLUTION 23-0849 approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 099 as requested by Rachael Dille, Finance Manager of Juvenile Court, as follows:

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
099-444-510001	001-000-414001	\$30,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, absent at time of voting; Bell, aye; Crooks, aye Motion carried.

RESOLUTION 23-0850 authorize Travel for Shawn Bell, Devin Snider, Jay Eckertson, Scott Stonerook, Alisha Myers, Tiffany Harter to attend OJDSA Training Conference September 13-15 at Deer Creek State Park, Requested by Allen Bennett, Superintendent for Juvenile. Estimated cost:\$1,400.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, absent at time of voting; Bell, aye; Crooks, aye Motion carried.

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RESOLUTION 23-0851 approve and authorize the establishment of the following credit cards with Community Bank for the Muskingum County Court with a monthly spending limit not to exceed \$5,000.00 as follows:

<u>Name of Vendor</u>	<u>Number of Cards</u>	<u>Authorized Signors</u>
Community Bank	1	Eric D. Martin Andrea McCarty

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, absent at time of voting; Bell, aye; Crooks, aye Motion carried.

RESOLUTION 23-0852 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 1 for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract Two. Pay App 1 is to Stonegate Construction LLC for \$600,817.13. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, absent at time of voting; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0853 approve the line item transfer of monies within Fund Number 069 as requested by Tom Smith, Muskingum County Job & Family Services, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
069-692-501002-CSEA Salaries	069-692-504029-CSEA Purch of Serv.	\$50,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, absent at time of voting; Bell, aye; Crooks, aye Motion carried.

RESOLUTION 23-0854 assign Hopewell Township Road 286B the name of "Sicher Iden Drive" as recommended by Mark Eicher, Muskingum County Engineer.

Township Road 286B is in Hopewell Township, between Iden Road and Interstate 70. It is 1,784.64 feet (0.338 miles) in length. This road name assignment is necessary in order to issue an address on this road.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, absent at time of voting; Bell, aye; Crooks, aye Motion carried.

RESOLUTION 23-0855 authorize a travel request for Daniel Brenneman to attend the Ohio Job & Family Services Directors' Association Executive Committee Meeting on September 14, 2023 in Columbus, requested by Daniel Brenneman, Director of MCJFS.

Estimated cost: \$261.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, absent at time of voting; Bell, aye; Crooks, aye Motion carried.

Commissioner Crooks moved to accept and approve the minutes of August 07, 2023.

Commissioner Bell seconded.

Vote was: Cameron, absent at the time of voting; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to accept and approve the minutes, with change, of August 10, 2023. Vote was Cameron, absent at the time of voting; Bell, aye; Crooks, aye. Motion carried.

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The Commissioners addressed an email from Stephanie Spencer about the payment for the Adoption Center generator. The funds will be transferred from the General Fund to the Dog and Kennel Building Fund from which it will be paid. This will help with record keeping.

Pam Davis, Human Resources, came to meet the Commissioners and the following was considered:

RESOLUTION 23-0856 declare an Executive Session at 10:45 a.m. for the purpose of discussing a Personnel Matter pertaining to Job Performance of a public employee of Muskingum County Center for Seniors. This session ended about 11:17 a.m.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Vote was Cameron, absent at the time of voting; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0857 approve the posting of the position of Nutrition Administrator for the Muskingum County Center for Seniors. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, absent at the time of voting; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0858 approve the posting of the position of Quality Compliance Coordinator for the Muskingum County Center for Seniors. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, absent at the time of voting, Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron returned from the EPA Meeting and gave a brief report. She also noted that the City cancelled the meeting with Don Madden today regarding purchasing water.

Pam Davis, Human Resources and Robbie Frame, Housekeeping Supervisor, came to talk with the Commissioners. The following was then considered:

RESOLUTION 23-0859 declare an Executive Session at 11:48 a.m. for the purpose of discussing a Personnel Matter pertaining to that of public employees of Muskingum County Housekeeping. This session ended about 12:20 p.m.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

Bob Snavely, Palmer Energy, came to talk with the Commissioners and presented the following for consideration:

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RESOLUTION 23-0860 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the First Amendment for Exhibit B. Energy Purchasing Programs of the CCAO Service Corporation, as presented by Bob Snaveley, Palmer Energy. Motion made by Commissioner Crooks, seconded by Commissioner Cameron. Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

There was discussion about the importance of educating the public on the benefits of electric and gas aggregation, before the November election. Commissioner Crooks will send Bob media contact information and will also contact local media to give them a “heads-up” that Bob will be contacting them.

Eric Reed, County Administrator and Eric Ratts, DLZ Architectural, came to meet with the Commissioners after meeting with the Sheriff this morning, about the new jail. The following was then considered:

RESOLUTION 23-0861 declare an Executive Session at 2:02 p.m. for the purpose of discussing a Real Estate Matter pertaining to Muskingum County. This session ended about 3:15 p.m.. Motion made by Commissioner Cameron, seconded by Commissioner Bell. Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Eric Reed stayed to update the Commissioners on a few ongoing projects.

- Avondale
 - How to proceed with HVAC?
- Jail
 - Owner’s Representative Agreement
 - DLZ Architectural COI response from Bricker Graydon

Commissioner Cameron reported that Mark Chow returned the Commissioners’ call regarding the District’s property on South Samuel Drive.

- The District does have concerns and thanked the Commissioners for calling
- Dr. Chow will do some more research and get back with the Commissioners

Commissioner Cameron reported that she made a call to Dave Irvin regarding the Right-of-Way on his property in Licking View. Mr. Irvin is fine with the Projects Department proceeding with the advertisement for bids for the project.

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With no further business being before the Board, the meeting was adjourned at approximately 4:12 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.