

# Minutes for Thursday, August 22, 2024

Commissioners Present: Cameron, Bell  
Commissioner Crooks attending CCAO Summer Symposium  
Staff Present: Susan Reese

**RES 24-0768** Meeting was called to order at 8:01 a.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.  
Vote was Cameron, aye; Bell, aye, Crooks, absent. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.  
Seconded by Commissioner Cameron.  
Vote was Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

The following legislation was now considered:

**RESOLUTION 24-0769** approve and authorize the payment for Muskingum County employees that live outside of Muskingum County to receive a flu shot from Rambo Memorial Health Center for the 2024 Season. Cost is \$20.00 for a regular flu vaccine and \$65.00 for a high dose flu vaccine for persons 65 and older.  
Motion made by Commissioner Bell, seconded by Commissioner Cameron.  
Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

**RESOLUTION 24-0770** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Ohio Water Development Authority Fund Payment Request number 18 and 19 for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project.  
Motion made by Commissioner Bell, seconded by Commissioner Cameron.  
Roll call: Cameron, aye, Bell, aye; Crooks, absent. Motion carried.

**RESOLUTION 24-0771** approve the Supplemental Appropriation of Funds within Fund Number 064, for the Muskingum County Common Pleas Court – Juvenile Division, as requested by Rachael Dille, Finance Officer.

<u>Account Code</u>	<u>Description</u>	<u>Amount</u>
064-444-501002REENT	MI-Probation Salaries	\$ 28,000.00
064-444-502003REENT	MI- Probation PERS	\$ 3,850.00
064-444-502004REENT	MI- Probation Insurance	\$ 596.00
064-444-502001REENT	MI-Probation Medicare	\$ 400.00
064-444-502009REENT	MI-Probation Workers Comp	\$ 300.00
064-444-501002DVRSN	Reclaim Diversion Salaries	\$ 24,000.00
064-444-502003DVRSN	Reclaim Diversion PERS	\$ 3,270.00
064-444-502004DVRSN	Reclaim Diversion Insurance	\$ 8,430.00
064-444-502001DVRSN	Reclaim Diversion Medicare	\$ 310.00
064-444-502009DVRSN	Reclaim Workers Comp	\$ 300.00
064-444-501002RESTS	Restitution/ Comm.Svc. Salaries	\$ 22,000.00
064-444-502003RESTS	Restitution/ Comm.Svc. PERS	\$ 3,000.00
064-444-502004RESTS	Restitution/Comm.Svc. Insurance	\$ 30.00
064-444-502001RESTS	Restitution/Comm. Svc. Medicare	\$ 310.00
064-444-502009-RESTS	Restitution/Comm.Svc. Workers Comp	\$ 300.00
064-444-502010	Juvenile Workers Comp.	\$ 300.00

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064-444-504178	Rest. Youth Wages	\$ 5,000.00
064-444-504312	Clinical Assessments	\$ 10,000.00
064-444-504362	Electronic Monitoring	\$ 10,000.00
064-444-504387	Res Treatment/ Contracts	\$ 30,000.00
064-444-504151	Allwell Sexting Classes	\$ 5,000.00
064-444-504420	Project Blue Print	\$5,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

**RESOLUTION 24-0772** approve the line item transfer of monies within Fund Number 001 as requested by Sheriff Matthew Lutz, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-458-504001 Contract Services	001-458-504007 Contract Repairs	\$15,000.00
001-458-504001 Contract Services	001-458-504112 Training	\$20,000.00
001-458-506001 Equipment	001-458-504349 Jail Medical	\$15,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

**RESOLUTION 24-0773** sign official certification of the local government monies to be received in calendar year 2025 as submitted by the Muskingum County Auditor.

Local Government Revenues for 2025 \$939,379.25

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried

**RESOLUTION 24-0774** approve the line item transfer of monies within Fund Number 001 as requested by Crystal Brokaw, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-242-506001 Equip and Maint	001-242-503001 Supplies	\$3,500

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

**RESOLUTION 24-0775** authorize Heidi Rowland, Teresa Felton, Tracy Rucker, Rachel Dillon, and Alexis Rose to travel to Franklin County for a CCMEP Training on August 27<sup>th</sup>, 2024. Requested by Gina Stotts, Team Leader/Supervisor of MCJFS.

Estimated cost: \$363.48

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

**RESOLUTION 24-0776** approve and authorize the ADVANCE of Funds from Fund 014 to Fund 147 & Supplemental Appropriations in fund 147 for the Muskingum County Water Department as requested by Peggy Taylor, Office Manager, as follows:

**ADVANCE OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
014-373-510001-Advance Out Water Fund	147-000-414001-Advance In Norwich Valley Pidcock	\$500,000.00

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**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Engineering	147-373-504013	\$ 75,000.00
Land	147-373-506030	\$ 18,000.00
Contingency	147-373-504999	\$ 50,000.00
Contract Services	147-373-504001	\$857,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

**RESOLUTION 24-0777** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Grant Amendment for fiscal year 2025 for Muskingum County Juvenile Court. Requested by Rachael Dille, Finance Manager.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

**RESOLUTION 24-0778** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Genesis Healthcare	Inmate 2023 Inv.	\$2,233.77
Genesis Healthcare	Inmate 2023 Inv.	\$9,972.90

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

**RESOLUTION 24-0779** approve the Supplemental Appropriation of Funds within Fund Number 033, for the Muskingum County Juvenile Court, as requested by Rachael Dille, Finance Officer.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	033-244-501002	\$27,600.00
Medicare	033-244-502001	\$ 400.00
PERS	033-244-502003	\$ 4,000.00
Insurance	033-244-502004	\$10,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

**RESOLUTION 24-0780** request for payment to the County’s flexible spending account for the period of July 01, 2024 through September 30, 2024, in the amount of \$150,000.00 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, and

WHEREAS, the transfer of funds in said amount, \$150,000.00 is now requested as follows:

**FUND TO FUND TRANSFER**

<u>From Transfer Out</u>	<u>To Transfer In</u>	<u>Amount</u>
001-999-510013 JFS Flex Support	069-000-414002 CSE Transfer-In	\$150,000.00

NOW THEREFORE BE IT, RESOLVED, that this Board of County Commissioners does hereby approve the transfer of funds into Fund 069 in the amount of \$150,000.00 for Muskingum County Department of Job and Family Services as listed above.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

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**RESOLUTION 24-0781** a request for payment of the county's mandated share of the Income Maintenance programs for the fiscal year of 2024 was requested to be paid for the period of July 01, 2024 through June 30, 2025, in the amount of \$62,293.25 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, as follows:

**FUND TO FUND TRANSFER**

<u>From Transfer Out</u>	<u>To Transfer In</u>	<u>Amount</u>
001-999-510004	007-000-414002	\$62,293.25

NOW THEREFORE BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby approve the above request.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

Don Madden, Projects/Water Department Manager; Zack Forker, Projects Assistant; Stan Lucas, Sewer Department Manager and Eric Reed, County Administrator came to update the Commissioners.

- Eastlawn area off Boggs Road
  - WPCLF application for sewer
  - 12 houses benefit
  - All agreed to proceed with application
- Weber Force Main
  - Don explained a forthcoming change order for larger diameter pipe
    - Additional \$11 - \$12,000 dollars - approximately

Don then requested the following for consideration:

**RESOLUTION 24-0782** declare an Executive Session at 11:39 a.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of the Muskingum County Water Department. This session ended about 11:53 a.m.

Motion made by Commissioner Cameron seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

Eric Reed, County Administrator, came to update the Commissioners.

- Eric gave a report on the Board of Elections meeting he attended yesterday
  - It focused on security and Emergency Management during the election cycle
- Jail
  - Ground irrigation system discussion
    - It was agreed to have DLZ include in design
  - Zoning Application submitted to the City and fees paid
    - Historical Preservation
    - New Construction
    - Owner's cost items discussed
  - Third Party Inspections
  - Building Construction Services
    - Brian Addis, APG will be in to explain
    - Eric Ratts, DLZ will have input, as well
  - Site Conditions
    - Report on Tuesday's meeting with SME, Granger, DLZ, Brian Addis
    - Soil Management plans discussed, Geotech needs finalized

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- Meeting again Friday; 1:00 p.m.
- Development Design Estimate from Granger
  - Estimated by September 6
- Eric and DLZ met with City of Zanesville Engineering
  - City will stub water line across Pershing before paving
  - All recognized potential concerns with paving Pershing before construction. The Commissioners acknowledge that Eric Reed informed the City that it may be more practical to wait until after construction so there are no issues with paving. We do understand that the City has grant timeline restrictions.
  - Denis Swierz, PS, County Engineer, will go to site to identify waterline location under Pershing Road for the stub

With no further business being before the Board, the meeting was adjourned at approximately 1:00 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

  
Cindy S. Cameron

  
Melissa J. Bell

ABSENT  
Mollie S. Crooks