

Minutes for August 24, 2020

Commissioners Present: Cameron, Crooks
Commissioner Porter was absent for an appointment
Staff Present: Susan Reese

RES 20-0757 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

Commissioner Cameron reported that she received an email from Commissioner Porter last night stating that he would not be in today because of an appointment.

- Commissioner Porter also said he received a phone call from Jim Smith, Newton Township Trustee asking why he could not install 75' of lateral sewer line to one of his lots in Avondale. He has a plumbers' license.
 - Mr. Smith claims to have tried to call and stopped by the shop to talk to Stan with no luck
 - Mr. Smith also said nothing has been done with the manholes in Avondale that was promised to be fixed

Commissioner Crooks reported that she received a phone call from Mike Boysel. He wanted to give the Commissioners a heads up that EPA is requiring the Village of Philo to develop a plan if something would happen to their water supply. Melanie Smith, the Fiscal Officer for the Village, said that the plan will require the County Commissioners' approval.

Commissioner Crooks said Julie Bay, a volunteer with the Adoption Center, told her that someone wiped out a flock of ducks crossing SR60 North near Panera. Julie requested that a "Duck Crossing" sign be posted.

- Commissioner Crooks told her that was a State Route and it would be ODOT's decision

Commissioner Cameron reported that the rental property invoice for the Health Department employee was discussed at Unified Command today. Corey Hamilton will check on it and report back. Commissioner Crooks said she emailed Tina Huebner in the Auditor's office, to ask the legitimacy of the charge for CARES Act money.

The following legislation was now considered:

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RESOLUTION 20-0758 approve the funds transfer of monies for the Muskingum County Prosecuting Attorney as requested by D. Michael Haddox, as follows:

TRANSFER OF MONIES

<u>From</u>	<u>To</u>	<u>Amount</u>
001-105-501002 Employee Salaries	001-999-510002 Transfer Out	\$12,926.07
001-999-510002 General	157-000-414002 Victim Criminal Act	\$12,926.07

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

RESOLUTION 20-0759 approve the line item transfer of monies within Fund Number 070 as requested by Alma Tennent, Clerk, Muskingum County Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
070-642-506001 Transfer Out	070-642-504345 Transfer In	\$10,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

Commissioner Crooks moved to accept and approve the minutes of the August 20, 2020 session. Commissioner Cameron seconded.

Roll Call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

Commissioner Cameron reported that she will be out Tuesday, October 20 until Tuesday, October 27.

The Clerk will be out on vacation Thursday, October 08 until Monday, October 16.

Commissioner Cameron mentioned the Blue Mass to be held at St. James Episcopal Church, September 06 during their regular morning service.

A call was placed to Stan Lucas, Sewer Department Manager, regarding Jim Smith's concerns in Avondale. Stan would like to come in to explain the situation. He will be here at 11:45a.m.

Commissioner Cameron would like to ask Dan to order three laptops for the Commissioners.

- It would be important to make sure they have a camera for video meetings
 - The Clerk will communicate to Dan

Mike Babcock, Chief Administrator for the Auditor, came to have Commissioner Cameron sign a letter for the State Auditor. He also mentioned that it would be good to have a conversation sometime on how to spend any leftover COVID CARES money.

The Commissioners took a call from Michael Gaynor with GoRail.

- Mr. Gaynor was following up from his meeting with the Commissioners in February
- He explained GoRail's objective; to build awareness of the public benefit of rail transport and legislative issues regarding such

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- Commissioner Cameron gave Michael, Jeff Jadwin's number to talk with him about First Responders
- Ohio has the third largest rail transport at just shy of 5,000 miles of track
- Ohio is the second largest intermodal transport

Commissioner Cameron expressed concern with the difficulty County utilities have in working with the railroad

- Michael will provide contact information for Genesee Wyoming Railroad; Charles Hunter
- Michael asked if the Commissioners would be willing to sign a group letter of support to Congress...he will send a sample

Bryan Catlin, Dog Warden, came to meet with the Commissioners with regard to who is in charge in his absence.

- He said he has talked with Pam Davis, Human Resources
 - Because Mason and Alisha were hired within a few days of each other, he would propose putting them both on level playing ground
 - If they have questions, when Bryan is off, they can call him. If they can't get ahold of him, they can either make a decision later, or get ahold of one of the Commissioners, if necessary
 - If it's an actual emergency, they can call the Sheriff's Department
 - They are adults, they can be accountable for their decisions. If they can do it on Saturdays, they can do it during the week, if they are by themselves.

Commissioner Cameron asked Bryan if Mason and Alisha have the same weapon training

- Alisha has CCW
- Mason does not have CCW

Bryan will talk with Pam about writing up this new "chain of command" policy

Commissioner Cameron let Bryan know that they have a call in to Dr. Elliott for vet support and also Dr. Martin

- Bryan said he has worked with Dr. Martin once before
- They are also still working with Dr. Gandoff

Columbus Dog Connection mobile unit is still an option for spay and neuters

- They served 30 dogs last time with 20 that still needed spayed or neutered
- Cost is \$118 per dog
- Shelter's cost was \$90, but they are not doing any right now

Stan Lucas, Sewer Department Manager, came to discuss the Avondale/Newton Township complaint.

- County rules say that to install sewer line, one must be a licensed tapper
 - Jim Smith is not a licensed tapper
- Stan explained to the Board that earlier Jim Smith called Commissioner Porter about a sewer tap for one of his properties in Avondale. Commissioner Porter then called Don Madden about the sewer tap. Stan said Mr. Smith got a sewer tap for free and Stan was never talked to about it until it was done.

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- Stan talked to Don about it and said that he needs to know when someone gets a tap. Don understood.
- Now Mr. Smith is asking for another tap and Don told him he needed to talk to Stan
 - Stan tried to call him, but voicemail was not available
 - Originally, when the sewer was installed in Avondale, all the residents got free taps

In regards to the manholes, Stan said when he met with Mr. Smith, Mr. Smith wanted all of Avondale repaved.

- Stan said he explained to him that the project was five years ago and that is well out of the one year warranty phase
- Mr. Smith said that Commissioner Porter told him he was going to try to get some grants to get Avondale paved
- There are three manhole covers in question
 - Stan said that two of them have been raised and lowered three times
 - The third one has been replaced
 - Stan said the issue with that one was that the manhole level was perfect with the road then they (Trustees) went ahead and paved the road without telling the County. So, now it's too low, but the County did replace. Most Townships call ahead of paving.
 - Stan will let the Board know what street this manhole was on so they can let Mr. Smith know
- Stan will try to call Mr. Smith again

There was brief discussion regarding Tyler Perdue moving to Sewer Department

- The position has been posted internally for five days

There was also discussion regarding the Field Supervisory position for the Sewer Department

- Stan feels the shop is shaping up quite well and will wait a while before addressing Supervisory position
- All weed-eating and mowing is done in house
- They are continuing to work on new building

Stan asked about a credit application for Ohio CAT.

- The Clerk will forward to Mark Zanghi for review

Stan also asked about a credit card for the Sewer Department

- He doesn't think he should continue to use the Water Department's card, as was suggested to him
- Commissioner Cameron suggested he ask for just one card for himself and he would be responsible...Stan agreed

The Commissioners adjourned for lunch at approximately 12:40 p.m.

Session resumed at approximately 1:25 p.m. when Debra Nye and Tina Hubener came to discuss CARES Act money.

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- Debbie was asked about a credit card for the Sewer Department
 - She suggested going through Century Bank
 - County rules must be followed
- There was discussion about the Credit Card binder that is maintained in the Commissioner's Office
 - Debbie asked that the binder be shared with Mike Babcock to determine how the binder could be updated and better utilized
- Debbie provided a spreadsheet that explains funding and expenditures as of June 30 for the COVID CARES Act monies
 - It currently shows \$246,496.03 of undistributed funds and approximately \$360,000 remaining funds
- Tina shared information from a recent webinar she participated in that disclosed several possibilities for using CARES Act money
- The Commissioners will discuss and get some estimates for possible projects
- Is EMA and the Sheriff's Office tracking all COVID time?
- Debbie said her choice would be to use any excess COVID money to enhance the County
- She also suggested creating an agenda/plan for any future monies

There was also discussion with Debbie about the rental property invoice for the Health Department employee.

- Debbie will talk with Erin at the Health Department

Commissioner Crooks said she had texted Mark Eicher and Matt Russell about the "Duck Crossing" sign.

- Mark suggested Julie Bay make contact with Phil Valentine at ODOT

Commissioner Cameron reported that Mark Eicher sent a message this morning that Monroe Township Trustees had a meeting and they're not doing anything because they don't feel like they can only chip and seal in front of Mike Reed's house.

- She told Mark that Mike Reed called back again and said he did offer to pay for it and he would pay for it
- Mark said the materials alone would be \$950
- Mike said he would write the Township a check, but Mark said he didn't think the Township would do it
- It's Commissioner Cameron's opinion that the Trustees are being difficult, but the Commissioners have no authority over them

Stan texted Commissioner Cameron to tell her he tried to call Jim Smith again, with no answer and his voicemail box is full.

- The name of the road on which the manhole was replaced is Rodayle Drive in Avondale

The Commissioners placed a call to Jim Smith.

- It was explained to Mr. Smith that in order to install sewer line, you must have a tappers' license, which is different than a plumbers' license
 - Mr. Smith asked what he had to do to get a tappers' license
 - Mr. Smith gave his home phone number to call

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- In regard to the manholes, Mr. Smith was told that they have been replaced and raised and lowered as requested
- Mr. Smith said he doesn't want to play any games and feels he's being singled out
- Mr. Smith said he would contact the road supervisor about the manholes
 - Mr. Smith said the manholes have been fixed and are satisfactory – he apologized
- Mr. Smith asked for a copy of the County Policies and Sewer Rules regarding installing sewer line and tapper fees

The Commissioners asked Scott Lee, Facilities Supervisor, to come in.

There was discussion regarding the first floor restroom and why it's not being used.

- Scott said at one time, the lock was changed and several first floor employees were given a key to that restroom.
 - When Deputy Paxson found out, he went to Judge Fleegle, who in turn called the Facilities Supervisor and said to get the bathroom back the way it was and to get the keys back
 - Commissioner Cameron said they would address it with the Sheriff
- Scott was asked to get estimates to renovate that bathroom
 - There is the possibility of using COVID CARES money

There was also discussion about the elevator and the possibility of using of COVID CARES money.

Commissioner Cameron placed a call to Peggy at the Sewer Department regarding the procedure to become a licensed tapper.

- Peggy referred to the Sewer Department website and the link to the Sewer Rules.
- She will send a copy of the application to the Clerk who will send the application along with a hard copy of the Sewer Rules to Mr. Smith

The Commissioners talked with Sheriff Lutz.

- They explained to him the situation with the first floor restroom
 - He will support the Commissioners' decision
- He was asked if he knew anything about the COVID cars for the Sheriff like Richland County purchased
 - He doesn't, but will call Sheriff Sheldon in Richland County
- Is John tracking time for deputies serving quarantine letters?
 - Sheriff will check on that

Mark Eicher, Engineer, was asked about the Liberty Bridge in New Concord being demolished. He knows nothing about it, he is not in charge of that bridge.

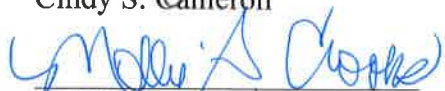
Debra Nye, Auditor, called to let the Commissioners know that legislation had passed for additional CARES ACT money.

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With no further business being before the Board, the meeting was adjourned at approximately 4:01 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Cindy S. Cameron



Mollie S. Crooks

ABSENT

James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.

