

Minutes for August 24, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-0862 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-0863 authorize Cindy S. Cameron to sign Pay Application Number Eight on behalf of Muskingum County Commissioners for the Zane Trace Road, Zane Grey Road, South Cove Lane, Southern Road, West Union Road, Sundale Road, East Wheeling Road, Flat Lane, and Peach Lane, Water Main Extension. Pay Application Number Eight is for \$15,000.00 to Little Creek Construction.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye, Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0864 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Ohio Water Development Authority Fund Payment Request for the Norfield and Arch Hill Waterline Extension. . The reimbursement from OWDA to Muskingum County is for payments already made to the contractor. This reimbursement is for \$85,000.00 to Muskingum Site Services LLC. (see attached)
Motion made by Commissioner Crooks, seconded by Commissioner Cameron.
Roll call: Cameron, aye, Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0865 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Ohio Water Development Authority Fund Payment Request for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project. The reimbursement from OWDA to Muskingum County is for payments being made to the contractor, Zemba Brothers. (see attached)
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron aye, Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0866 approve the Supplemental Appropriation of Funds within Fund Number 011, for the Muskingum County Job & Family Services, as requested by Tom Smith, Fiscal Supervisor.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
WIOA Dislocated Worker	011-692-504409	\$35,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 23-0867 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Simmons Technical Services	Lighting Consulting	\$630.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0868 accept in accordance with the Ohio Revised Code Section 5591.42 the weight limit changes for SFN 6037208, CR 33, Bagley Road Bridge, Muskingum County as determined by Muskingum County Engineer Mark Eicher. (see attached)
 Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0869 approve the line item transfer of monies within Fund Number 002 as requested by Matthew J. Lutz, Sheriff, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
002-502-501002-Dog & Kennel-Salaries	002-502-504403-Dog & Kennel-Vet Exp	\$5,000.00
002-502-502004-Dog & Kennel-Insurance	002-502-504403-Dog & Kennel-Vet Exp	\$5,000.00
002-502-506010-Dog & Kennel-Vehicles	002-502-504403- Dog & Kennel-Vet Exp	\$5,000.00
002-502-506001-Dog & Kennel-Equipment	002-502-503001- Dog & Kennel-Supplies	\$5,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye Motion carried.

RESOLUTION 23-0870 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Crystal Brokaw, Clerk of Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Averhealth	GPS Monitoring	\$ 70.20
Averhealth	GPS Monitoring	\$181.35
Averhealth	GPS Monitoring	\$175.50

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0871 accept and sign the contract for U.S. Bridge for the Schoolhouse Road bridge replacement in the amount of \$874,704.73, requested by Mark Eicher, County Engineer.
 Motion made by Commissioner Crooks, seconded by Commissioner Bell.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0872 accept and sign the contract for U.S. Bridge for the Piper Road bridge replacement in the amount of \$768,483.46, requested by Mark Eicher, County Engineer.
 Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 23-0873 rescind Res 23-0849 to Repay Advance 099, Muskingum County Juvenile, requested by Stephanie Spencer, Chief Administrator.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0874 rescind Res 23-082, Muskingum County Juvenile, requested by Stephanie Spencer, Chief Administrator.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0875 accept and sign the MOU between Muskingum County & the village of South Zanesville for the routine maintenance & repairs on the Village Police Department Vehicles.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0876 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Service Agreement for Maximus US Services, Inc effective January 01, 2024 through June 30th, 2027. (see attached)
Motion made by Commissioner Crooks, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

There was discussion regarding a call from Tom Roberts of Hopewell Township about the cost of their levy on the May ballot. They just received an invoice from the Board of Elections for an additional \$6,100. The original estimate was \$4,700. Now they being charged an “additional” \$6,100.

- A call was placed to Stephanie Spencer and Tina Huebner from the Auditor’s office
- Debbie had sent an email to Marlee, Director, Board of Elections
- The Secretary of State sends estimate of cost to Board of Elections and they are to notify the entity with the ballot issue, of the actual cost within 60 days of the election
- Tina will have Debbie call the Commissioners when she returns to the office

Commissioner Cameron reported that Robert Moore, Director of Information Services, was notified that the screen that Security uses in the Hixson Building, is too small and they are requesting a new, larger screen.

Commissioner Cameron and Commissioner Crooks gave a report on the Arts Council Meeting earlier this week.

Commissioner Cameron reported that there had been discussion about a skating rink for the Christmas season, but no updates.

Commissioner Bell gave an update on the Lorena.

- Income to date: \$55,000
- Expenses to date: \$66,000

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Commissioner Cameron reported that according to the County Auditor's Office, the PiLoT "In Lieu of Taxes" was paid in December of 2022 and distributed to East Muskingum Local Schools and Franklin Local Schools.

- It was noted that we need to remind our legislators to include this yearly payment in the State budget

Commissioner Crooks reported a call she received regarding blighted property on Potts Lane.

The Commissioners took a call from Pam Kirst of the Straker Foundation.

- There was discussion regarding a non-profit for feral cats and spay/neuter of dogs
- The Clerk will schedule a meeting with all parties to meet with the Commissioners

A call was placed to Stan Lucas to discuss 81 Williams Street. It was noted that the Prosecutor's Office has sent a tax delinquent letter previously.

Stan also asked the Commissioners about the Tanglewood station estimate of +\$22,000.

- Stan will talk with the Prosecutor's Office regarding billing for problems caused by the owner flushing inappropriate items
- The Commissioners agreed to the purchase of the new pump station
- He also mentioned the Labaki property
 - Stan will talk with the Prosecutor's Office about sending the landowner a letter
- Commissioner Cameron, once again, mentioned getting door tags for the Sewer Department to leave on homeowner doors when they have visited

Eric Reed, County Administrator, came to update the Commissioners.

- Parking Study is complete

The following was now considered:

RESOLUTION 23-0877 declare an Executive Session at 10:21 a.m. for the purpose of discussing Real Estate Purchase Matters of the Muskingum County Commissioners. This session ended about 10:40 a.m.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0878 declare an Executive Session at 10:43 a.m. for the purpose of discussing Matters Required to be Kept Confidential of the Muskingum County Commissioners. This session ended about 11:00 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

- Owner's Representative Agreement
 - Fully signed and sent to APG
- September 12
 - CBD Consultants Tour
- Cleanface
 - Punchlist meeting today

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- Avondale
 - There was discussion regarding concerns and the current status of the HVAC project
 - Eric was given permission to contact other A/E regarding the HVAC project

The following was now considered:

RESOLUTION 23-0879 declare an Executive Session at 11:25 a.m. for the purpose of discussing Real Estate Matters of the Muskingum County Commissioners. This session ended about 11:45 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Jeff Jadwin, EMA Director, came in to inform the Commissioners of an invoice he received from AT&T in the amount of +\$10,000. He was informed, when talking with AT&T that it was because they had not renewed the contract. We currently do not have an account representative that should have advised us of the renewal. Jeff will continue to investigate.

The Commissioners adjourned to attend a luncheon at the Welcome Center hosted by MCJFS for their annual Service Awards. Session resumed at 2:06 p.m.

Commissioner Crooks placed a call to Auditor, Debbie Nye, left a message regarding price increase of dog tags for 2024.

Discussion on the 99-year lease agreement with the Animal Shelter.

Commissioner Bell asked if the other commissioners had received an email from Alex Rich. He would like to come to session.

Auditor Debbie Nye and Tina Huebner, Auditor Assistant came to session.

- Discussion on increasing the dog tag fees for the calendar year 2024

The following legislation was now considered:

RESOLUTION 23-0880 approve and authorize an increase in the Muskingum County Dog Tag Fee.

\$ 10.00 to \$ 16.00 for single tag
\$ 30.00 to \$ 48.00 for 3-year tag
\$100.00 to \$160.00 for permanent
\$ 50.00 to \$ 80.00 for kennel

These fees will be effective for 2024 calendar year. The tags will be available for purchase beginning December 01, 2023.

RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby declare this increase is the result of substantial cost of maintaining the Muskingum County K-9 Adoption Center daily operation and facilities.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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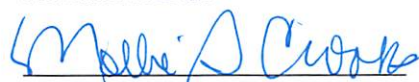
Auditor Debbie Nye discussed her conversation with Marlee Gibson, Board of Election Director, regarding billing the entities for the cost of the Special Election in May, 2023.

- Debbie said Marlee asked to help them out, they were supposed to bill after the Special Election within the 60 day window and that did happen
- The Board of Elections also did not bill after the August election
- Tom Roberts, Hopewell Township Fire Department, was invoiced for additional costs above the estimate given by Marlee.
- Commissioner Bell wants to know how the estimates were so far off
- Debbie shared the guidelines to the Commissioners on the time-line for billing the election costs
- Marlee asked what to do if that was not done and Debbie suggested calling the Secretary of State
- Commissioner Bell told Debbie that Marlee said her and Debbie worked on it together
 - Commissioner Cameron had a conversation with Marlee and Marlee said that her and the Auditor did not feel that it was fair for the County to have to pay for all the over time and stuff so they calculated it in there
 - Debbie said for the record “that is a false statement, we never discussed that”
 - Debbie said there was never a conversation with her about calculation....out of my lane
 - Question as to whether the Board at Board of Elections knows of this
- Commissioner Cameron said she asked Assistant Prosecutor, Mark Zanghi, and he didn't know what to do either, when it's outside of the timeline
- Commissioner Bell placed a call to Tom Roberts to hear his discussion with Marlee
- Debbie requested a meeting with Marlee, the Board of Elections Board, and the Commissioners
- Questions on how the entities knew how much to pay for their portion of the election costs
- Commissioner Bell received a message from Tom Roberts, that Hopewell received a bill for \$4,700.00 and then received an additional bill for \$6,100.00 for the cost of the Special Election
- East Muskingum Schools were also billed an additional \$11,000

With no further business being before the Board, the meeting was adjourned at approximately 3:45 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.