

# Minutes for Monday, August 25, 2025

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Commissioners Present: Prouty, Cameron  
Commissioner Bell was attending CCAO Conference  
Staff Present: Susan Reese

**RES 25-0831** Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.  
Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Prouty.  
Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.  
Seconded by Commissioner Prouty.  
Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Kade Haddox, County Administrator, discussed the MVESC agreement with the Commissioners. He and Mark Zanghi, Assistant Prosecutor are working on the wording and Kade wants to confirm the Commissioners' wishes.

Commissioner Prouty moved to approve the minutes of August 07, 2025. Commissioner Cameron seconded. Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Prouty moved to approve the minutes of August 14, 2025. Commissioner Cameron seconded. Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Prouty moved to approve the minutes of August 18, 2025. Commissioner Cameron seconded. Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Prouty moved to approve the minutes of August 21, 2025. Commissioner Cameron seconded. Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 25-0832** authorize Drake L. Prouty to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 8 and the OWDA reimbursement form for the for the Granger Hill Water Storage Tank, which is part of the Maysville Regional Water project. Pay App 8 is from Mid-Atlantic Storage Systems, Inc. for \$53,554.97  
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.  
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0833** WHEREAS, a request for payment to the County's flexible spending account for the period of July 01, 2025 through July 30, 2025, in the amount of \$150,000.00 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, and  
WHEREAS, the transfer of funds in said amount, \$150,000.00 is now requested as follows:

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## **FUND TO FUND TRANSFER**

<b><u>From Transfer Out</u></b>	<b><u>To Transfer In</u></b>	<b><u>Amount</u></b>
001-999-510013 JFS Flex Support	069-000-414002 CSE Transfer-In	\$150,000.00

NOW THEREFORE BE IT, RESOLVED, that this Board of County Commissioners does hereby approve the transfer of funds into Fund 069 in the amount of \$150,000.00 for Muskingum County Department of Job and Family Services as listed above.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye.

Motion carried.

## **RESOLUTION 25-0834**

WHEREAS, a request for payment of the county's mandated share of the Income Maintenance programs for the fiscal year of 2026 was requested to be paid for the period of July 01, 2025 through June 30, 2026, in the amount of \$63,434.50 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, as follows:

### **FUND TO FUND TRANSFER**

<b><u>From Transfer Out</u></b>	<b><u>To Transfer In</u></b>	<b><u>Amount</u></b>
001-999-510004	007-000-414002	\$63,434.50

NOW THEREFORE BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby approve the above request.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye.

Motion carried.

## **RESOLUTION 25-0835**

approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 151 & forgiveness of advance of funds from fund 151 to fund 001 as requested by Stephanie Spencer, Chief Administrator, as follows:

Avondale HVAC upgrade project

### **REPAYMENT OF ADVANCE OF FUNDS**

<b><u>From Fund</u></b>	<b><u>To Fund</u></b>	<b><u>Amount</u></b>
151-102-510001	001-000-414001	\$5,480.50

### **FORGIVENESS OF ADVANCE OF FUNDS**

<b><u>From Fund</u></b>	<b><u>To Fund</u></b>	<b><u>Amount</u></b>
151	001	\$444,519.50

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye.

Motion carried.

## **RESOLUTION 25-0836**

authorize Drake L. Prouty to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 6 and the OWDA Payment form for the Maysville Regional Water project. Pay App 6 is for RDR Utilities for \$176,717.83

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye.

Motion carried.

## **RESOLUTION 25-0837**

authorize Drake L. Prouty to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 7 and the OWDA Payment form for the Maysville Regional Water project. Pay App 7 is for RDR Utilities for \$206,302.24.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye.

Motion carried.

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**RESOLUTION 25-0838** authorize Drake L. Prouty to sign on behalf of the Board of Muskingum County Commissioners the OWDA reimbursement form for the Maysville Regional Water project. This form will allow Muskingum County to be reimbursed for funds expended for Engineering Services for the Maysville Regional Water Main  
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.  
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0839** authorize Drake L. Prouty to sign on behalf of the Board of Muskingum County Commissioners the OWDA reimbursement form for the Maysville Regional Water project. This form will allow Muskingum County to be reimbursed for funds expended for Engineering Services for the Granger Hill Water Tank.  
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.  
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0840** approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 149 as requested by Tiffany Beardsley, Administrative Assistant of EMA, as follows:

**REPAYMENT OF ADVANCE OF FUNDS**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
149-461-510001-Advance Out	001-000-414001-Advance In	\$51,346.79

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.  
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0841** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Juror Fees	001-242-504162	\$1,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.  
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

The Clerk was asked to contact Mike Reiter, Director of SEO Joint Solid Waste. Because of another appointment, the Commissioners will not be able to attend the September 15 meeting of the SEO Joint Solid Waste.

After some discussion, the following legislation was considered:

**RESOLUTION 25-0842** approve the purchase of one (1) chip distributor for the Muskingum County Engineer's Office, for a cost of approximately \$303,000.  
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.  
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

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**RESOLUTION 25-0843** approve the Supplemental Appropriation of Funds within Fund Number 001 for the purchase of an Asphalt Distributor for the Engineers office, for the Muskingum County Commissioners, as requested by Kacey Stackhouse, Deputy Clerk.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Transfer out	001-999-510002	\$303,000.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye.

Motion carried.

The Commissioner talked to a resident of Old Wheeling Road regarding site issues on the road due to the corn crop blocking the view.

The Clerk is to set up a meeting with Dan Arter regarding the Soldiers and Sailors parking lot.

There was continued discussion regarding Flock Security trailer at the jail site.

The Commissioners received the following request for consideration:

**RESOLUTION 25-0844** approve the employment of Chloe Carney, RN at \$22.00 per hour and Kacie Bruce, LPN, at \$20.00 per hour contingent upon passage of the pre-employment assessments. Both Carney and Bruce will have the opportunity for an additional \$.50 per hour at the end of a successful 180 day probationary period.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye.

Motion carried.

The Commissioners placed a call to ZPD Chief Comstock regarding employees parking on the street all day.

Kade Haddox, County Administrator, reported the following updates:

- Power Washing
- Painting
- Sewer Department door and siding

Kade presented the following for consideration:

**RESOLUTION 25-0845** hereby agree to sign pay application GMP 007 for the New Jail Project in the amount of \$2,168,701.05.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye.

Motion carried.

Kade will be meeting with Eric Ratz of DLZ tomorrow morning to discuss the Courtroom renovations.

Andy Roberts, GIS Director, updated the Commissioners on the progress of the Auburn Avenue property.

- The Commissioners will have the car removed from the property
- Andy will be bidding the demolition
- The Commissioners will email Mark Zanghi, Assistant Prosecutor regarding the need to have the property in the County's name as soon as possible

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Commissioner Prouty explained the process for the purchase of the manlift through Ohio Cat Rental. Two different manlifts will be rented for 4-6 weeks to decide which one will work the best for the County. The cost of rental will then be applied to the purchase of the manlift.

The following was discussed and considered:

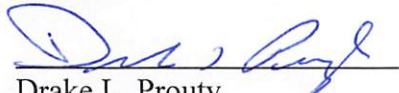
**RESOLUTION 25-0846** approve the use of the Courthouse esplanade for the Overdose Awareness Event on Sunday, August 31; 2:00 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 12:00 p.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.

\_\_\_\_\_ ABSENT \_\_\_\_\_  
Melissa J. Bell

  
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Drake L. Prouty

  
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Cindy S. Cameron