

Minutes for Monday, August 26, 2024

Commissioners Present: Bell, Crooks
Commissioner Cameron was absent due to illness
Staff Present: Susan Reese

RES 24-0783 Meeting was called to order at 8:06 a.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.
Vote was Cameron, absent; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payroll, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 24-0784 authorize Melissa J. Bell to sign Pay App #5 and the OWDA reimbursement form for the Licking View Sanitary Sewer Project. This Pay App is for \$100,786.41 to Zemba Bros., Inc.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0785 approve the payment of invoices incurred in 2021, 2022 and 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Sheriff Matthew Lutz.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
A-One Towing	Outstanding 2021, 2022 and 2023	\$4,841.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0786 approve the Supplemental Appropriation of Funds within Fund Number 144, for the Muskingum County Sheriff's Office, as requested by Sheriff Matthew Lutz.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Levy-Settlement Deduction	144-458-504393	\$3,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0787 authorize Daniel Brenneman, Director to attend the Ohio Job and Family Services Directors' Association Executive Committee meeting to be held September 12 and 13, 2024, in Columbus, Ohio. Request to us personal vehicle.

Estimated cost to cover lodging, parking, meals and mileage is \$255.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

Minutes for Monday, August 26, 2024

RESOLUTION 24-0788 approve the fund to fund transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, Chief Administrator.

APPROPRIATION TRANSFER

<u>From</u>	<u>To</u>	<u>Amount</u>
001-999-510003 Debt Service Transfers	001-999-510002 Transfers Out	\$550,000

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002	012-000-414002	\$550,000

This is a request for a transfer of funds from the General Fund to the Budget Stabilization Fund. These funds originated from transfers-in from Fund 118 in the amount of \$300,000 and law enforcement seizure funds from Fund 077 in the amount of \$250,000.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0789 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Settlement Deduction	001-902-504393	\$1,706.25

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

Kyle Dunn, Community Development Director, came to update the Commissioners and request the following to be considered:

RESOLUTION 24-0790 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Nomination Form for the 2025 HSTS Grant as requested by Kyle Dunn, Director, Muskingum County Community Development.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

The Clerk shared with the Commissioners a MCBDD Survey that Melinda Russell from Starlight has ask to be shared with all County employees.

The Clerk was asked to follow-up.

Commissioner Crooks gave a report on the CCAO Summer Symposium that she attended last week.

RESOLUTION 24-0791 open hearing for Real Property Transfer tax, 9:00 a.m.– Muskingum County Auditor.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

Minutes for Monday, August 26, 2024

RESOLUTION 24-0792 close hearing for Real Property Transfer tax 9:08 a.m. –
Muskingum County Auditor.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

Pam Davis, Human Resources, came to update the Commissioners on Housekeeping staff and the following was considered:

RESOLUTION 24-0793 approve the employment of Jennifer Wayne, as part-time Housekeeper, contingent upon passage of the pre-employment assessments. Starting wage will be \$12.00 per hour with the opportunity for an additional \$.50 per hour at the end of a successful 180 day probationary period.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

Shawn Dignty, News Reporter from The Times Recorder, came to introduce himself to the Commissioners.

Eric Reed, County Administrator, came to update the Commissioners.

- Jail
 - Must apply to City for water service
 - The following was then considered:

RESOLUTION 24-0794 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the City of Zanesville’s Application for Water Service for the New Muskingum County Jail Project.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

- Eric reported that Kevin DeWine of CBD Consultants called him this morning and Kyle Petty, CCAO, joined the call regarding the Capital Budget jail grant
 - \$50 million available in grant funding
 - Application period should be fall/early winter
 - \$10-\$15 million a fair ask
 - Likely a new application format
- Jail Site Prep
 - SME
 - Geotech – SME still needs to publish the report with recommendations to DLZ/Granger for foundation and grading suitability
 - Soil Management will be established in conjunction with foundation and grading plans
 - Commissioner Bell noted that she understood the site to be build ready when it was purchased from the LandBank
 - Eric stated it is critical to maintaining the current timeline on the project
- Avondale
 - Gary handling DRGR reporting
 - State funding has been deposited

Minutes for Monday, August 26, 2024


Theresa Kanavel and Rick Cox with Sands Decker came to present background of the company and make themselves available for questions or discussion.

With no further business being before the Board, the meeting was adjourned at approximately 11:00 a.m. on the motion of Commissioner Crooks and the second of Commissioner Bell.

_____ ABSENT _____
Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks