

Minutes for August 28, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-0881 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

A call was placed to Mark Chow regarding the property at 540 South Samuel Drive. There was no answer...a message was left.

Commissioner Cameron reported that Andy Roberts, GIS Director, said that a traffic study with DLZ would cost \$11,000. He has other companies to research for prices.

The Commissioners left a message for Mark Zanghi, Assistant Prosecutor, to discuss Real Estate and Bed Tax.

The following legislation was now considered:

RESOLUTION 23-0882 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Subgrant Award Agreement for the Muskingum County Sheriff's Office, Requested by Matthew J. Lutz, Sheriff.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0883 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

| <u>Name of Vendor</u> | <u>Description</u> | <u>Amount</u> |
|---------------------------|----------------------|---------------|
| Genesis Healthcare System | Inmate R. Chiappetta | \$149.68 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0884 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Mark C. Fleegle, Administrative Judge.

| <u>Name of Vendor</u> | <u>Description</u> | <u>Amount</u> |
|-----------------------|------------------------------|---------------|
| Supreme Court of Ohio | County's portion of payments | \$266.00 |

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Made to retired assigned Judges

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0885 approve the Supplemental Appropriation of Funds within Fund Number 060, for the Muskingum County Juvenile court, as requested by Rachael Dille, Finance Officer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|---------------------------|---------------------|---------------|
| Supplies & Other Expenses | 060-244-503001 | \$1,150.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0886 approve the Supplemental Appropriation of Funds within Fund Number 099, for FY2024 Felony Delinquent Care & Custody Grant for the Muskingum County Juvenile Court, as requested by Rachael Dille, Finance Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|-----------------------------------|----------------------|---------------|
| MI-Probation Salaries | 099-444-501002 REENT | \$25,000.00 |
| MI-Probation PERS | 099-444-502003-REENT | \$ 4,000.00 |
| MI-Probation Insurance | 099-444-502004-REENT | \$ 600.00 |
| MI-Probation-Medicare | 099-444-502001-REENT | \$ 400.00 |
| MI-Probation Workers Comp | 099-444-502009-REENT | \$ 300.00 |
| Reclaim Diversion Salaries | 099-444-501002-DVRSN | \$25,000.00 |
| Reclaim Diversion PERS | 099-444-502003-DVRSN | \$ 3,000.00 |
| Reclaim Diversion Insurance | 099-444-502004-DVRSN | \$ 9,000.00 |
| Reclaim Diversion Medicare | 099-444-502001-DVRSN | \$ 300.00 |
| Reclaim Workers Comp | 099-444-502009-DVRSN | \$ 300.00 |
| Restitution/Comm Svc Salaries | 099-444-501002-RETS | \$25,000.00 |
| Restitution/Comm Svc PERS | 099-444-502003-RETS | \$ 3,000.00 |
| Restitution/Comm Svc Insurance | 099-444-502004-RETS | \$ 1,000.00 |
| Restitution/Comm Svc Medicare | 099-444-502001-RETS | \$ 300.00 |
| Restitution/Comm Svc Workers Comp | 099-444-502009-RETS | \$ 300.00 |
| Juvenile Workers Comp | 099-444-502010 | \$ 350.00 |
| Incentives | 099-444-504344-DVRSN | \$ 1,000.00 |
| Incentives | 099-444-504344-REENT | \$ 1,000.00 |
| Rest. Youth Wages | 099-444-504178 | \$ 5,000.00 |
| Clinical Assessments | 099-444-504312 | \$10,000.00 |
| Electronic Monitoring | 099-444-504362 | \$10,000.00 |
| Training-Grant Admin | 099-444-504113 | \$ 8,000.00 |
| Mental Health Counseling | 099-444-504355 | \$10,000.00 |
| Re-Entry Training | 099-444-504115 | \$ 5,000.00 |
| Res Treatment/Contracts | 099-444-504387 | \$20,000.00 |
| Pro Social Activities | 099-444-504226 | \$ 5,000.00 |
| Supplies & Other Exp. | 099-444-503001 | \$ 2,200.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0887 approve the fund to fund transfer of monies for the Muskingum County Commissioners as requested by Beth Iden, Deputy Clerk, as follows:

FUND TRANSFER OF MONIES

| <u>From Fund</u> | <u>To Fund</u> | <u>Amount</u> |
|-----------------------------|----------------------------|---------------|
| 001-999-510002-General Fund | 196-000-414002-Lorena Fund | \$3,755.93 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

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Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0888 approve the line item transfer of monies within Fund Number 128 as requested by Marlee Gibson, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|---------------------------------------|----------------------------------|---------------|
| 128-112-503001-Supplies & Other Exp | 128-112-502013-Travel & Training | \$ 13.47 |
| 128-112-504161-Judges & Clerks | 128-112-506001-Equip & Maint. | \$2,500.00 |
| 128-112-503001-Supplies & Other Exp | 128-112-506001- Equip & Maint. | \$2,931.45 |
| 128-112-504120-Advertising & Printing | 128-112-506001- Equip & Maint. | \$ 511.53 |
| 128-112-504007-Contract Repairs | 128-112-506001- Equip & Maint. | \$1,000.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0889 approve the Supplemental Appropriation of Funds within Fund Number 002, for the new generator for the K9 adoption center, as requested by Stephanie Spencer, Chief Administrator, Muskingum County Auditor's Office.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|-------------------------|---------------------|---------------|
| Equipment & Maintenance | 053-102-504001 | \$11,240.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0890 approve the fund to fund transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, Chief Administrator, as follows:

FUND TRANSFER OF MONIES

| <u>From Fund</u> | <u>To Fund</u> | <u>Amount</u> |
|-----------------------------|-----------------------------|---------------|
| 001-999-510002 General Fund | 053-000-414002-Dog & Kennel | \$11,240.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0891 approve the Supplemental Appropriation of Funds within Fund Number 143, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|---|---------------------|----------------|
| Federal memo Entries-Gaysport Bridge Construction Phase | 143-369-504334 | \$3,500,000.00 |
| SIB Loan Memo Expense-Gaysport Bridge Construction Phase | 143-369-506069 | \$ 800,000.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Mark Zanghi, Assistant Prosecutor, came down at the Commissioners' request and the following was considered:

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RESOLUTION 23-0892 declare an Executive Session at 8:17 a.m. for the purpose of discussing a Real Estate Matter of the Muskingum County Commissioners. This session ended about 8:57 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

A question was asked of the Commissioners about Lodging Tax for the County and if it can be increased and how it is split between Chamber of Commerce and Convention Facilities. The Commissioners asked Mark and he will research.

Andy Roberts, GIS Director, joined the conversation and the following was considered:

RESOLUTION 23-0893 declare an Executive Session at 9:11 a.m. for the purpose of discussing a Real Estate Matter of the Muskingum County Commissioners. This session ended about 9:33 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Pam Davis, Human Resources, came to present the following to the Commissioners for consideration:

RESOLUTION 23-0894 approve the employment of Noah Rowe as Field Operator for the Muskingum County Sewer Department, contingent upon passage of the pre-employment assessments. Starting wage will be \$18.00 per hour with the opportunity for an increase of \$.50 per hour on the successful completion of a 180 day probationary period.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Pam asked the Commissioners about allowing another candidate to job shadow with Stan. All agreed.

Commissioner Cameron reported on the EPA Meeting that she and Don Madden attended last Thursday. Don Madden informed her that Maysville Water continues to review the contract.

Commissioner Bell noted an email from Alex Rich AAA9 regarding the Healthy Aging Grant.

- Commissioner Bell responded on behalf of the Board telling Alex that the Commissioners meet on Mondays and Thursdays and we would be inviting Kate Paul, our CFS Director.

A call was placed to Mark Zanghi, Assistant Prosecutor, regarding Tanglewood Lane and the issues the Sewer Department is having with inappropriate items being flushed and causing problems with the grinder pumps. Mark will work on regulations for adoption and also research if a Service Fee can be charged for repeat calls.

The Clerk was asked to arrange a meeting with the Auditor, the Board of Elections Board and Marlee Gibson, Director, to discuss the additional charges to East Muskingum Schools and Hopewell Township.

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The Commissioners took a call from Dr. Mark Chow regarding property on South Samuel Drive. He suggested that the Commissioners make contact with Gail McGreevy, their Chairman of Staff Parish for Faith UM Church (owner of said property). The Commissioners called her and left a message.

It was determined that Joy French and Joy Wigal are the same person and pastor's First UM Church and Faith UM Church.

Gail McGreevy did return the Commissioners' call and is aware of the concerns at 540 South Samuel Drive after a parsonage inspection at the end of June. Ms. McGreevy said they were "shocked by the odor and condition" of the home. They have scheduled a home inspection for September 8.

The Commissioners adjourned for a MGP Investors lunch meeting at the Downtown Exchange.

Session resumed at 1:50 p.m.

The Commissioners received an email response from Pat Kelly regarding the Avondale HVAC project and his dismissal from the project. A call was placed to Pat to discuss.

The Commissioners discussed the drafting of a letter to the residents of Tanglewood Lane.

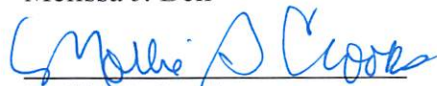
Don Madden, Projects Manager, informed the Commissioners that Maysville Regional Water cancelled their meeting with him.

There was discussion regarding several nuisance/blighted properties.

With no further business being before the Board, the meeting was adjourned at approximately 3:51 p.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.