

Minutes for August 30, 2021

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

Commissioners Crooks and Cameron attended a CCAO Regional meeting in Cambridge this morning.

RES 21-0823 Meeting was called to order at 1:30 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.
Seconded by Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioners Crooks and Cameron gave a brief update on the CCAO meeting this morning.

- They brought back a packet of information for Commissioner Porter
- There was a review of the State Budget
- Also an overview of the American Rescue Plan Act
 - Water, sewer, broadband
- Emphasized how important to be able to defend the project
- Do not expect a yes or no answer from CCAO or what projects will be approved or not approved

Commissioner Porter suggested this information be shared with Eric Reed, Compliance Officer, when he comes in later today.

- A copy of the information was made for Eric

Commissioner Cameron explained an issue with the Dog Pound Friday, while she and Commissioner Crooks were participating in the Governor's phone call.

- Deputy Erin Fuller and Carolyn Hughes, Humane officer, had picked up dogs and allegedly, Amanda, who is off on sick leave, told them not to bring the dogs to the Adoption Center.
- The Commissioners called the Sheriff and he said he would take care of it
- Commissioner Porter had contacted the Sheriff to see if he had been in close contact with Amanda before he came in here last Thursday
- Commissioner Cameron had expressed her concerns with the Sheriff about Ragan, the other Kennel Master, (regarding Ragan working with a COVID positive employee) and he said, "we'll see" and they've not heard back from him

Commissioner Cameron said she asked the Sheriff about Community Service Workers to help with cleaning the Adoption Center, like the ones that worked the fair.

- He said that was arranged through Judge Martin

Minutes for August 30, 2021

- The Sheriff asked Commissioner Cameron if she would contact Judge Martin
- He will check to see if anyone available and get back with the Commissioners
- Commissioner Porter thought it might be worth pursuing
 - Volunteers not happy
 - Leaving like crazy
 - Job and Family also has Community Workers

Commissioner Cameron said that she texted Scott to see if he'd ever heard anything more about the additional elevator for the Courthouse.

The following legislation is now considered:

RESOLUTION 21-0824 approve the line item transfer of monies within Fund Numbers 002 and 008 as requested by Stephanie Spencer, Chief Administrator, Muskingum County Auditor, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
002-503-501002	002-503-502004	\$ 28.80
008-103-501002	008-103-503017	\$3,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-0825 approve and authorize the payment for Muskingum County employees to receive a flu shot from Rambo Memorial Health Center.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-0826 accept and authorize the advertisement of Notice of Sale of Commercial Refrigeration Units to be sold by the Muskingum County Sheriff at a public auction as attached.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-0827 approve the Supplemental Appropriation of Funds within Fund Number 070, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Indigent Alcohol Monitoring	070-642-504345	\$50,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-0828 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Juvenile Court, as requested by Vicki Vallee, Finance Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Court Other Expenses	001-244-507001	\$136.43

This request is due to an overpayment in June 2021 and the receipt of a reimbursement check from LexisNexis which was paid in to General Reimbursements.

Minutes for August 30, 2021

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-0829 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund 155 for the Muskingum County Community Development as requested by Sheila Samson, Director, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-000-101000	155-000-414001	\$1,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-0830 approve the Supplemental Appropriation of Funds within Fund Numbers 005 and 106, for the Muskingum County Sheriff's Office, as requested by Sheriff Matthew Lutz.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
005-458-504111	OPOTA CPT	\$10,000.00
106-458-502004	Jail Commissary-Ins	\$ 500.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-0831 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Application for Zoning Compliance for a sign at 831 Shinnick Street/225 Underwood Street for the Rural Services Building Pollinator Garden as requested by Lisa Crock, Administrator, Muskingum County Soil and Water.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

The Clerk is to include a letter with the approved resolutions for Soil and Water, to submit to the City asking to waive any fees associated with the request.

RESOLUTION 21-0832 approve the award of bid to Cuyahoga Fence, LLC in the amount of \$322,000.00 for Guardrail Improvements, various roads, ID 105928; MUS-CRVAR-GR-FY2022, as presented by Mark Eicher, Muskingum County Engineer.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-0833 approve the award of bid to A & A Safety, Inc. in the amount of \$173,371.00 for Pavement Marking, various roads, ID 105931; MUS-CRVAR-PM-FY2022, as presented by Mark Eicher, Muskingum County Engineer.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-0834 reappoint Matt Abbott to the Board of EODA with a term to commence January 1, 2022 and end on December 31, 2023.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Minutes for August 30, 2021

RESOLUTION 21-0835 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Application for Zoning Compliance for a fence at 831 Shinnick Street/225 Underwood Street for the Rural Services Building Pollinator Garden as requested by Lisa Crock, Administrator, Muskingum County Soil and Water.
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0836 a request for payment of the County's mandated share of the Income Maintenance programs for the fiscal year of 2021 was requested to be paid for the period of July through September 2021, in the amount of \$54,459.50 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, as follows:

FUND TO FUND TRANSFER

<u>From Transfer Out</u>	<u>To Transfer In</u>	<u>Amount</u>
001-999-510004 County General	007-000-414002 PA Fund	\$54,459.50

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0837 a request for payment to the County's flexible spending account for the period of July 01, 2021 through September 30, 2021, in the amount of \$125,000.00 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, and

WHEREAS, the transfer of funds in said amount, \$125,000.00 is now requested as follows:

FUND TO FUND TRANSFER

<u>From Transfer Out</u>	<u>To Transfer In</u>	<u>Amount</u>
001-999-510013 JFS Flex Support	069-000-414002 CSE Transfer-In	\$125,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Pam Davis, Human Resources, came to talk with the Commissioners about Sewer Department Promotions and the following was considered:

RESOLUTION 21-0838 authorize Market Adjustments for the following individuals, based on new approved Sewer Department Field Operator Pay Scale structure:

Tyler Perdue	Field Operator 4	\$19.50/hour
Clayton Carpenter	Field Operator 5	\$20.50/hour
Jacob Batteiger	Field Supervisor	\$23.50/hour
Rich Nelson	Field Operator 5	Already above pay scale

To be effective August 29, 2021.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.
Roll Call: Crooks, aye; Porter, nay; Cameron, aye. Motion carried.

Pam informed the Board that Wesley VanAllen's promotion to Field Operator 2 will depend upon his six month evaluation due September 2.

Minutes for August 30, 2021

Pam also presented the following for consideration:

RESOLUTION 21-0839 approve the employment of Jereme Bowden as Field Operator 2 for the Muskingum County Sewer Department, contingent upon passage of the pre-employment assessments. Starting wage will be \$18.00 per hour with the opportunity for a \$.50 per hour increase upon the completion of a successful 180 day probationary period.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Pam reported that she has heard nothing about possible Adoption Center COVID exposures.

- Exposure if vaccinated; no quarantine
 - But, wear mask when in public

Jason Schaumleffel, Y-City News, joined session.

Eric Reed, Compliance Officer, came to meet with the Commissioners.

- First day as Compliance Officer with the County
 - Has met with Stephanie Spencer and Debra Nye, Auditor
 - Meeting with Ron Welch, Prosecutor, tomorrow
- Would like to attend CCAO seminar the end of September in Columbus
 - \$50 registration
 - All agreed
- Eric asked how the Commissioners preferred him handling the townships and villages
 - Meet with them?
 - Just be a resource for them?
 - Group meeting?
 - Their allocation is based on 75% of the revenue based on their budget as of 1/27/2020
 - Commissioner Porter would hope that Eric would work with the townships
 - Some have applied and some are not
 - The ones that have applied need help
 - They have been told multiple times to apply and then we'll work through how to spend it
 - Commissioner Cameron understood from the meeting this morning, that the Auditor will be able to tell us who has applied
 - Commissioner Porter said that Highland Township is expecting some help from us
 - Contact Tim Cross
 - Commissioner Porter suggested attending township meetings
 - Commissioner Crooks reminded that the deadline is September 4
 - Mark Zanghi, Assistant Prosecutor, has sent letters to the townships strongly urging them to apply
- Commissioner Porter suggested focusing on the townships

Minutes for August 30, 2021

- A lot will be giving back unless we could combine to provide water and sewer
- Commissioner Crooks said they learned this morning that if they get the money, they can earn interest from it and then the interest can go into the General Fund

Mark Zanghi joined the meeting

- Commissioner Porter suggested calling the township clerks
- Mark said he would provide Eric with the township email addresses
- Mark also suggested Eric attend the Annual Township meeting

Commissioner Cameron referenced an email regarding housing the homeless who have tested positive for COVID

- She had asked Erin Wood to ask Corey to come in sometime to talk with the Commissioners about COVID finances

Commissioner Porter would like to see Eric present a report of applicants for the ARPA money as they are received.

Commissioner Cameron said that today at the CCAO meeting they presented a good question to ask when considering applicants

- What will still be here in 50 years

Commissioner Cameron will make a list of requests to date for Eric

Mark Zanghi gave an update on the Opioid Litigation.

- The goal was 95% signed up and the AG's office has achieved that

The Clerk was asked to reschedule Beth Ingram to 2:30 p.m. Thursday, because of the LEPC meeting at 11:30 a.m. Thursday.

Commissioner Cameron moved to approve the minutes of the August 26, 2021 session.

Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Crooks mentioned that she had called Liam at Flecto after session Monday, because we had intended to during session Monday, but forgot.

- Flecto will begin the change order work at the Adoption Center September 7
- Liam had looked at the mold issue behind the doggy wash area
 - But, that's not the only place
 - Scott thinks water is getting in the walls
- Flecto did check the ventilation system and seems to be working properly
 - There are contributing factors
 - Water lays under the building
 - It's a metal structure
 - Commissioner Porter said that the concrete floor has been sealed
 - One option would be a commercial humidifier....check with Pat Kelly
 - New drainage may present a change, as well

Commissioner Cameron does not understand why the Architect on this project, Pat Kelly, has not gone out to identify the problems and present a solution and work with Flecto. It appears we have more than one issue out there.

Minutes for August 30, 2021

Commissioner Crooks reported from the meeting this morning that CCAO had made it their platform to reform the Indigent Defense Reimbursement.

- In 2022 and 2023, counties will receive 100% reimbursement
- The next step is for the State to take complete control of the Indigent Defense process

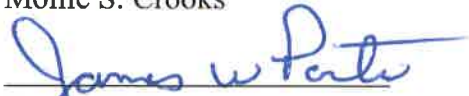
She also reported that there has been no word on the Capital Funding grant for jails.

- They are still working through the applications
- HB101 is proposing long term funding for jails

With no further business being before the Board, the meeting was adjourned at approximately 3:50 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.