

Minutes for September 01, 2022

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

RES 22-0862 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter let the Board know that he would not be returning after lunch.

Sheriff Lutz came in to discuss HB687 for jail funding.

- Sheriff thinks we should pursue
- He would like to call Sheriff Myers in Harrison County and the Coshocton County Sheriff to see if they might share their grant applications with us
- Commissioner Cameron reported that Jennifer Shuey from DLZ reported that they would be willing to help with this grant application; hopefully the feasibility study will help with the application
- Do we think having a site would help?
- Sheriff will check with Harrison and Coshocton Sheriffs
- Commissioners will make contact with Jennifer Shuey from DLZ

Sheriff also discussed the Adoption Center and a recent Volunteer meeting.

- The volunteers and staff are wondering since the Board had previously decided to install glass fronts on the kennel doors and the volunteers and staff said they didn't think it worth the cost, if the Commissioners would consider doing mesh fronts on a few of the kennels
 - Commissioner Crooks said this would be for the kennels with no outside kennel. The original cost of the glass kennels was going to be \$62,000. She said the volunteers were excited after reading about the glass fronts in the TR article. Commissioner Crooks apologized saying it was her mistake for not informing the media of the change.
- Commissioner Cameron's concern is that a bigger issue is with staffing
 - The Sheriff is moving forward with the hiring of Allison from Starlight Adult Program
 - They would also still like to increase Seth's hours to 40 per week. He is currently at 32
- Commissioner Cameron would hope that sooner or later this project would end and we could move on
- Sheriff Lutz reported that Funk is finishing the perimeter fence
- Commissioner Crooks reported that the Volunteers asked about the \$130,000 they raised for the kennels; she told them that \$100,000 is going towards the stainless for half of the kennels
 - Sheriff Lutz said basically the \$130,000 paid back what the Commissioners had already paid for

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- Sheriff Lutz told the Volunteers that the Commissioners make the decisions

Eric Ratts and Jennifer Shuey from DLZ stopped in to see the Commissioners.

- Jennifer confirmed that they have worked on multiple grants and are willing to help with the application. This application is due November 30.

The following legislation was now considered:

RESOLUTION 22-0863 appoint Mollie S. Crooks to the EODA Board with a term to commence January 1, 2023 and end on December 31, 2024.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, nay, Cameron, aye. Motion carried.

RESOLUTION 22-0864 WHEREAS, Jereme Bowden has applied and was interviewed for the Assistant Field Supervisor position at the Sewer Department and has obtained his Class I Wastewater Collection Operator license in May 2022 and meets the qualifications; THEREFORE, BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby authorize and approve to proceed with promoting Jereme Bowden to the Assistant Field Supervisor position with the offer at \$20.00 per hour and eligibility for additional \$0.50 per hour after completion of 180 day probationary period. Promotion to be effective September 05, 2022.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0865 authorize Lucretia Frame and Juanetti Yester to visit Montgomery and Warren County Record and Archive Centers on October 6th and Lucretia to attend the 2022 Fall CARMA Meeting on October 7th to be held at the Holiday Inn and Suites Eastgate, 45801 Eastgate Blvd, Cincinnati, OH 45245. Cost will include meals and mileage. It also includes one overnight stay for Lucretia. Permission is also asked to drive a personal vehicle. Estimated cost: Less than \$500

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0866 approve the fund to fund transfer of monies for the Muskingum County Engineer's Office as requested by Mark Eicher, County Engineer, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
009-368-99999	056-900-99999	\$161,559.76

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0867 accepts Official Amended Certificate Number twenty two (22) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated August 24, 2022.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 22-0868 hereby approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Roger Touvell	001-115-506001	\$27,433.00

Replace Chiller cond. at Jail-Hail Damage

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0869 accept and sign Contract between Board of County Commissioners, Muskingum County, Ohio and Covic Connections, Inc. for County Agencies Building Cleaning Services, to be effective September 1, 2022.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0870 accept, in accordance with the Ohio Revised Code Section 5591.42, the weight limit changes for Nellie Lane Bridge, Rich Hill Township Road 212, SFN 6033334; Muskingum County as determined by Muskingum County Engineer Mark Eicher. Upon evaluation of this bridge, it is the Engineer's recommendation that the safe carrying capacity be updated, and the bridge should have posting removed as noted on the attached Bridge Load Rating Summary Report. Load limit removed due to exterior beams replaced.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0871 WHEREAS, a petition was filed with the Board of County Commissioners, Muskingum County, Ohio on August 11, 2022, the object and prayer of which was the annexation of properties owned by Bryan H. Graham and Beth A. Graham, into the city of Zanesville, Muskingum County, Ohio and

WHEREAS, the acreage is 2.33 acres and the property for annexation is described on the attached:

WHEREAS, Resolution Number _____ passed today stating the requirements of the annexation have been met and a service agreement has been filed with the Board of County Commissioners of Muskingum County, Ohio by the city of Zanesville and as no objections have been filed from the Township of Falls within the 25 day time period, and

WHEREAS, this Board of Commissioners has determined that the petitioners have complied with all the statutory requirements as set forth in Section 709.023 of the Ohio Revised Code, now therefore

BE IT RESOLVED, that this Board of County Commissioners hereby APPROVES the petition for annexation of the above described property in Falls Township into the city of Zanesville, Ohio, and be it further

RESOLVED, that this Board hereby directs the Clerk to enter said annexation approval in the Board of Commissioners' Journal, and be it further

RESOLVED, that this Board directs the Clerk to file the originals of all the proceedings on this annexation with the Clerk of the City of Zanesville who will file the proceedings when appropriate with the Recorder's Office of Muskingum County, Ohio.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 22-0872 approve the establishment of new fund, number 038, which does *not* require approval of the State Auditor's Office, and line items as requested by Mark Zanghi, Assistant Prosecutor for the Muskingum County Prosecutors Office

ESTABLISH NEW FUND

Purpose of New Fund

All money Received pursuant to a contract entered into Division (D)(E)(F)(G)(H)(I) or (J) of section 309.09 of the Revised Code of Ohio shall be deposited into the "Prosecuting Attorneys legal services fund", which shall Be established in the County Treasury of each County in Which such a contract exists. Moneys in that fund may be Appropriated only to the prosecuting attorney for the Purpose of providing legal services to a park district, joint Fire district, joint ambulance district, and joint emergency Medical services district, fire and ambulance district, Regional airport authority, Port Authority, or regional Planning commission, as applicable, under a contract Entered into under the applicable division.

Fund Number 038
Fund Name Prosecuting Attorney's Legal Services Fund
Department 105
CFDA # N/A
Classification Special Revenue Fund Type: County

LINE ITEMS TO BE CREATED

Revenue:

Description	Fund	Dept.	Account Code
Legal Services Rendered	038	000	405014

Expenditures:

Description	Fund	Dept.	Account Code
Employee Salaries	038	105	501002
Medicare	038	105	502001
PERS	038	105	502003
Insurance	038	105	502004
Contract Services	038	105	504001

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0873 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioner the application for real property tax exemption and remission the following parcel:

73-03-07-54-000 375 Richards Road Franklin S.D.

RESOLUTION 22-0874 approve the line item transfer of monies within Fund Number 001 as requested by Mark Schneider, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-371-504001-Contract Serv.	001-371-506001-Equipment	\$1,700.00
001-371-504001-Contract Serv.	001-371-507001-Misc Expenses	\$800.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 22-0875 approve the line item transfer of monies within Fund Number 128 as requested by Marlee Gibson, Director of Board of Elections, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
128-112-503001-Supplies & Other	128-112-502001- Medicare	\$18.98
128-112-502003-Supplies & Other	128-112-502003-PERS	\$25.55

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-0876 A RESOLUTION TO ASSIGN DANNY BRENNEMAN, THE DIRECTOR OF MUSKINGUM COUNTY JOB AND FAMILY SERVICES TO ACT AS THE

MUSKINGUM COUNTY BOARD OF COMMISSIONERS DESIGNEE FOR APPROVING INTER-COUNTY ADJUSTMENTS OF ALLOCATED FUNDS

Whereas: Ohio Administrative Code 5101:9-6-82 provides for the inter-county adjustment of any state or federal county family services agency allocations; and,

Whereas: Counties have requested such adjustments to best meet the needs of their constituents, due to the limited uses of each fund and the nuances of the random moment sampling process on a county's funding stream; and,

Whereas: Any unspent allocations with any county at the end of a fiscal year reverts back to the state for use by the State Department of Job and Family Services; and,

Whereas: A county family services agency must make such inter-county adjustment requests to the Ohio Department of Job and Family Services, and include with such request a resolution authorizing such from that County's Board of Commissioners; and,

Whereas: In accordance with OAC 5101:9-6-82(f)(2)(a), a Board of County Commissioners may pass a resolution assigning authority to the director of the county family services agency to serve as their designee and therefore grant that party authority to sign the inter-county adjustment agreement on behalf of the county for a September 1, 2022 thru December 31, 2022. NOW, THEREFORE, BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby approve and authorize to assign Danny Brenneman, the Director of Muskingum County Job and Family Services to act as the Muskingum County Board of Commissioners Designee for approving Inter-County adjustments of allocated funds.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-0877 authorize Mollie S. Crooks to sign Pay Application Number Five on behalf of Muskingum County Commissioners for the Zane Trace Road, Zane Grey Road, South Cove Lane, Southern Road, West Union Road, Sundale Road, East Wheeling Road, Flat Lane, and Peach Lane, Water Main Extension. Pay Application Number Four is for \$262,279.42

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

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RESOLUTION 22-0878 approve the Supplemental Appropriation of Funds within Fund Number 088 for ARPA Negative Economic impact, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk .

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Musk. Co Agricultural Society	088-103-503022	\$2,207.52

ARPA Negative Economic Impact

Ag Society paid Steve Kelso Plumbing

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, not voting; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0879 approve the Supplemental Appropriation of Funds within Fund Number 092, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	092-242-501002	\$ 6,880.00
PERS	092-242-502003	\$ 963.00
Medicare	092-242-502001	\$ 110.00
Program Expenses	092-242-504024	\$27,046.80

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RIGHT OF WAY SIGNED:

Columbia Gas; Columbus

Springfield Township, Pinkerton Rd

Install new gas service line 2270 Pinkerton Rd

Start Date: within 10 days from approval; Same day completion

The Commissioners received an email from Mark Howdyshell entering an objection to the petition for annexation of Lot 9, Meadowbrook No. 2 subdivision in the City of Zanesville He also notes that the lot in question is subject to a restrictive covenant which limits the use of the property to residential use. He claims the proposed annexation and subsequent rezoning will not override the restrictive covenants and says as a property owner within the subdivision, he has standing to enforce the restrictive covenant and intends to do so.

A call was placed to Mark Zanghi, Assistant Prosecutor, to discuss.

- The restrictive covenant does not concern the Commissioners' decision
 - Those restrictive covenants were put in by the developer and the people who buy property within the subdivision are the only people to enforce those restrictive covenants
- As long as the petition is valid, he doesn't think there is anything the Commissioners can do about it
- If it is zoned residential, right now, and the City rezones it to something else, the restrictive covenants are still in there and the right to enforce those fall to the landowners within the subdivision
- The Commissioners only role in this is to accept the validity of the petition

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Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

- Avondale
 - Smart Services
 - Environmental Review is complete
 - The Commissioners approved the invoice for payment
- OMEGA
 - Online Webinars
 - September 9 and 30
- Fairgrounds
 - Steve Kelso Plumbing payment being processed
 - G & M Construction Invoice
 - Amount due is \$20,446.47; was originally reported as \$21,665
 - The following was now considered:

RESOLUTION 22-0881 approve to amend Resolution 22-0859 dated 08.29.2022 to read “authorize payment of G & M Construction Invoice for bleacher completion at the Muskingum County Fairgrounds, from ARPA funds in the amount of **\$20,446.47**”.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, not voting; Porter, aye; Cameron, aye.

Motion carried.

- Eric says he has been conversing with Jamie McConnell, 4-H Extension, regarding the display board
 - The current board is 4x8
 - Eric is still working on bleacher-back information
- Jeremy Davis has not gotten back to him yet about Construction Manager at Risk information
- Eric has not yet talked to anyone about the severed drain
-

Pam Davis, Human Resources, came in to talk with the Commissioners.

- She reported that Covic Connections started cleaning at the County Agencies Building this morning. They have asked if they can move their cleaning time to afternoons and evenings. They are overwhelmed with people being around, they can't do the job done correctly. The contract didn't specify time of cleaning.
- Robbie would prefer days. If something would happen during the night, he's afraid it would come back on the cleaning company.
- Commissioner Porter said their (Covic) reputation would be at risk if they started taking stuff. He could understand them working more efficiently if there is no one there to work around
- Commissioner Crooks has no problem with them working evenings; they have liability, we have a contract and they have their reputation
- Commissioner Porter doesn't care when they clean it, as long as they clean it

There was also discussion regarding the resignation of a Housekeeper.

- Is it time to look at providing cleaning of another building with the cleaning service?

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- Pam and Robbie thought the conversation had gone well with the Housekeeper who was reassigned to another building after the Covic crew took over the County Agencies building...then she resigned.
- There will have to be more thought about possibly hiring an outside agency for cleaning the Rural Services Building

The following was now considered:

RESOLUTION 22-0880 WHEREAS, a petition was filed with the Board of County Commissioners, Muskingum County, Ohio on August 4, 2022, the object and prayer of which was the annexation of properties owned by Jeffrey L. Drennen, into the city of Zanesville, Muskingum County, Ohio and

WHEREAS, the acreage is 0.6 acres and the property for annexation is described on the attached:

WHEREAS, Resolution Number _____ passed today stating the requirements of the annexation have been met and a service agreement has been filed with the Board of County Commissioners of Muskingum County, Ohio by the city of Zanesville and as no objections have been filed from the Township of Falls within the 25 day time period, and

WHEREAS, this Board of Commissioners has determined that the petitioners have complied with all the statutory requirements as set forth in Section 709.023 of the Ohio Revised Code, now therefore

BE IT RESOLVED, that this Board of County Commissioners hereby APPROVES the petition for annexation of the above described property in Falls Township into the city of Zanesville, Ohio, and be it further

RESOLVED, that this Board hereby directs the Clerk to enter said annexation approval in the Board of Commissioners' Journal, and be it further

RESOLVED, that this Board directs the Clerk to file the originals of all the proceedings on this annexation with the Clerk of the City of Zanesville who will file the proceedings when appropriate with the Recorder's Office of Muskingum County, Ohio.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, nay; Cameron, aye. Motion carried.

The Commissioners adjourned for lunch. Commissioner Cameron and the Clerk attended the LEPC meeting at the EMA office. Commissioner Crooks stayed at the Courthouse for Kona Ice Day.

The Commissioners participated in a meeting with Tru Data Rx arranged by Human Resources.

Session resumed at 2:50 p.m. Commissioner Porter did not return, as he had reported earlier.

Commissioner Cameron reported that the residents of Saddlebrook Road say that the Muskingum Township Trustees are using \$200,000 to build a salt bin and \$240,000 to build a garage. The residents are not sure they are being truthful with them.

- The Township received \$475,779.31 ARPA funds
- But the Commissioners do not dictate what they spend their money on
- There are 16 homes affected on Saddlebrook Road

Commissioner Cameron reported that Carol Wilhelm called her and said that her and her son were walking the trail at OUZ and noticed fallen trees on County property. She asked if they could chop up the trees and take it to their home for firewood.

- Commissioner Cameron forwarded the message to Andy Roberts and asked if he could verify that is a spot that we own.

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- She also sent the message to Scott Lee
- Also, at the Land Bank meeting Mark Zanghi said they could do that but would have to sign an agreement

Commissioner Cameron would like to introduce the idea of four 10 hour days for our employees who wish to work that schedule.

- Employees would stagger days so the office would always be open
- At-home work is not to be considered
- Job and Family Services is discussing going to four 10's, as well
- Commissioner Cameron thinks it's a good thing to consider knowing that we can't give 900 people a raise

She would also like to introduce that after a favorable six month evaluation, you are eligible for a week's vacation. It would still just be two weeks within a year.

She would like to discuss it more when all three Commissioners are present.

Commissioner Crooks suggested the possibility of doing an Employee Satisfaction Survey for employees to tell us what is important to them.

Commissioner Cameron also mentioned that employees have been discouraged from taking their lunch at the end of the day, if they have an important appointment....being flexible. But, she doesn't have a problem with that, if it just happens occasionally.

Commissioner Crooks also made a suggestion of having our own daycare. Commissioner Cameron said it's her understanding that taking on the responsibility of becoming certified to be a daycare is extensive.

There was also discussion regarding Kyle's request to work on Labor Day for three hours to earn flextime. He has said he has plenty to keep him busy.

- Commissioner Cameron is fine with Kyle working to earn the three hours he needs to complete his vacation time
- Commissioner Crooks is also fine with
- Pam can tell him that it is fine to work Flextime

Commissioner Cameron said she doesn't think companies should be asked to come here to do estimates for the roofs, when they know the job has already been awarded, and asked to do the estimate for free.

There was discussion with Pam Davis, Human Resources about giving Seth at the K-9 Adoption Center additional hours to be 40 hours per week.

- He already has full benefits
- Pam said it appears that some weeks he already works overtime, could be if someone else is off

It was also discussed about Allison from Starlight Adult Program, starting at the Adoption Center. Pam will start the hiring process with the Sheriff.

There was continued discussion regarding the proposition of four 10 hour days. The discussion was had about talking and meeting with the Elected Officials first to get their feedback.

Pam and Commissioners Crooks and Cameron discussed the meeting with TruData earlier today.

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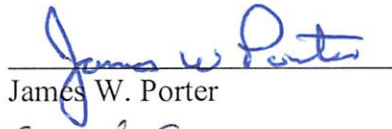
Commissioner Cameron reported that she forward the letter the Commissioners received from the Nelson Gant Foundation, to Eric Reed, ARPA Compliance Officer.

Commissioner Crooks reported that she attended a Storybook Christmas Meeting. They are still looking for funding to help with the ornament tree at the Library.

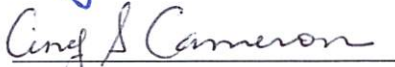
With no further business being before the Board, the meeting was adjourned at approximately 4:32 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.