

Minutes for Thursday, September 05, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 24-0811 Meeting was called to order at 9:05 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Cameron, aye; Bell, aye, Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

The following legislation was now considered:

RESOLUTION 24-0812 approve ARPA funding of \$47,297.98 for the Arcadia Sanitary Sewer Improvement Project (for materials only).
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0813 approve the fund to fund transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, Chief Administrator, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510003	058-000-414002	\$ 63,900.00
001-999-510003	188-000-414002	\$ 21,531.56
013-373-510003	061-000-414002	\$525,900.00
013-372-510003	126-000-414002	\$ 31,453.00
013-372-510003	126-000-414002	\$ 5,874.50
013-372-510003	126-000-414002	\$ 51,755.00
013-372-510003	067-000-414002	\$ 77,151.60
013-372-510003	061-000-414002	\$119,422.00
013-372-510003	179-000-414002	\$299,778.81
014-373-510003	178-000-414002	\$536,815.00
039-801-510002	148-000-414002	\$ 53,937.90

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0814 approve the establishment of new fund, number 186, which does *not* require approval of the State Auditor's Office, and line items as requested by Kyle Dunn Director of Community Development.

ESTABLISH NEW FUND

<u>Purpose of New Fund</u>	
<u>Fund Number</u>	186
<u>Fund Name</u>	2023 HSTS
<u>Department</u>	375
<u>Award Amount</u>	\$100,000.00
<u>Grant #</u>	HS390060-0042
<u>Grant Period</u>	April 01, 2024 through November 30, 2024
<u>Grant Administrator</u>	Kyle Dunn
<u>Matching</u>	None

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Classification

Special Revenue

LINE ITEMS TO BE CREATED

Revenue:	Description	Fund	Dept.	Account Code
	WPCLF	150	000	409061
	Private Funds	150	000	409188
Expenditures:	Description	Fund	Dept.	Account Code
	Contractual Servicer	150	375	504001

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0815 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund for the Muskingum County Community Development as requested by Kyle Dunn, Director of Community Development, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-990-501001	186-000-414001	\$25,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0816 approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 150 as requested by Kyle Dunn, Director of Community Development, as follows:

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
150-000-101000	001-000-414001	\$50,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0817 approve the line item transfer of monies within Fund Number 187 as requested by Kyle Dunn, Director of Community Development, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
187-375-504341-Home Repair	187-375-504300-Administration	\$4,500.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0818 approve the fund to fund transfer of monies to make the principal & interest payments associated with OWDA loans for the Muskingum County Auditor as requested by Stephanie Spencer, Chief Administrator, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
013-372-510003	131-000-414002	\$330,185.00
014-373-510003	141-000-414002	\$309,611.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 24-0819 approve the line item transfer of monies within Fund Number 014 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
014-373-506001-Equip& Maint.	014-373-504052-Customer Repairs/ Refunds	\$5,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0820 approve the posting of the position of full-time Field Operator I for the Muskingum County Water Department. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0821 approve the Supplemental Appropriation of Funds within Fund Number 054, for the Muskingum County Domestic Court, as requested by Wendy Roush, Court Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment	054-247-506001	\$7,851.49

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0822 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-117-504101-Utilities-Electric	001-117-504395-Soldiers & Sailors	\$10,300.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0823 approve the Supplemental Appropriation of Funds within Fund Number 018, for the Muskingum County Board of Developmental Disabilities, as requested by Stephanie Neuhart, Business Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Settlement Deduction	018-694-504393	\$1,518.89

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0824 authorize and approve the connection fee and monthly charge for the Boggs Road Sewer Extension Project. The connection charge will be \$4,850.00 with a \$75.00 inspection fee and the monthly sewer rate will be \$48.50 per benefited unit. A benefited unit is the equivalent of one home.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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RESOLUTION 24-0825 authorize and approve signing the engineering agreement with Muskingum County Engineer for the Boggs Road Sewer Extension Project.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Eric Reed, County Administrator, came to update the Commissioners.

- Jail
 - Water tap fee provided by the City - \$9,507.08
 - Sewer tap to be determined
 - Received geotech/soil management report from SME
 - IT/digital provider
 - Currently with Image Computer
 - Needs further discussion
 - Bricker Graydon has requested insurance provider put in writing that policy will comply with AIA-CMR agreement
 - Eric has sent this request to Pam Davis, HR.
- Avondale
 - Gary has taken over DRGR reporting
- Board Of Elections Alternate Site
 - Fairgrounds is willing to help
 - Will communicate that to Marlee

Brian Addis, APG Architects, came to talk to the Commissioners about Third Party Testing and Building System Commissioning for new jail project.

- Required by building code

Eric Reed, County Administrator and Mark Zanghi, Assistant Prosecutor were also present.

Brian will prepare draft for RFP's at no extra charge. Mark will review to approve.

Judge Andrew King, Fifth District Court of Appeals came to meet with the Commissioners and explain the appellate process.

The Commissioners adjourned for lunch to attend the LEPC Meeting at the Muskingum County EMA Office.

The Commissioners returned to session at 1:30 p.m.

Sheriff Lutz came to update the Commissioners and present the following for consideration:

RESOLUTION 24-0826 approve and authorize the execution of the jail contract between Belmont County and Muskingum County for the period of October 1, 2024 through September 30, 2025 as submitted by the Muskingum County Sheriff Matthew J. Lutz.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Sheriff talked to the Commissioners about the Volunteer Fire Association's MARCS Radios. The Association talked with the Sheriff about installing "Officer/Fire Fighter Down" buttons on

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their radios. Total cost for fire departments and Sheriff radios would be \$22,000. The Fire Association would contribute \$7,000.

- Funding possibilities
 - Homeland Security rant
 - Drug Seizure monies
- Cell Tower generators and transfer switches proposal
 - Vance's Law Enforcement Equipment to supply materials = \$61,082.20
 - Commercial Electronics to remove existing generators and transfer switches and install new Generac generators and transfer switches
 - County tower
 - Cell tower
 - Newton tower
 - Philo tower
 - Install battery backup system at Dresden tower

It was agreed for the Sheriff to cover the cost and if he needs additional funds at the end of the year, Commissioners will supplement.

Commissioner Cameron reported on the "Bridge Lighting" meeting last week.

Commissioner Crooks moved to accept the minutes of the August 19, 2024 session.

Commissioner Bell seconded. Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Bell moved to approve the minutes of the August 22, 2024 session.

Commissioner Cameron seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks moved to approve the minutes of the August 26, 2024 session.

Commissioner Bell seconded.

Vote was Cameron, abstain; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks moved to approve the minutes of the August 29, 2024 session.

Commissioner Bell seconded.

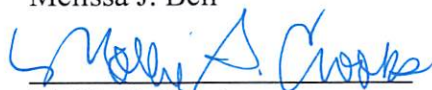
Vote was Cameron, abstain; Bell, aye; Crooks, aye.

Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 4:00 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks