

# Minutes for September 07, 2023

---

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

**RES 23-0903** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Crooks and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 23-0904** WHEREAS, Muskingum County, is applying for PY 2023 Lead Safe Ohio Program funding from the State of Ohio, Development Services Agency, Office of Community Development (OCD);

WHEREAS, the County is requesting \$724,000 in State and Local Fiscal Recovery Funds (SLFRF) approved activities;

WHEREAS, Muskingum County understands the authority for the entire Grant, as well as, sole responsibility for regulatory compliance and the terms of the grant agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Muskingum County, Ohio:

Section 1: The Muskingum County Commissioners authorize the submission of the PY 2023 CD Lead Safe Ohio Program Application through the State of Ohio's Ohio Salesforce website.

Section 2: Muskingum County Commissioners accepts the role, responsibility and authority of being Grantee of the Lead Safe Ohio Program.

Section 3: The Muskingum County Commissioners authorize participation and submission of the PY 2023 Lead Safe Ohio Application with the State of Ohio, Development Services Agency, and to provide all information and documentation required in said Application submission.

Section 4: That Muskingum County Commissioners hereby understand and agree that participation in said Program will require compliance with program guidelines and assurances.

Section 5: That Muskingum County Commissioners hereby commits itself to provide any local share of funding, described in the Application, if necessary

Section 6: This Resolution must accompany said Application, which must be filed with the Ohio Development Services Agency by September 7, 2023.

Section 7: This Resolution also authorizes the president and/or vice president of the board of commissioners to sign any and all documentation related to the execution of said partnership agreement and Lead Safe Ohio Application.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0905** approve the lighting of the Courthouse GREEN for Mitochondrial Awareness Week; September 18 – 24, 2023.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

# Minutes for September 07, 2023

**RESOLUTION 23-0906** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 2 for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract Two. Pay App 1 is to Stonegate Construction LLC for \$87,695.31.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0907** approve the use of the Courthouse Parking Lot at the Corner of N 5<sup>th</sup> Street and Market Street on September 30<sup>th</sup>, 2023 for the Zanesville Half Marathon, requested by Jacob Wilson.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0908** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Nomination Form for the 2023 HSTS Grant as requested by Kyle Dunn, Director, Muskingum County Community Development.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0909** approve the Supplemental Appropriation of Funds within Fund Number 187, for the Muskingum County Community Development, as requested by Kyle Dunn, Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Home Repair	187-375-504341	\$13,500.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0910** authorize to sign Letter of Support for the Muskingum Soil and Water Conservation District to become a local sponsor for the Ohio Department of Agriculture's Local Agricultural Easement Purchase Program – Farmland Preservation.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0911** appoint Matt Abbott to the EODA Board with a term to commence January 01, 2024 and end on December 31, 2025.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0912** approve the posting of the position of RN or LPN on-call/PRN for Rambo Memorial Health Center. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0913** authorize Justy Cordray, Debbie Greiner & Jerri Olliver to attend the Ohio Workforce Association Conference September 21<sup>st</sup> & 22<sup>nd</sup> at Nationwide Hotel & Conference Center, requested by Julie Metzger, Workforce Administrator.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

# Minutes for September 07, 2023

---

Sheriff Lutz came to talk with the Commissioners and the following was considered:

**RESOLUTION 23-0914** approve purchase and authorize wire transfer of funds for 2019 Ford Explorer in the amount of \$14,190.00, for the Muskingum County Sheriff's Office.

Purchase through GovDeals.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Commissioners received and reviewed the August Financial Statements from the County Auditor.

Don Madden, Project Manager and Zack Forker, Assistant, came to update the Commissioners.

- Norfield/Arch Hill
  - Muskingum Site has all pipe in the ground
  - Still waiting on some parts, then will complete
- Virginia/Irish Ridges
  - Zemba making progress, on schedule
  - Stonegate has all directional drills complete on SR555 side
  - All pipe delivered and most of copper present
  - There are 35 customers that have been connected to public water through Philo
    - They must have an expansion tank when County water comes and some will not meet that requirement
      - \$65 permit through Health Department
      - Don asked if the County would cover that cost
        - Don was asked to ask the Health Department if they might wave the fee
          - If not, the Commissioners agreed to allow County to pay, as this was not a choice of the homeowner
- Licking View
  - Moving forward
  - Three contractors attended pre-bid meeting
  - Zack is working on WPCLF grant application
  - Don received a call from a potential contractor asking if the bid could be delayed a week to have more time to obtain quotes from suppliers
  - Commissioner Cameron verified that we picked that date (September 14) for a reason
    - She would not be in favor of delaying the opening of bids

Andy Roberts, Landbank Executive Director, came to see the Commissioners and the following was considered:

# Minutes for September 07, 2023

## RESOLUTION 23-0915

WHEREAS, the Board of County Commissioners is desirous to enter into an option to purchase real estate commonly known as 1501 Pershing Rd, Zanesville, Ohio,

BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Option to Purchase Real Estate as presented by Andy Roberts, Land Bank Executive Director and described on the attached, at a cost of \$261,000.00. And to further authorize the payment of a \$10,000.00 deposit to the Muskingum County Land Reutilization Corporation.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Eric Reed, County Administrator, came to update the Commissioners.

- Cleanface
  - Myron Goins from G&M Construction and Jeremy Davis with APG, went to Cleanface after the fair to create a punch list
    - The Commissioners asked the Clerk to prepare a letter of thanks to Mr. Goins and his crew
- Jail
  - Eric will meet virtually with a contractor who has requested details regarding the jail
  - Eric has talked with Megan, DLZ's Account Manager. He asked her to send all future bills directly to him and copy the Commissioners
  - Eric noted Bricker Graydon's response to his email inquiring how to streamline communications
- Avondale
  - There was discussion regarding hiring APG Architects to do a Scope Evaluation for the needs at Avondale
    - All agreed

The Commissioners adjourned for lunch to attend the LEPC meeting at EMA.

Kyle Dunn, Community Development Director, came to update the Commissioners on the Extension of the Home Repair Program (Lead Safe Ohio)

The following met to discuss the County AT&T bills:

Eric Reed, County Administrator  
Robert Moore, IT Director  
Stan Lucas, Sewer Department Manager  
Peggy Taylor, Utilities Office Manager  
Shana McCoy, AT&T Client Solutions  
Sarah Briggs, Vice President External Affairs  
Kim Hambel, Sheriff's Office  
Mark Zanghi, Assistant Prosecutor  
Mollie Crooks, Commissioner  
Melissa Bell, Commissioner  
Cindy Cameron, Commissioner

# Minutes for September 07, 2023

Beth Iden, Deputy Clerk  
Jeff Jadwin, EMA Director

AT&T will be working to get the extra charges removed from our accounts due to their error. They did advise that it will take some time to get the charges removed. The following was now considered:

**RESOLUTION 23-0916** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Amendment to Service Agreement for AT&T, ILEC, CENTREX Service Extension.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Andy Roberts, GIS Director, brought the EPA Director and several members of Ohio EPA to meet the Commissioners.

Pam Davis, Human Resources, came to meet with the Commissioners and the following was considered:

**RESOLUTION 23-0917** approve the employment of Jameson McCulley as Field Operator I for the Muskingum County Sewer Department, contingent upon passage of the pre-employment assessments. Starting wage will be \$16.50 per hour with the opportunity for a \$.50 per hour increase upon the successful completion of the 180 day probationary period.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Don Madden, Projects Manager and Zack Forker, Assistant, came to talk with the Commissioners regarding the WPCLF grant application and the following was considered:

**RESOLUTION 23-0918** Whereas, the *County* of Muskingum seeks to upgrade its existing wastewater facilities; and

Whereas, the *County* of Muskingum intends to apply for *Water Pollution Control Loan Fund (WPCLF)* for the planning, design and or construction of the *wastewater* facilities; and

Whereas, the Ohio *Water Pollution Control Loan Fund (WPCLF)* requires the government authority to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source; now therefore,

BE IT RESOLVED by the Council of the *County* of Muskingum County, Ohio:

SECTION 1. That Cindy S. Cameron be and is hereby authorized to apply for a *WPCLF* loan, sign all documents for and enter into a *Water Pollution Control Loan Fund (WPCLF)* with the Ohio Environmental Protection Agency and the Ohio Water Development Authority for planning, design and/or construction of *wastewater* facilities on behalf of the *County* of Muskingum County, Ohio.

SECTION 2. That the dedicated source of repayment will be sewer revenue.

SECTION 3. That is resolution shall take effect and be in force from and after the earliest period allowed by law.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

## Minutes for September 07, 2023

---

Commissioner Crooks moved to approve the minutes of the 08.15.2023 session. Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks moved to approve the minutes of the 08.21.2023 session. Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks moved to approve the minutes of the 08.24.2023 session, with correction. Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks moved to approve the minutes of the 08.28.2023 session. Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks move to approve the minutes of the 08.31.2023 session. Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Cameron reported that per the Sheriff, a sink at the Adoption Center has fallen off the wall, again. He is still trying to figure out a solution to the moisture/humidity problem.

A call was placed to Mark Eicher, Engineer, regarding an email from Melanie Smith, Fiscal Officer for the Village of Philo. She invited the Commissioners to their next Council meeting to discuss Front Street. None of the Commissioners are available to go to the meeting. Mark explained that the reason Front Street didn't turn out like it should, is because the stone that the Village provided was inferior to use for chip and seal.

Mark also reported that the Engineer's office sent an invoice to Wayne Township for \$400 for the extra work the Engineer's Office did.

With no further business being before the Board, the meeting was adjourned at approximately 4:01 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.

Cindy S. Cameron

Melissa J. Bell

Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*