

# Minutes for September 08, 2022

Commissioners Present: Porter and Cameron  
Commissioner Crooks was absent on vacation  
Staff Present: Susan Reese

**RES 22-0883** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.  
Vote was Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Porter.  
Vote was Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 22-0884** approve the fund to fund transfer of monies for the Muskingum County Engineer's Office as requested by Mark Eicher, County Engineer, as follows:  
These Funds will be utilized for the payments to the State Infrastructure Bank for the Philo Bridge.

**FUND TRANSFER OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
009-368-510002	056-900-414002	\$55,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0885** approve the line item transfer of monies within Fund Number 007as requested by Tom Smith, MCJFS, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-692-501002-PA Salaries	007-692-504202-PA PSCA Cont.	\$75,000.00
007-692-502004- PA Insurance	007-697-504202-SS PSCA Cont.	\$30,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0886** approve the line item transfer of monies within Fund Number 021 as requested by Candy Emmert, Executive Director, Children Services, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
021-695-507001-Misc Expenses	021-695-504311-Chafee Federal	\$20,000.00
021-695-507001-Misc Expenses	021-695-507001-Equipment & Maint.	\$20,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0887** approve the Supplemental & line item transfer of monies within Fund Number 191 as requested by Kyle Dunn, Community Development Director, as follows:

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Home Repair	191-375-504341	\$1,275.00

**LINE ITEM TRANSFER OF MONIES**

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<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
191-375-502009- Workers Comp	191-375-504341-Home Repair	\$ 250.00
191-375-502004-Insurance	191-375-504341-Home Repair	\$1,300.00
191-375-503001-Supplies	191-375-504341-Home Repair	\$ 230.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye.

Motion carried.

**RESOLUTION 22-0888** approve the Supplemental Appropriation of Funds within Fund Number 005 & 165, for the Muskingum County Sheriff's Office, as requested by Matthew J. Lutz, Sheriff.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
OPOTA CPT- Training	005-458-504111	\$18,573.19
Donations-Supplies	165-458-503001	\$12,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye.

Motion carried.

**RESOLUTION 22-0889** approve the establishment of new fund, number 112, which does *not* require approval of the State Auditor's Office, and line items as requested by Mark Eicher, County Engineer for the Muskingum County

**ESTABLISH NEW FUND**

**Purpose of New Fund** The purpose of this fund is to account for a state funded Grant for improvements to ECO Parkway. The Ohio Department of Development will be reimbursing for a Portion of the project

<b><u>Fund Number</u></b>	112
<b><u>Fund Name</u></b>	ECO Parkway
<b><u>Department</u></b>	368-Highway Department
<b><u>Award Amount</u></b>	ODOT 26%; ODOD 50% of Total
<b><u>Grant Period</u></b>	2022-2023
<b><u>Grant Administrator</u></b>	Matt Russell
<b><u>Matching</u></b>	Remaining cost of project
<b><u>Classification</u></b>	Capital Project Fund Type- State

**LINE ITEMS TO BE CREATED**

**Revenue:**

<u>Description</u>	<u>Fund</u>	<u>Dept.</u>	<u>Account Code</u>
Donations	112	000	412001
ODOT/ODOD-State	112	000	409046
Transfer In	112	000	414002

**Expenditures:**

<u>Description</u>	<u>Fund</u>	<u>Dept.</u>	<u>Account Code</u>
Contractual Services	112	368	506051

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye.

Motion carried.

**RESOLUTION 22-0890** approve the lighting of the Courthouse in GOLD for Childhood Cancer Awareness Month of September.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye.

Motion carried.

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**RESOLUTION 22-0891** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Sheriff's Office, as requested by Matthew J. Lutz, Sheriff.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Repairs-Hail Damage/vehicles	001-458-504007	\$32,567.35

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0892** Whereas the property owners located at the addresses attached, are delinquent with their water bill owed to Muskingum County Utilities, and have neglected to pay said bills.

Now, therefore be it resolved by the Board of Muskingum County Commissioners that:  
Section One: The proper official is hereby authorized pursuant to ORC 6103.02 to certify \$12,073.37 to the Muskingum County Auditor to the property taxes of the attached list.

Section Two: The assessed amount as stated in Section One, above is for the tax year 2021 payable in 2022, a period of one year.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0893** Whereas the property owners located at the addresses attached, are delinquent with their sanitary sewer bill owed to Muskingum County Utilities, and have neglected to pay said bills.

Now, therefore be it resolved by the Board of Muskingum County Commissioners that:  
Section One: The proper official is hereby authorized pursuant to ORC 6103.02 to certify \$156,652.57 to the Muskingum County Auditor to the property taxes of the attached list.

Section Two: The assessed amount as stated in Section One, above is for the tax year 2021 payable in 2022, a period of one year.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

**RIGHT OF WAYS SIGNED:**

**Columbia Gas- Columbus**

**Newton Twp; Old Town Rd/652**

**Abandon Service line at the main**

**Start date: within 90 days from approval; Completion date: Same day**

**Blake Norris/Zach Blumenstock**

**Falls/Muskingum; National Rd**

**Dirt Work, Ditching**

**Start date: 08.31.22; Completion Date: 09.06.22**

The Commissioners received and reviewed the August 2022 Funds Report from the Auditor's Office.

Commissioner Cameron reported on a call about a sheep kill in Chandlersville. She will ask Mark Zanghi, Assistant Prosecutor, if the Animal-Kill claim is still in effect. She also suggested asking Bryan Catlin, former Dog Warden.

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The Clerk was asked to find the previous grant application for the jail to forward to Jennifer at DLZ.

Commissioner Cameron reported that she has asked Matt Abbott, Port Authority Director and Dana Matz, Chamber President, to do the presentation regarding Intel and the \$500,000,000 grant. Commissioner Crooks has already talked with them about it, but Commissioner Cameron would like for all three Commissioners to hear the presentation.

Commissioner Cameron moved to approve the minutes of August 29, 2022. Commissioner Porter seconded.

Vote was Crooks, absent; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Cameron moved to approve the minutes of September 01, 2022. Commissioner Porter seconded.

Vote was Crooks, absent; Porter, aye; Cameron, aye.

Motion carried.

There was discussion regarding a request from the Nelson T. Gant Foundation and the following was considered:

**RESOLUTION 22-0892** approve a financial grant for Nelson T. Gant Foundation in the amount of Five Thousand Dollars (\$5,000.00) from the Board of Muskingum County Commissioners from line item Economic Development, Community Projects; 001-114-506040. Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, absent; Porter, aye; Cameron, aye.

Motion carried.

The Commissioners reviewed the invoice from Kona Ice. 321 servings at \$5.00 each. Commissioners Cameron and Porter thought the cost was \$4.00 per serving.

Michael Gainer from Go Rail, a non-profit organization based in Washington, DC, came to share regulatory rail updates with the Commissioners.

Commissioner Porter and Cameron participated in the Investment Committee Meeting with County Treasurer Todd Hixson and Jody Spencer and Bill Addington from Park National Bank.

The Clerk reported that Robert Moore, IT Director, had asked about having someone come in to look at what we have and what we may need for Courthouse Christmas lighting. It is estimated to cost \$2,000. Commissioners Porter and Cameron agreed to proceed.

Commissioner Porter asked Commissioner Cameron what had been decided about Kyle's request to work an additional three hours for flex-time. Commissioner Cameron told him that they had agreed to let Kyle work three hours Monday.

- Commissioner Cameron said she had told Kyle that Commissioner Porter thought we should be consistent and stick with policy
- Commissioner Porter asked if that is a policy that anyone else can do
- Commissioner Cameron said that for what people do here and how much they do, she doesn't have a problem with anyone coming in and asking
  - To the best of her knowledge we had never refused anyone

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- Kyle told us before we ever hired him that he had this vacation planned

Eric Reed, ARPA Compliance Officer, came to update the Commissioners

- Still working on 2021 Audit
- Avondale
  - Met with Gary, Angela and Candy regarding the HUD Grant yesterday
    - Project has been converted to exemption
    - Project narrative and budget to be completed by Gary and given to Eric
      - Eric will then submit within the next couple of weeks
  - Eric will be reaching out to Pat Kelly to see where he is regarding HVAC design
- Mid-Ohio Food Bank
  - Eric reached out to introduce himself and let them know that the Commissioners will not be considering their request at this time
- Fairgrounds – Clean Face Restroom
  - Information gathered from Mark Zanghi, Assistant Prosecutor and Jeremy Davis regarding CMAR forwarded to the Commissioners
    - There are certain qualifications to be an actual CMAR person, but that doesn't mean you can't have Project Manager that would essentially be the accountant and oversee the project
    - Who would that Project Manager report to; the Fair Board or the Commissioners who are paying for it
      - It was acknowledged that Eric had made reference about how hard it is sometimes for Eric to even get anyone to call him back, when he's had to ask different things for the Commissioners; so would the Project Manager be responding to the Fair Board. Her thought is that they don't even always agree
      - Eric would think it would be whoever is paying the bill
    - Commissioner Porter said that at this rate we're not going to get anything done, until we figure out what they will agree to; and how do you get them to agree on anything? He suggested telling them we have \$192,000 let us do it or forget it
    - Eric suggested running all the bills through here
      - Commissioner Porter asked Eric if he wants to handle it; it's going to have to be someone other than those twelve, because they are not going to agree; it'll just be change after change after change. All he wants is a decent restroom
      - Commissioner Cameron agreed that we just want hot water, the showers to work and more than three out of the six toilets to work; why is that so difficult?
    - Eric said that this is a construction project, one that we'll really have to keep records on

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- Commissioner Porter said the Fair Board does not have a history of doing that very well
- Eric agreed and thought maybe that's why we should keep track of records here
  - Commissioner Porter asked, so we just tell them we'll handle it, just give us the green light to fix your restroom? Build a priority list for Clean Face and work down the list
  - Eric noted that we've given them over \$125,000 already in 2022, and that doesn't count the premium money...sewer line work, install, pipe, fittings, extra work, Kelso Plumbing, grandstand
- Commissioner Porter said he will not write them a check for \$192,000 and tell them to do it
- Commissioner Cameron can't believe that with the block building already being there, you can't get hot water, working toilets and working showers for \$192,000. How can that not be doable?
- Commissioner Porter noted that they had a price to do the waterline for \$37,000 and look what that ballooned into.
- Eric reported that he talked with Jerry Miller regarding the severed drain.
  - Jerry indicated that they ran a hose through it and they think the break is beyond where Hazen connected to the line. They asked if we could camera the area to determine where it is and then determine who is responsible.
    - Commissioner Porter said it worked before the waterline was put in and he doesn't think it necessary to camera
    - Commissioner Cameron suggested calling Hazen and explaining to them what has happened and see what they say
      - Commissioner Porter said he can talk until he's blue in the face, but will not convince him that he didn't cut the line
  - Eric also asked about the frost free hydrant sourcing water to the wash rack...that was Hazen's recommendation based on where the line was. They thought that was the best method to get water to the rack. When they drain everything for the winter, they just unhook that line
    - Commissioner Porter said to ask how many hoses blew apart during fair week
- Eric also talked to John Benson about the backs for the bleachers.
  - He said as long as backs don't affect egress, there is no code or issue with backs on the bleachers.
    - Eric asked Jerry Miller the reasoning for no backs on the new bleachers.
      - The bleachers they bought are designed to sit on a slab of concrete 36-38". The slab that is there is 30". If they put backs on, it would only leave a small amount of room for exit.
    - Commissioner Porter asked Eric if he asked Jerry, if someone else would be paying for the backs, if they would allow us to put them on

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- Eric said he doesn't know that he worded it that way, but he did ask if it was possibly to put the backs on and Jerry said no because it moves the seat out and people can't get out
  - Commissioner Cameron asked if every other row with backs would be a possibility
    - Commissioner Porter would rather do the whole thing
  - Commissioner Porter said people were told to bring bleacher seats, but that creates a problem
- Eric will find out what the measurement will be if the backs are put on, then talk with John to see if does affect it. If it doesn't affect it, we will tell the Fair Board that there are funds willing to be put towards it.

Further discussion regarding the Clean Face Restroom project.

- Commissioner Porter is more concerned about this restroom situation
- Eric will ask the Fair Board if they are willing to let the Commissioners take care of it with Eric being the General Manager and orchestrating the project; keep the records, pay the bills and get the job done. The Commissioners will pay for it, Eric will make it happen and all the Fair Board has to do is sit back and watch it happen

Eric will call Hazen about the drain.

Eric reported that he talked with the Mayor of the Village of New Concord. Commissioner Cameron had explained to her that this was not like the Cares Act monies. This is more for infrastructure; water and sewer. New Concord received \$300,000 plus ARPA funds.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

The Commissioners met virtually with Allison Binkley with Squire, Patton, Boggs, regarding a revenue note that is due for renewal on December 1. This happens every five years.

- We make principal payments for the first four years, then on the fifth year a balloon amount
- Allison's question is what interest rate to use
  - 2.5% last time
  - The Commissioners chose the current rate that Jody Spencer shared at the Investment Committee meeting this morning; 3.21%
- Total debt is \$3,613,700; this year's payment is \$186,400

Allison will prepare and send documentation/legislation for renewal.

Commissioner Porter would like to consider paying off this debt.

Jason Baughman, Chief Building Official, came over to talk with the Commissioners about a call they received from James Teague regarding building permits.

- Jason explained that Mr. Teague was told he needed drawings for a new building that he had started in Morgan County
  - Mr Teague brought in the drawings, but Jason said they do not meet code; Jason walked him through the changes that need to be made
  - Jason wrote a letter to Mr. Teague stating the issues hoping that would help him better understand the issues that needed addressed before permits could be issued

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- The Commissioners will follow up with Mr. Teague

Morgan Overby and Jason Sturgeon from ODOT came in person to share the IR70 updates.

- Sixth Street Bridge is scheduled to open tomorrow
- They hope to update soon regarding the lack of aerial enforcement through the work zone

Pam Davis, Human Resources and Robbie Frame, Housekeeping Manager, came to talk with the Commissioners regarding Housekeeping restructuring.

- They would like to propose contracting the Rural Services Building
- Pam would like to reach out to companies that bid for cleaning of the County Agencies Building for estimates for the Rural Services Building
- Clean EMA three days week and the Evidence Center two days a week, temporarily

There was brief discussion regarding Rhonda Lane's quitting without notice. Pam explained the conversation she had with Rhonda to the Commissioners. Both Pam and Robbie thought Rhonda was okay with her new assignment.

Jason Baughman, Chief Building Official, came to participate in the phone call with Mr. Teague. Mr. Teague was not available and a message was left.

Jason asked if the Commissioners would approve him purchasing a new vehicle for the Building Department. The Commissioners agreed to the purchase through State Purchasing Program.

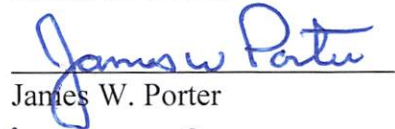
- Commissioner Cameron recommended talking to Mark Eicher regarding how he purchased his latest vehicle through govdeals.com

The Commissioners placed a call to the attorney handling the estate in question on Brick Road. There was no answer and a message was left for him.

With no further business being before the Board, the meeting was adjourned at approximately 3:05 p.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.

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ABSENT

Mollie S. Crooks

  
James W. Porter

  
Cindy S. Cameron

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*