

# Minutes for Monday, September 08, 2025

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Commissioners Present: Bell, Prouty, Cameron

Staff Present: Susan Reese

**RES 25-0874** Meeting was called to order at 8:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Prouty.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.

Seconded by Commissioner Prouty.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Bell moved to approve the payroll, pending review.

Seconded by Commissioner Prouty.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Bell presented a draft of a letter to Falls, Hopewell, Licking, Muskingum and Jackson Townships regarding the zoning survey. All agreed.

Andy Roberts, GIS Director and Chris Crook, Rehabilitation Specialist, met with the Commissioners and requested the following:

**RESOLUTION 25-0880** declare an Executive Session at 8:30 a.m. for the purpose of discussing Matter of Real Estate of the Muskingum County Commissioners. This session ended about 8:59 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

State Representative Adam Holmes met with the Commissioners, at their request, to discuss group homes.

There was discussion regarding short-term rentals.

The Commissioners had a virtual meeting with Kevin Dewine and Jen Lynch with CBD Advisors regarding solar energy.

The following legislation was now considered:

**RESOLUTION 25-0875** approve the line item transfer of monies within Fund Number 014 as requested by Peggy Taylor, Office Manager, Muskingum County Water Department as follows:

**LINE ITEM TRANSFER OF MONIES**

| <u>From Line Item</u>   | <u>To Line Item</u> | <u>Amount</u> |
|-------------------------|---------------------|---------------|
| 014-373-506001          | 014-373-504406      | \$20,000.00   |
| Equipment & Maintenance | Tanks               |               |

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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**RESOLUTION 25-0876** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Treasurer's Office, as requested by Todd Hixson, Treasurer.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|--------------------|---------------------|---------------|
| Employee Salaries  | 001-104-501002      | \$9,200.00    |

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye, Cameron, aye. Motion carried.

**RESOLUTION 25-0877** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Kacey Stackhouse, Deputy Clerk.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

| <u>Description</u>               | <u>Account Code</u> | <u>Amount</u> |
|----------------------------------|---------------------|---------------|
| Supplies & Others (Fleet Garage) | 001-116-503001      | \$40,000.00   |

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0878** Whereas the property owners located at the addresses attached, are delinquent with their water bill owed to Muskingum County Utilities, and have neglected to pay said bills.

Now, therefore be it resolved by the Board of Muskingum County Commissioners that:

Section One: The proper official is hereby authorized pursuant to ORC 6103.02 to certify \$15,415.69 to the Muskingum County Auditor to the property taxes of the attached list.

Section Two: The assessed amount as stated in Section One, above is for the tax year 2025 payable in 2026, a period of one year.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0879** Whereas the property owners located at the addresses attached, are delinquent with their sanitary sewer bill owed to Muskingum County Utilities, and have neglected to pay said bills.

Now, therefore be it resolved by the Board of Muskingum County Commissioners that:

Section One: The proper official is hereby authorized pursuant to ORC 6103.02 to certify \$146,882.24 to the Muskingum County Auditor to the property taxes of the attached list.

Section Two: The assessed amount as stated in Section One, above is for the tax year 2025 payable in 2026, a period of one year.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Stephanie Winland, Zanesville-Muskingum County Convention Facilities; Jordin Harmer and Starr Jenkins, Convention Visitors Bureau met with the Commissioners, Marcie Blackwood, Office Clerk and Kacey Stackhouse, Deputy Clerk to discuss short-term rentals.

Many items of concern were discussed.

- CVB will make contact with those who are late with returns
- Jordin informed the Commissioners that the CVB has a \$15,000 grant that will be distributed among ten recipients to promote their part of the community
- Short-term rentals are being promoted on their (CVB's) Website

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- The Commissioners explained that the collection of short-term rentals has caused a significant amount of extra time for our staff
  - The Commissioners proposed an increase in the Administrative Fee from \$1,200 per month to 10% of collected monthly bed-tax; hotel and short-term rentals
    - They will get back with the Commissioners regarding that proposal

Mark Zanghi, Assistant Prosecutor, came to present the following for consideration:

**RESOLUTION 25-0881** accept and sign Amendment No. 1; Municipal Court Indigent Defense Services Agreement effective January 1, 2025 and ending December 31, 2026.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

There was discussion regarding the Commissioners' Port Authority appointments.

**RESOLUTION 25-0882** declare an Executive Session at 11:47 a.m. for the purpose of discussing Confidential Business Information of an Applicant for Economic Development. This session ended about 12:59 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0883** moved to go into Executive Session at 1:01 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County Sheriff's Office. This session ended approximately 1:11 p.m.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners placed a call to Russ Edgington, Park District Director, regarding the proposed pedestrian bridge. The Commissioners will not be providing financial assistance for the study.

Danny Brenneman, MCJFS Director met with the Commissioners to update them on happening at Job and Family Services.

The Commissioners received an email from Jim Schoch, Executive Director EODA, regarding Board Appointment for 2026-2027. The following was then considered:

**RESOLUTION 25-0884** appoint Eric Reed to the EODA Board with a term to commence January 01, 2026 and end on December 31, 2027.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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**RESOLUTION 25-0885** declare an Executive Session at 2:28 p.m. for the purpose of discussing Confidential Business Information of an Applicant for Economic Development. This session ended about 2:54 p.m.

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

A call was placed to Matt Russell, Administrative Deputy, Muskingum County Engineer, regarding the request to rename Brown Road. Matt will do some research and report back to the Board.

Kade Haddox, County Administrator, met to update the Commissioners.

- Powerwashing buildings Friday, Saturday and into next week
- Water and sewer wage rates
  - Still in process
- Jail IT
  - Met with Sheriff and Brian Addis
- 44 North 4<sup>th</sup> Street
  - Met with Paul Construction
    - Recommends to gut inside of building
    - Duct work problem
- Sewer Department building pole barn
  - Siding and garage doors
- Rural Services Landscaping
- MVESC Board Meeting tonight
  - Presenting proposal
- County Phone System
  - Needs bid
- Quotes for Child Support building painting
  - Awnings and power poles

The following was then considered:

**RESOLUTION 25-0886** accept proposal for painting exterior at Muskingum County Juvenile and Child Support Buildings from Painters Plus as follows:

\$8,225.00 Labor and Materials Juvenile Building

\$7,150.00 Labor and Materials Child Support Building

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, absent at the time of voting; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0887** accept proposal for siding and garage door repairs to the Sewer Department Garage at 1410 Newark Road, from Muskingum Contractors, LLC at a cost of \$24,271.00; siding and garage door repairs.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, absent at the time of voting; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0888** accept proposal for the exterior painting of Sewer Department buildings at 1410 Newark Road, from Painters Plus as follows:

\$ 8,750.00 Labor and Materials large metal building

\$19,850.00 Labor and Materials main office block building

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, absent at the time of voting; Prouty, aye; Cameron, aye. Motion carried.

| <u>Source</u>          | <u>\$ Amt</u>        |
|------------------------|----------------------|
| State Tax Assessed     | \$ 439,551.25        |
| County RE Tax          | \$ 32,828.81         |
| County Lien            | \$ 14,007.86         |
| <b>Total Liability</b> | <b>\$ 486,387.92</b> |
| <br>                   |                      |
| Purchase Price         | \$ 1,200,000.00      |
| <br>                   |                      |
| Net to Kautilya        | \$ 713,612.08        |

| <u>Cash Top End Calc</u> | <u>Total PP</u> |
|--------------------------|-----------------|
| \$ 400,000.00            | \$ 886,387.92   |
| \$ 500,000.00            | \$ 986,387.92   |
| \$ 600,000.00            | \$ 1,086,387.92 |
| \$ 700,000.00            | \$ 1,186,387.92 |
| <br>                     |                 |
| <b>Other Costs</b>       |                 |
| Phase I                  | \$ 5,000.00     |
| Securing Property        | \$ 25,000.00    |
|                          | \$ 30,000.00    |

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Commissioner Cameron reported that she talked with ZPD Chief Comstock regarding the parking on the street by County employees.

With no further business being before the Board, the meeting was adjourned at approximately 3:57 p.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.



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Melissa J. Bell



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Drake L. Prouty



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Cindy S. Cameron