

# Minutes for September 09, 2021

Commissioners Present: Crooks, Porter, Cameron  
Staff Present: Susan Reese

**RES 21-0854** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

There was discussion regarding the time for the Washington JEDD meeting

- The Clerk has sent an invite for 11:00 a.m.
- Commissioner Crooks thought we had decided on 8:30 a.m.
- It was decided to re-invite for 8:30 a.m.
  - The Clerk will check with Carolyn at the Chamber to confirm meeting space availability

There was discussion regarding an email from Mark Zanghi, Assistant Prosecutor, about an inquiry into the 333 Putnam Avenue building.

- Commissioner Cameron reported that Scott Lee had talked to the neighbor who is interested in the building and had asked her to present to the Board

A call was placed to Pam Davis, Human Resources, about discipline of a Maintenance employee. The following was considered:

**RESOLUTION 21-0873** declare an Executive Session at 10:12 a.m. for the purpose of discussing a Personnel Matter pertaining to discipline of a public employee of Muskingum County Maintenance. This session ended about 10:27 a.m.  
Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Don Madden, Projects Director; Zach Forker, Assistant Projects Director and Morgan Coast, Engineer came and the following was considered:

**RESOLUTION 21-0855** Authorize the opening of bids for the Imlay Road and Wilsonwood Road Water Main Extension  
Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0856** Authorize taking bids under advisement for the Imlay Road and Wilsonwood Road Water Main Extension  
Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

## Minutes for September 09, 2021

Don reported that the reclaim on the County Line Road project is a mess right now because of all the recent heavy rains.

- The contractor knows they have to fix it and is cooperative

Commissioner Crooks asked Morgan the status of Weber engineering.

- He said because the County is paying \$1.27 per 1000 gallons he doesn't think a treatment plant would be cost effective
- The plan would be to keep the 8" force main and dedicate it to the National Road Industrial Park
- Build a new larger force main in the general direction of that and would be a 16" force main and we could pump 1250 gallons per minute through that
- The key is that we can't pump both pumps at the same time so we have a SCADA system in place so when one pump is running the other one has to sit
- He believes force main is the way to go and Stan is on board with that
- Morgan should have figures by the end of the month
  - He is scheduled to come in Monday, September 27; 1:30 p.m.

Don reported that Imlay-Wilsonwood will take approximately a 30 day completion.

Don will send a letter to Mr. Cherevas' attorney regarding the bids

Commissioner Cameron asked if anyone wanted to call Pam back for further discussion regarding Don Iwanic leaving.

- Should we make contact with Nate's coach or contact the school, to let them know we knew about the situation and the employee has since left

Commissioner Crooks asked about the bumper sticker policy for County vehicles.

- Mark Zanghi says it is the Commissioners' call
- Commissioner Porter would think Pam would be involved in the policy making
- Commissioner Cameron is still bothered that the schools do not pay for the signs
  - Of all places, that is a great place for them
- Commissioner Crooks would like to at least have a conversation with Elected Officials asking their opinion
  - She would like to support the "I am A Warrior" program, but not sure bumper stickers are the way
  - Concerned when others may ask to have a bumper sticker placed on a County vehicle for their cause
- Commissioner Porter does not have a problem with placing them on County vehicles
  - We could make a policy specific to this sticker
  - He planned on purchasing the bumper stickers
- Commissioner Crooks asked if the Board would approve of sending an email to other Elected Officials and Department Heads asking their opinion
  - Commissioner Porter would prefer the email come from all three Commissioners and give them a week to respond with their concerns
  - All agreed Commissioner Crooks will prepare a draft for the Board to approve

# Minutes for September 09, 2021

There was discussion regarding an interest in the 333 Putnam building

- The interested party would either tear down the building and use for a parking lot or use the current building for storage rental
  - Commissioner Porter suggested if someone is interested, we should pursue
  - Mark Zanghi questioned if we would want to have a new appraisal
    - Commissioner Porter would not be in favor of spending more money on an appraisal

The following legislation was now considered:

**RESOLUTION 21-0857** approve the transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, Chief Administrator, as follows:

**FUND TRANSFER OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
013-372-510003	079-000-414002	\$276,790.00

Requesting the transfer of the required amounts to make the principal and interest payments associated with our Sewer Notes. These transfers are to meet debt service obligations due 11/30/2021.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0858** approve Anniversary Date for Heidi Wetzel, Muskingum County Maintenance/Housekeeping.

Ms. Wetzel was previously employed at East Muskingum Schools. In review of her employment records provided by East Muskingum Schools, it has been determined that she is eligible for her anniversary date for vacation accrual purposes, to be August 24, 2020.

Per Pam Davis, Human Resources, request to approve the anniversary date of August 24, 2020 for vacation accrual purposes for Heidi Wetzel. Her date of hire with Muskingum County was August 2, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0859** accepts Official Amended Certificate Number Twenty (24) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated August 31, 2021.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0860** approve the fund to fund transfer of monies for the Muskingum County Engineer as requested by Mark Eicher, as follows:

**FUND TRANSFER OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
009-368-99999	056-900-99999	\$164,208.56
009-368-506010	009-368-504350	\$ 18,213.00

These funds will be utilized for the payment on an equipment and truck loan through KS StateBank and additional funds for equipment rental.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

# Minutes for September 09, 2021

**RESOLUTION 21-0861** WHEREAS, it is required by the Ohio Revised Code that each County Department of Job and Family Services renew their PRC plan every two years and the plan renewal date for Muskingum County is October 1, 2021, and

WHEREAS, in 2003, the County Commissioners appointed the Family and Children First Board as the Family Services Planning Committee for the PRC program in Muskingum County, and

WHEREAS, the Muskingum County Job and Family Services has prepared their renewal and submitted it to the Family Services Planning Committee for review, and

WHEREAS, on September 1, 2021, the Family Services Planning Committee reviewed and adopted the PRC plan,

BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby approve and authorize that it be renewed effective October 1, 2021

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

**RESOLUTION 21-0862** approve the employment of Dr. Megan Barnes as Medical Director upon the December 31, 2021 retirement of Dr. Schowengerdt.

Dr. Barnes' employment with Rambo will begin November 1, 2021 to provide a smooth transition between Dr. Schowengerdt's retirement and Dr. Barnes assumption of the Medical Director position.

Dr. Barnes' starting wage will be \$135 per hour; eight hours per week; not to exceed \$4,320 per month. Dr. Barnes will be paid by the Rambo Memorial Health Center with levy monies.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

**RESOLUTION 21-0863** approve the line item transfer of monies within Fund Number 021 as requested by Angela Carder, Muskingum County Adult and Child Protective Services, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
021-695-507001 Misc Expenses	021-695-506001 Equipment	\$10,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

**RESOLUTION 21-0864** approve the line item transfer of monies within Fund Numbers 069 and 007 as requested by Jane Hunkins, Fiscal Officer, Muskingum County Job and Family Services, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
069-692-507001 CSEA Misc	069-692-504202 CSEA Facilities	\$19,000.00
007-692-506001 PA Equipment	007-692-504202 PA Facilities	\$16,400.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

**RESOLUTION 21-0865** rescind Resolution 21-0842 dated 09.02.2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

# Minutes for September 09, 2021

**RESOLUTION 21-0866** Authorize awarding the bid for the Muskingum County Water System Materials Supply Contract for Big B Road, Twin Hills Drive, and Zane Trace Water Extensions to Core and Main LP for the supply of all pipe for the listed projects. Cost of pipe will not exceed \$1,037,338.40

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0867** approve the Supplemental Appropriation of Funds within Fund Number 063 (HOPE Court) for the Muskingum County Court, as requested by Crystal Brokaw, Clerk.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	063-242-501002	\$ 8,640.00
Insurance	063-242-502004	\$ 2,107.62
PERS	063-242-502003	\$ 1,209.60
Workers Comp	063-242-502009	\$ 129.60
Medicare	063-242-502001	\$ 125.28
Program Expenses	063-242-504024	\$22,787.90

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0868** offering the following information to clarify the Advance of Funds from Fund 001 to Fund 183 which occurred in November 2018. On November 15, 2018, the Board of County Commissioners passed Resolution 18-1224 advancing \$700,000.00 from the General Fund to the North Moose Eye Water project to allow the project to be revenue neutral. Due to an interest free loan the project did not require upfront funding from the General Fund. On December 14, 2020, the Board of County Commissioners passed Resolution 20-1178, forgiving the repayment of the Advance of Funds. The Board further approves the movement of the remaining funds in fund 183 to be moved to fund 014.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0869** approve and authorize the repayment of an ADVANCE of monies to Muskingum County Water Fund 014 from Fund 183 as requested by the Projects Department. The repayment of the ADVANCE will include \$225,000.00 for the repayment of money advanced to fund 183.

**REPAYMENT OF ADVANCE OF FUNDS**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
183-373-510001	014-000-414001	\$225,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0870** approve the Supplemental Appropriation of Funds within Fund Number 092 (MIRACLE Court), for the Muskingum County Court, as requested by Tammy Blake, MIRACLE Court Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	092-242-501002	\$11,200.00
Insurance	092-242-502004	\$ 4,727.59

# Minutes for September 09, 2021

PERS	092-242-502003	\$ 1,568.00
Workers Comp	092-242-502009	\$ 168.00
Medicare	092-242-502001	\$ 162.40
Program Expenses	092-242-504024	\$17,174.01

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0871** authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners two (2) LPA Agreements; PID 111299 and 111300 FY2024, Guardrail Improvements and Pavement Marking, as requested by the Muskingum County Engineer, Mark Eicher.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0872** approve the line item transfer of monies within Fund Number 132 (FY18 Terrorism Grant) as requested by Sheriff Matthew Lutz, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
132-458-502013 Travel	132-458-504001 Contract Services	\$8,750.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Ron Welch, County Prosecutor, came to see the Commissioners to see if they had any questions about his ARPA proposal.

- Child Advocacy Center
- Malouf has committed to be a partner until they are fully self-sufficient through other funding
- Operational grants, a pool of Federal money, is always available once the facility is certified

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Eric Reed, Compliance Officer; Don Madden, Projects Manager and Stan Lucas, Sewer Department Manager came to meet with the Commissioners regarding ARPA monies.

Eric will follow up on the following:

- Ask Avondale Center for two estimates for HVAC and windows
- Ask Scott for two estimates for elevator
- Tell Stan Commissioners have given green light for Weber and Juanita
- Will ask if completed County Line Road project would qualify for ARPA monies
- Tell Don Commissioners have given green light for Southern-Sundale, Big B-Mutton Ridge and Twin Hills Road
- Prosecutor's project was tabled for further discussion

Gary Williams, engineer for Licking View project, is confident there will not be a need for ARPA money for this project.

The Commissioners received and reviewed the August 2021 Auditor's Reconciliation Report.

## Minutes for September 09, 2021

Commissioner Cameron moved to approve the minutes of the August 30, 2021 session.

Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Porter reported that he met Ron Shirer, Andy Spiker and John Graham at Clean Face last Tuesday evening

- Two FFA Groups, West Muskingum and John Glenn will be painting the walls and the floor
- It was agreed to replace the commodes
- Shower heads and spigots need replaced
  - 14 at \$50 each
- It was decided to do the plumbing floor and the hot water line
  - Getting estimates

Commissioner Crooks said she heard a discussion at the fair with the Sheriff talking about Commissioner Porter asking him to do it

- Commissioner Porter said that the discussion started at the Opening Ceremonies when he asked John Graham how long Clean Face was going to be closed
  - In his (Commissioner Porter) opinion, the plumber should have been there working then
    - The plumber wouldn't work on Sunday, but was there Monday morning and got it functioning
  - During the discussion, Sheriff Lutz mentioned the money from the Dwight Taylor properties
    - If we would put a sign up "Just say no to Drugs" that would qualify for part of the \$70,000 he (Sheriff Lutz) has to spend each year

Commissioner Crooks distributed a spreadsheet with information from neighboring counties regarding dog tag fees.

- She also forwarded to Sheriff Lutz
- We are lower than other counties
- Who authorizes the increase
  - Commissioner Porter thinks the Dog Warden would have to come to the Commissioners with a request

Commissioner Crooks also gave the Board a spreadsheet with the Board of Revisions decisions.

Commissioner Porter asked to revisit the Clean Face subject.

- He would like to see Mr. Madden donate the pipe and the Commissioners supply the funds and the Agricultural Society Board install it
  - Mr. Coast said \$8-9 per foot
    - \$10,000 plus the pipe
- FFA groups going in to demo the old commodes and paint

Commissioner Porter said that facility functioned from 1973 until the new wash rack was put in

- It needs a new water supply
- Also add a fire hydrant

Commissioner Porter made a motion to do that

# Minutes for September 09, 2021

There was continued discussion


- Commissioner Crooks asked if Stan will still camera to see what's there
  - yes
- Commissioner Cameron noted that there is no Fair Board Meeting this month, so we wouldn't have to tell them today, and what Stan finds might determine what they need
- Commissioner Crooks would suggest that it could potentially change the cost
  - Not asking to fund any sewer lines, just to cure the water problem
- Commissioner Cameron confirmed that we are donating the pipe but we don't know what Zemba is going to charge to lay the pipe
  - We have a ballpark of \$8-9 per foot, approximately \$10,000
- Commissioner Crooks would feel more comfortable if we had a better cost, and since we still have time before the next Fair Board meeting...
- Commissioner Porter thinks the cost for the fire hydrant would be approximately \$6,000
- Commissioner Cameron expressed that she is totally in support of donating the pipe, but wasn't thinking about having to pay someone to put it in
- Commissioner Porter said he did ask Don if he had time to put it in, Don said not unless you tell us to


Commissioner Cameron would suggest that John Graham and the President of the Fair Board come in and have a conversation with the Board.


Commissioner Cameron asked for discussion about 333 Putnam Avenue.

- Commissioner Porter would prefer sealed bids
  - Not in favor of spending money on an appraisal
    - All agreed

With no further business being before the Board, the meeting was adjourned at approximately 3:47 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.

  
Mollie S. Crooks

  
James W. Porter

  
Cindy S. Cameron

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*