

# Minutes for Monday, September 09, 2024

Commissioners Present: Cameron, Bell, Crooks  
Staff Present: Susan Reese

**RES 24-0827** Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.  
Vote was Cameron, aye; Bell, aye, Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Bell.  
Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.  
Seconded by Commissioner Bell.  
Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

The Commissioners received and reviewed the August 2024 Financial Reports as presented by the County Auditor.

Scott Lee, Facilities Superintendent and Robbie Frame, Housekeeping Supervisor, came to meet with the Commissioners and requested the following:

**RESOLUTION 24-0840** declare an Executive Session at 8:18 a.m. for the purpose of discussing a Personnel Matter pertaining to wages of public employees of Muskingum County Maintenance and Housekeeping. This session ended about 8:47 a.m.  
Motion made by Commissioner Cameron, seconded by Commissioner Bell.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Scott reported that repairs and upgrades to the current Courthouse elevator is scheduled to begin the second week of November.

The following legislation was now considered:

**RESOLUTION 24-0828** authorize Heidi Rowland, Tracy Rucker, Tera Felton, Rachel Dillon & Alexis Rose to attend Assist to Succeed in Licking County on September 16, 2024. Requested by Gina Stotts, Public Assistance Administrator of Muskingum County Job & Family Services. Estimated cost: \$293.80  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye ; Crooks, aye Motion carried.

**RESOLUTION 24-0829** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Ohio Water Development Authority Fund Payment Request number 1 for the Maysville Connection Phase 1: Granger Hill Tank.  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye, Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 24-0830** approve the Supplemental Appropriation of Funds within Fund Number 187 for home repair, for the Muskingum County Community Development, as requested by Kyle Dunn, Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Administration	187-375-504300	\$2,500.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0831** approve the line item transfer of monies within Fund Number 187 as requested by Kyle Dunn, Director of Community Development, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
187-375-504341-Home Repair	187-375-504300-Administration	\$1,000.00
187-375-504332-Fair Housing	187-375-504300-Administration	\$ 500.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-** approve the line item transfer of monies within Fund Number 021 as requested by Candy Emmert, Executive Director of Adult & Child Protective Services, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
021-695-502004-Social Security Ins.	021-695-506001-Social Service Equipment	\$80,000.00
021-695-504141-CORSA Ins.	021-695-504393-Social Service Settlement	\$ 456.14
021-698-502004-Avondale Ins.	021-698-506001-Avondale Equipment	\$25,000.00
021-698-504141-CORSA Ins.	021-698-504007-Contract Repairs	\$ 1842.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0833** approve the line item transfer of monies within Fund Number 001 & 002 as requested by Matthew J. Lutz, Sheriff, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-458-506010-Vehicles	001-458-503001-Supplies	\$62,000.00
001-458-506010-Vehicles	001-458-504001-Contract Services	\$50,000.00
002-502-506001-Kennel-Equipment	002-502-504403-Kennel-Vet Expenses	\$ 5,000.00
002-502-506010-Kennel-Vehicles	002-502-504403-Kennel-Vet Expenses	\$ 4,800.00
002-502-502004-Kennel-Ins.	002-502-504403-Kennel-Vet Expenses	\$ 5,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0834** approve the line item transfer of monies within Fund Number 162 as requested by Chad Tyson, Director of Business, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
162-696-506010-Vehicles	162-010-503001-Supplies & Other Exp	\$10,000.00
162-696-506010-Vehicles	162-002-503001- Supplies & Other Exp	\$10,000.00
162-696-506010-Vehicles	162-004-503001- Supplies & Other Exp	\$ 5,000.00

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162-696-506010-Vehicles                      162-005-503001- Supplies & Other Exp                      \$ 5,000.00  
 162-696-506010-Vehicles                      162-008-503001- Supplies & Other Exp                      \$ 5,000.00  
 Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll call: Cameron, aye; Bell, aye; Crooks, aye.                      Motion carried.

**RESOLUTION 24-0835**                      approve the Supplemental Appropriation of Funds within Fund Number 063, (SD (Mental Health Court) Sub Gr 24-25 (Hope Court for Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	063-242-501002	\$10,560.00
PERS	063-242-502003	\$ 1,478.40
Medicare	063-242-502001	\$ 360.00
Insurance	063-242-502004	\$ 30.00
Program Expenses	063-242-504024	\$22,571.60

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll call: Cameron, aye; Bell, aye; Crooks, aye.                      Motion carried.

**RESOLUTION 24-0836**                      approve the Supplemental Appropriation of Funds within Fund Number 092, (SD (Drug Court) Sub Gr 24-25 (Miracle Court) for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	092-242-501002	\$12,000.00
PERS	092-242-502003	\$ 1,680.00
Medicare	092-242-502001	160.00
Insurance	092-242-502004	\$ 2,500.00
Program Expenses	092-242-504024	\$18,660.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll call: Cameron, aye; Bell, aye; Crooks, aye.                      Motion carried.

**RESOLUTION 24-0837**                      approve the Supplemental Appropriation of Funds within Fund Number 004, for the Muskingum County Court for construction of video conferencing/courtroom facilities for the new Muskingum County Jail, as requested by Crystal Brokaw, Clerk of Court.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment/Maintenance	004-242-506001	\$200,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll call: Cameron, aye; Bell, aye; Crooks, aye.                      Motion carried.

**RESOLUTION 24-0838**                      approve the Supplemental Appropriation of Funds within Fund Number 095 (SD (Criminal Justice Mental Health Block Grant 24-25) (HOPE Court), for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Program Expenses	095-242-504024	\$7,500.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll call: Cameron, aye; Bell, aye; Crooks, aye.                      Motion carried.

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**RESOLUTION 24-0839** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the grant agreement for the Appalachian Regional Commission for the Maysville Regional Water District Water Supply – Water Transmission Main – Project.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye, Bell, aye, Crooks, aye;

Motion carried.

Eric Reed, County Administrator, came to update the Commissioners.

- Fair Board
  - Returned \$2,125 from premiums in 2024
  - Returned \$2,120 from premiums in 2023
  - This money is being put in the fund for South Entrance Bathroom renovations
  - Eric has notified Jeremy Davis, APG, that the Commissioners have approved Design Agreement
- Avondale
  - Increased electrical needs
    - Approximately \$6,200
      - Avondale will cover the AEP cost
- Jail
  - City has commenced stub for waterline
  - No connection fee from Energy Co-op natural gas
  - Continued discussion regarding Third Party Testing and Building Construction Commissioning
    - Eric will meet with Brian Addis, DLZ and Granger to determine level of commissioning/scope of proposal

The Commissioners discussed Access Muskingum's visit in July asking for support for their request for the County to employ an ASL interpreter.

A call was placed to Probate Court to ask if they have a regular need for ASL interpreters.

Between Probate and Juvenile they have only had maybe a few requests. They do have a contact if an interpreter is needed.

Mark Eicher, Engineer, Gary Williams and Denis Sweirz came to update the Commissioners.

- Access Road north SR16 and west SR60. The road is ready to be plated and will then be turned over to Cass Township. Mark suggested putting chip and seal on the road before giving to the Township. All agreed.
- Boggs Road Sanitary Sewer
  - Waiting for WPCLF funds
  - Will serve 10 residences
  - The Commissioners signed the Title Sheets
- Manhole/pipe at Love's Truck Stop
  - Gary preparing plans
- Denis reported that he has met with the township trustees regarding the proposed turn-around on the Goss property on Rusty Rifle. He is waiting hear back from the Trustees. Goss is aware of the status.

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- Canal Road
  - Finishing up ditching project
- Licking View
  - Making slow, steady progress
- Talking with ODOT regarding SR146 solution at Dillon School Road
- ODOT will install signal at Kopchak and SR40 in 2026

Commissioner Cameron reported that she received a phone call from a renter at 2505 Arcadia Avenue asking for water connection. The renter was told that the County cannot supply water to that location as that is a Maysville Water customer.

A call was placed to Don Madden, Water Department Manager, to inquire further. Don will research.

Mark Zanghi, Assistant Prosecutor, came down and gave the Commissioners an update on the Budget Commission Meeting.

The Commissioners adjourned for lunch at 11:00 a.m. Commissioners Cameron and Bell and County Administrator Eric Reed will attend the SEO Joint Solid Waste meeting in Caldwell. Commissioner Crooks will be participating in an Opioid Settlement Webinar. When they returned, Commissioner Bell attended the Records Commission Meeting.

Commissioners Cameron and Bell reconvened at 3:10 p.m.  
Commissioner Crooks joined session at 3:45 p.m.

Don Madden, Projects/Water Department Manager, came to present the following for consideration:

**RESOLUTION 24-0841** It was moved by Commissioner Cameron, seconded by Commissioner Bell, that this Board of County Commissioners, Muskingum County, Ohio adopts the following resolution:

Whereas the property owners located at the addresses attached, are delinquent with their water bill owed to Muskingum County Utilities, and have neglected to pay said bills.

Now, therefore be it resolved by the Board of Muskingum County Commissioners that:

Section One: The proper official is hereby authorized pursuant to ORC 6103.02 to certify \$15,541.75 to the Muskingum County Auditor to the property taxes of the attached list.

Section Two: The assessed amount as stated in Section One, above is for the tax year 2024 payable in 2025, a period of one year.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

**RESOLUTION 24-0842** It was moved by Commissioner Cameron, seconded by Commissioner Bell, that this Board of County Commissioners, Muskingum County, Ohio adopts the following resolution:

Whereas the property owners located at the addresses attached, are delinquent with their sanitary sewer bill owed to Muskingum County Utilities, and have neglected to pay said bills.

Now, therefore be it resolved by the Board of Muskingum County Commissioners that:

Section One: The proper official is hereby authorized pursuant to ORC 6103.02 to certify

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\$122,748.62 to the Muskingum County Auditor to the property taxes of the attached list.

Section Two: The assessed amount as stated in Section One, above is for the tax year 2024 payable in 2025, a period of one year.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

Commissioner Bell proposed the following for consideration at the recommendation of the Ohio Department of Agriculture.

**RESOLUTION 24-0843** WHEREAS, because of such emergency drought conditions which developed throughout the summer of 2024, Muskingum County, Ohio has been and is immediately threatened by severe drought; and

WHEREAS, the effects of the severe drought are currently and will continue to affect the agriculture industry, economic health, and well-being of the County and its residents.

NOW THEREFORE, BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio declare those portions of the Ohio Revised Code which are applicable to the conditions and have caused the issuance of this declaration, to be in full force and effect in the County for protection of the economic welfare and well-being of the people of Muskingum County, Ohio.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.


Motion carried.

Don also reported that the 2505 address on Arcadia is not the correct address. It should be 2502 Arcadia. That is not County-water fed, it is Maysville Regional Water.

With no further business being before the Board, the meeting was adjourned at approximately 4:51 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.

  
Cindy S. Cameron

  
Melissa J. Bell

  
Mollie S. Crooks