

Minutes for Thursday, September 10, 2026

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Kacey Stackhouse

RES 26-0799 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Prouty.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills & payroll, pending review.

Seconded by Commissioner Prouty.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners were given a copy of the Reconciliation Appropriation Auditors Report for August 2026.

RES 26-0800 Commissioners moved to go into Executive Session at 8:01 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County. This session ended approximately 8:36 a.m.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RES 26-0801 terminate the employment of Kimberly Stotts for violations of Employee Conduct Policy #8.19 and Hours of Work Policy #4.04, specifically for inappropriate use of County time evidenced by video. Termination to be effective Thursday, September 10, 2026.

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0802 terminate the employment of Heather Lee for violations of Employee Conduct Policy #8.19 and Hours of Work Policy #4.04, specifically for inappropriate use of County time evidenced by video. Termination to be effective Thursday, September 10, 2026.

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0803 approve the payment of invoices incurred in 2025 with 2026 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Stephanie Neuhart, Business Manager.

Advance Repay:

<u>From</u>	<u>To</u>	<u>Amount</u>
Special Ed. Grant IDEA FY24-25	Starlight	
096-694-510001	018-000-414001	\$38,989.86
Early Childhood Ed. Grant FY24-25	Starlight	
097-694-510001	018-000-414001	\$6,331.09

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RES 26-0804 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Economic Development, as requested by Andy Roberts, Director, Muskingum County Land Bank.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	001-114-501002	\$38,640.00
Medicare	001-114-502001	\$560.28
PERS	001-114-502003	\$5,409.60
Insurance	001-114-502004	\$8,303.40
Workers Comp	001-114-502009	\$579.60

Total Expense 9/1-12/31/26: \$53,492.88

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0805 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 2 for the Route 555 Phase 2 Water Main Extension. Pay Application Number 2 is for \$91,543.07

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0806 Whereas; the Board of Muskingum County Commissioners desires to enter the property located at 1525 Pershing Rd, Zanesville, Ohio 43701 into the Ohio Voluntary Action Program (Ohio VAP);

And whereas; the Board of Muskingum County Commissioners does hereby name the Board of Muskingum County Commissioners as the Volunteer to the program;

Therefore be it Resolved; That this Board of Muskingum County Commissioners does hereby name the Board of Muskingum County Commissioners as the Volunteer for the afore mentioned property to the Ohio Voluntary Action Program and authorize the President of said Board to act on any needed documents as they may present themselves.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0807 approve the employment of Donnie Baker for Custodial position in the Human Services division of the Muskingum County Job & Family Services, contingent upon passage of the pre-employment assessments.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0808 hereby agree to sign pay application GMP 20 for the New Jail Project in the amount of \$2,399,020.65

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RES 26-0809 agree to sign change order “PCO -074 – Light Fixtures” for the New Jail Project in the amount of \$3,034.61 (detail attached). This change order is classified as “Owner Requested” and therefore funded from the Owner’s Contingency.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0810 agree to sign change order “PCO -079 – Emergency Radio Responder System” for the New Jail Project in the amount of \$39,039.42 (detail attached). This change order is classified as “Owner Requested” and therefore funded from the Owner’s Contingency.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0811 authorize the advertisement for bids for the Restroom Renovations Project at the Avondale Youth Center.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0812-A authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the HSTS Contract and Award Bid to Spohn Excavating, Inc. for Septic Replacement for 6855 Old Town Rd. as requested by Kyle Dunn, Director.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The Sheriff emailed the Commissioners to verify the purchase of a safe dispose/destroy container incinerator. This will benefit several departments & will be paid for by the Evidence/Forfeiture fund that was transferred into the General Fund.

RES 26-0812-B declare an Executive Session at 9:03 a.m. for the purpose of discussing a Economic Development Matter of the Muskingum County Commissioners. This session ended about 10:24 a.m.

The Commissioners received a email stating the WSRLA Loan for Powelson & Harrison was approved.

Chris Crook came in to give updates on blight properties.

The Commissioners participated in the Investment Committee meeting held in the Session Room.

There was discussion regarding the Port Authority Board appointment.

RES 26-0813 hereby authorize the Muskingum County Health Department to waive permit fees in the amount of \$675.00 for Newton Fire Department.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RES 26-0814 accept and sign an ordinance authorizing the public service director to execute a cost-sharing agreement with the Board of County Commissioners of Muskingum County for the Coopersmill Road and Pershing Road drainage improvement project and appropriating funds therefor, requested by Kade Haddox, County Administrator.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

The Commissioners took a call from a resident named Leroy regarding a concern with local fire departments. Leroy could not provide any addresses or names and information regarding his concern.

Kade Haddox came in to give updates. He presented some invoices for the Commissioners to sign.

The Commissioners called Todd Hixson regarding delinquent tax contracts.

Commissioner Cameron reported that Tracy Ballas from United Way assisted Red Cross in delivering meals from Applebees to Coburn Church for the flood victims staying at the church in the shelter.

Robert Moore & Brad Gard came in to give updates. Robert stated Commissioner Bell should have gotten all LOA's for the number ports. Commissioner Bell did confirm she received all 4 and they were signed.

RES 26-0815 approve payment of Humane Society invoice for \$2,870.00.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

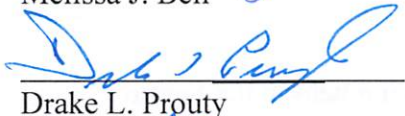
Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

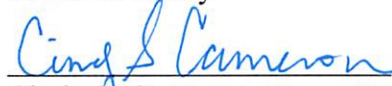
With no further business being before the Board, the meeting was adjourned at approximately 3:45 p.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron