

Minutes for Thursday, September 11, 2025

Commissioners Present: Bell, Prouty
Commissioner Cameron was absent
Staff Present: Susan Reese

RES 25-0889 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

The Commissioners observed a moment of silence to honor the victims of the 9-11 attack and to pay tribute to the life of Charlie Kirk.

The following legislation was now considered:

RESOLUTION 25-0890 approve the Supplemental Appropriation of Funds within Fund Number 020, for the Muskingum County Rambo Health Center, as requested by Shannon Bell, Executive Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	020-585-504001	\$3,376.00

Genesis did not invoice Rambo for the use of the EPIC Medical Record System for 2024.
Motion made by Commissioner Prouty, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

RESOLUTION 25-0891 approve the line item transfer of monies within Fund Number 118 as requested by Wendy Sowers, Clerk of Courts, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
118-122-503001	118-122-502004	\$37,000.00

Supplies & other expenses Insurance
These appropriations are necessary to meet year end obligations.
Motion made by Commissioner Prouty, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

RESOLUTION 25-0892 authorize Allen Bennett, Mike Hardbarger and Amy O'Reilly to attend the OJDDA Conference on October 23rd and 24th at the Salt Fork Lodge and Conference Center in Kimbolton, Ohio. Estimated cost: \$900.00
Motion made by Commissioner Prouty, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

RESOLUTION 25-0893 rescind Resolution 25-0819 dated August 21, 2025 for Muskingum County Job and Family Services. \$100,000 was not available for supplementals at the time.
Motion made by Commissioner Prouty, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

Minutes for Thursday, September 11, 2025

RESOLUTION 25-0894 approve the Supplemental Appropriation of Funds within Fund Number 007, for the Muskingum County Job and Family Services, as requested by Tom Smith, Fiscal Supervisor.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
CCMEP TANF	007-692-504180	\$48,743.94

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

RESOLUTION 25-0895 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Treasurer, as requested by Todd Hixson.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	001-104-501002	\$1,420.00
Medicare	001-104-502001	\$ 152.00
PERS	001-104-502003	\$1,032.00
Workers Compensation	001-104-502009	\$ 158.00

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

RESOLUTION 25-0896 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 2 and the OWDA payment request form for the Claysville Road (St. Rt. 313) Waterline Extensions. Pay App 2 is for \$72,431.51 to Perry Reclaiming Inc.

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

RESOLUTION 25-0897 authorize Melissa J. Bell to sign Pay App #18 and the OWDA reimbursement form for the Licking View Sanitary Sewer Project. This Pay App is for \$274,471.67 to Zemba Bros Inc.

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

RESOLUTION 25-0898 accept the specifications and authorize the advertisement of New Telephone System for County Offices, with bids being opened Monday, September 29; 10:00 a.m.

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

RESOLUTION 25-0899 approve the Supplemental Appropriation of Funds within Fund Numbers 092, 065, 063, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	092-242-501002	\$14,000.00
PERS	092-242-502003	\$ 1,930.00
Medicare	092-242-502001	\$ 200.00
Insurance	092-242-502004	\$ 2,500.00

Minutes for Thursday, September 11, 2025

Program Expenses	092-242-504024	\$10,000.00
Program Expenses	065-242-504024	\$ 982.00
Salaries	063-242-504024	\$ 7,840.00
PERS	063-242-502003	\$ 1,097.60
Medicare	063-242-502001	\$ 120.00
Program Expenses	063-242-504024	\$ 5,000.00

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

Chris Crook, Redevelopment Specialist, met with the Commissioners to share updates.

Mark Schneider, Recycling, met with the Commissioners to share updates.

Pam Davis, Human Resources met with the Commissioners and requested the following:

RESOLUTION 25-0899b declare an Executive Session at 8:49 a.m. for the purpose of discussing a Personnel Matter of the Muskingum County Commissioners. This session ended about 8:56 a.m.
Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

RESOLUTION 25-0900 authorize termination of employment during probationary period of Kristy Dodson, Maintenance/Housekeeping, effective immediately.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

RESOLUTION 25-0901 authorize wage rate increase for Marcie Blackwood, Commissioners' Office Clerk, following 90 day evaluation, per hiring agreement. Increase of \$.50 per hour retroactive to July 6, 2025.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

Dan Arter and John Graham of the Soldiers and Sailors organization met with the Commissioners, at the Commissioners' request, to discuss the parking lot on Fifth Street. The Commissioners expressed their interest in purchasing the lot. The Commissioners will discuss.

RESOLUTION 25-0902 declare an Executive Session at 9:13 a.m. for the purpose of discussing Real Estate Matters of the Muskingum County Commissioners. This session ended about 9:21 a.m.

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

Brian Addis, APG Architects and Kade Haddox, County Administrator, met with the Commissioners to update them on the progress of the jail.

Minutes for Thursday, September 11, 2025

Stan Lucas, Sewer Department Manager and Zack Forker, Assistant Projects Manager, updated the Commissioners on the following projects:

- Arcadia
 - Nearly completed. Reclamation remains to be completed.
- Weber
 - Start up great. Flowing more than expected.
- Vista View
 - Recommends lining current pipe
 - Morgan Coast will give opinion and quote
 - 282 taps involved; 25,000 feet of line
- Applying for WPCLF loan/grant

RESOLUTION 25-0903 Opioid litigation settlement funds will be used to purchase the Flock Safety Camera Mobile Unit to aid law enforcement in the investigation and prevention of opioids and other narcotics trafficking and related criminal offenses.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent. Motion carried.

There was brief discussion regarding the MVESC agreement. It was decided to wait until Commissioner Cameron was back to consider resolution.

Commissioner Bell reported that Terri Sidwell of Park National Bank will be sending weekly reports on the County Depository.

The Commissioners left at 11:15 a.m. to attend the LEPC lunch and meeting at the EMA Office.

George and Marsha Reynolds, County Apiary Inspectors, came to give their annual report.

- They inspected 105 apiaries
 - 800-900 colonies
- Traveled 1130 miles
- Totaling 99.5 hours

Mr. Reynolds will be retiring after this year. They introduced the Commissioners to Matt Mead who they are recommending to take over the County's inspections.

A call was placed to Tina Huebner, County Auditor, regarding BS&A's training for a sweep account. They will charge \$1,325 per day of training.

It was agreed to send an email to Elected Officials and Department Heads explaining the County's new Depository in Park National Bank.

Tina reported that they have met with Terri Sidwell of Park National Bank and things are going well.

Ron Welch, County Prosecutor and Mark Zanghi, Assistant Prosecutor brought Lane Dailey to introduce to the Commissioners. Lane will be working with the Prosecutor's Office on delinquent real estate taxes.

Minutes for Thursday, September 11, 2025

RESOLUTION 25-0904 rescind Resolution 25-0881 dated 09.08.2025 upon the recommendation of Mark Zanghi, Assistant Prosecutor, being in receipt of updated Agreement from Municipal Court.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent.

Motion carried.

RESOLUTION 25-0905 accept and sign Agreement for Indigent Defense Services in Municipal Court (Assigned Counsel) to be in effect January 1, 2025 through December 31, 2025.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent.

Motion carried.

There was discussion regarding 44 North 4th Street.

- Design Build
- Kade will reach out to APG

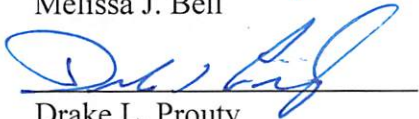
Kacey reported to the Commissioners that Stephanie Spencer, Chief Administrator, informed her that the Sewer Department must pay for repairs to all buildings they occupy, because they are considered a self-supporting department.

Mark Zanghi, Pam Davis, Mackenzie Hill, Lane Dailey and Kade Haddox gathered with the Commissioners to discuss “Insulin Pricing Scheme” lawsuit. Mark recommends to participate. Mark will continue to research the process.

With no further business being before the Board, the meeting was adjourned at approximately 3:30 p.m. on the motion of Commissioner Bell and the second of Commissioner Prouty.



Melissa J. Bell



Drake L. Prouty

ABSENT

Cindy S. Cameron