

Minutes for Thursday, September 12, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 24-0844 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 24-0845 approve the lighting of the Courthouse “green” for Mitochondrial Awareness week, September 15-21, 2024.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0846 adopt the following resolution:
WHEREAS, the County, obtained title to the real property located at 951 McIntire Avenue, Zanesville, Muskingum County, Ohio (Auditor Parcel No. 84-13-02-31-000) by a criminal forfeiture in Muskingum County Common Pleas Court Case No. CR2023-0685 (*State of Ohio vs. Gary Johnson*); and
WHEREAS, a Board of County Commissioners, pursuant to Section 307.10(B) of the Revised Code of the State of Ohio, may by resolution, transfer title to real property belonging to the County and not needed for public use, to a county land reutilization corporation; and
WHEREAS, this Board of County Commissioners has determined that the real property located at 951 McIntire Avenue, Zanesville, Muskingum County, Ohio (Auditor Parcel No. 84-13-02-31-000) is not needed for public use.
NOW, THEREFORE, BE IT RESOLVED, that this Board of County Commissioners, Muskingum County, Ohio, does hereby authorize the transfer in fee simple the real property located at 951 McIntire Avenue, Zanesville, Muskingum County, Ohio (Auditor Parcel No. 84-13-02-31-000) to the Muskingum County Land Reutilization Corporation.
BE IT FURTHER RESOLVED that the Muskingum County Prosecuting Attorney shall prepare the deed of conveyance and other documents as might be necessary for the transfer of title for the real property, and that Cindy S. Cameron, in her capacity as president of this Board shall be authorized to execute said documents on behalf of the Board.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion Carried

RESOLUTION 24-0847 approve the Supplemental Appropriation of Funds within Fund Number 013, for the Muskingum County Sewer Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Arcadia Sewer Improvement	013-372-503027	\$47,297.98

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Minutes for Thursday, September 12, 2024

RESOLUTION 24-0848 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-117-504102-Utilities-Gas	001-117-504001-Contract Services	\$30,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0849 approve the line item transfer of monies within Fund Number 007 as requested by Tom Smith, MCJFS, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-692-501002-PA Salaries	007-692-504400-TANF	\$200,000.00
007-692-501002-PA Salaries	007-692-504027-Public Assistance	\$250,000.00
007-692-501002-PA Salaries	007-692-503001-PA Supplies	\$ 10,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0850 approve the employment of Kim Arden and Kaleigh McManes for the 2 Vacant Unit Support Worker II positions for the Muskingum County Job & Family Services, contingent upon passage of the pre-employment assessments. Requested by Amy Sprankle, Human Resources Manager of Muskingum County Job & Family Services.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0851 approve to rescind Resolution 24-0817, dated 09.12.2024, as requested by Kyle Dunn, Director of Muskingum County Community Development.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0852 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Vega Americas	Pressure Sensors	\$4,608.02

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0853 amend Resolution 24-0387 dtd 04.22.2024 to add additional costs for lodging on 08.18.2024 for Tammy Swingle & James Evans due to the time of the flight. Additional cost is \$327.00, new total will be \$6,787.00.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Minutes for Thursday, September 12, 2024

RESOLUTION 24-0854 approve the Supplemental Appropriation of Funds within fund number 001, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator. These funds will be used for the south entrance bathroom at the Muskingum County Fairgrounds in 2024.

Supplemental Appropriations:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
001-114-506070	Professional Design Services	\$44,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, not voting. Motion carried.

RESOLUTION 24-0855 approve the Supplemental Appropriation of Funds within Fund Number 186, for the Muskingum County Community Development, as requested by Kyle Dunn, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	186-375-504001	\$100,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye Motion carried.

RESOLUTION 24-0856 approve the Supplemental Appropriation of Funds within Fund Number 190, for the Muskingum County Community Development, as requested by Kyle Dunn, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Lead Safe Renovations	190-375-504001	\$152,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0857 authorize the advertisement of bids for the water main extension to the Maysville Region Water District Water Supply Line in the *Zanesville Times Recorder* on September 19, 2024 and September 26, 2024 with a bid opening on October 10, 2024 at 11:00 am in the Muskingum County Commissioners office.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0858 approve the Supplemental Appropriation of Funds within Fund Number 174 (OPWC Road Projects) & transfer of funds in fund 009, for the Muskingum County Engineer's Office, as requested by Mark Eicher, Engineer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Local Match	174-368-506059	\$70,876.00

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
009-368-510002-Transfer Out	174-000-414002-Transfer In	\$655,876.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Minutes for Thursday, September 12, 2024

RESOLUTION 24-0859 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the disbursement request forms for projects funded through Ohio Public Works Commission.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Eric Reed, County Administrator, came to update the Commissioners.

- Eric will be meeting with Colin Fluharty with SME and Andy Roberts, Landbank Director, regarding the ODD Brownfield Grant
- 2023 ARPA Audit
 - Completed with a state auditor; no issues
- Jail
 - Certificate of Insurance provided from Rankin
 - Rankin/CORSA has requested a final rendering of the new jail; Eric will send when appropriate
 - Met with Eric Ratts and Sheriff Lutz Tuesday to tie up loose ends from design meeting
 - County Tobacco Policy states there is no smoking inside any County building
 - Do the Commissioners want a “Smoke Shelter” at the new jail?
 - No, will provide ash tray trash cans
 - Water- fee paid to the City
 - Eric explained the minor change in the entrance gates
 - They will slide rather than lift
 - Eric reviewed the recommendations from the Geotech report and professional recommendations for the project to create a suitable building site at 1525 Pershing Road
 - All agreed to accept the recommendations
 - Eric has been sending a weekly “Project Update” to all involved parties
 - **Project Summary to Date**
 - Ruling from Judge on Board of Zoning appeal was received May 31
 - Schematic Design estimate from Granger was received and presented to the County June 3
 - Schematic Design estimate was developed prior to Geotech and site survey and soil management plan
 - After site was confirmed, Geotech survey was started to begin site specific calculations
 - MCEO completed site survey
 - SME began soil management plan alongside DLZ and Granger
 - The Development Design from Granger was pending Geotech report and DLZ’s acceptance.
 - The Geotech report was received August 27.
 - Reviewed and accepted on September 3
 - Granger sent the milestone schedule to Eric yesterday (September 11)
 - Final GMP will be November 29. Will be presented to the Commissioners December 2

Minutes for Thursday, September 12, 2024

- Brian Addis, APG, should have RFP's for Building Commissioning and Third Party Testing available for Mark Zanghi, Assistant Prosecutor, to review next week.
 - Advertisement will start once approved

The Commissioners left to attend the Garden of Lights tour at the Crawford Barn.

Scott Lee, Facilities Superintendent; Robbie Frame, Housekeeping Supervisor and Pam Davis, Human Resources came to meet with the Commissioners and the following was requested:

RESOLUTION 24-0860 declare an Executive Session at 12:20 p.m. for the purpose of discussing Personnel Matters pertaining to public employees of Muskingum County Maintenance and Housekeeping. This session ended about 1:22 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0861 accept Maintenance Wage and Level changes and increases as proposed and presented by Scott Lee, Facilities Superintendent and Pam Davis, Human Resources. Changes and increases to be effective 09.08.2024 as represented on the attached.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Pam remained to present the following:

RESOLUTION 24-0862 approve the posting of the position of Part-time Cook for the Muskingum County Center for Seniors. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0863 approve the posting of the position of part-time Transportation Driver for the Muskingum County Center for Seniors. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0864 approve the employment of Jeff Curtis at Muskingum County Recycling, contingent upon passage of the pre-employment assessments. Jeff has been employed by Action Total Staffing at Recycling.

Starting wage with Muskingum County will be \$18.00 per hour with the potential for a \$.50 an hour wage increase upon the successful completion of the 180 day probationary period.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Debra Nye, County Auditor, called to discuss document signing for the new jail. She is estimating somewhere between December 23-26.

Minutes for Thursday, September 12, 2024

Commissioner Crooks moved to approve the minutes of the September 05 session.

Commissioner Cameron seconded.

Vote: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Bell reported a visit from the resident of Brentcrest in Licking Township. He claims that the County made a mess of his property while working on a project.

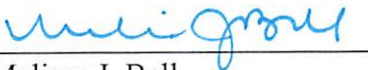
A call was placed to Don Madden, Projects Director and Stan Lucas, Sewer Department Manager.

Neither recall any recent projects or interactions in that area.

With no further business being before the Board, the meeting was adjourned at approximately 3:40 p.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks