

# Minutes for September 13, 2021

Commissioners Present: Crooks, Porter, Cameron

Staff Present: Susan Reese

**RES 21-0874** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.

Seconded by Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Sheriff Lutz and John Deal came to meet with the Board regarding the 9-1-1 budget updates.

- Received funding from 9-1-1 Grants
  - Applied for \$76,000
    - Received 60%
    - Commissioners had fronted the money to get equipment installed
    - Reimbursement will be returned to General Fund

Sheriff Lutz reported that there were 206 inmates in the County Jail last week

- 26 waiting for indictment
  - Because of State restrictions, very tight schedule on how often can take to prison
- Volatile situation
  - More inmates, more chances of issues
  - Amplified since COVID

Sheriff reported that their Union contract is up this year, 2021; three year contract

- Negotiation meetings have begun

Commissioner Cameron said that the Commissioners were on a call with the Governor and when asked about the Jail Grant applications, they could not tell how many had applied

- No word

Discussion regarding the Adoption Center

- Change order work should begin next week; September 20
- Still not open to public
- Still holding dogs at old facility
- Currently 65 dogs
  - Handling more calls; taking more dogs off the street
  - Working with Humane Officer
  - Better on the enforcement side
- Staffing is tedious because of the building situation
  - More kennels and more dogs

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- Administrative side suffers
- Kennel Masters are doing a good job, working hard, just overwhelmed
- Volunteers are helping at Newark Road facility

The following was then considered:

**RESOLUTION 21-0884** declare an Executive Session at 10:17 a.m. for the purpose of discussing a Personnel Matters of Union Negotiations of the Muskingum County Sheriff's Office. This session ended about 11:01 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Sheriff will report back to the Commissioners after their September 21 Union meeting.

The Sheriff was asked about putting bumper stickers for "I Am a Warrior" suicide prevention project on his vehicles.

- He noted that the cruisers are prescribed by the ORC
- Will there be other groups coming in saying why don't you put our stickers on, too
  - Commissioner Porter said that would be a policy we would have to make
- Sheriff would have concerns when other groups come to him as an Elected Official
  - He is, also, not convinced that placing those bumper stickers on his cruisers wouldn't be a violation of the ORC
- His officers do, however, keep cards and information such as this in their cruisers to be handed out appropriately

Debra Nye, Auditor and Tina Huebner came to the Board looking for guidelines regarding quarantine exposures.

- There is currently no COVID Sick Time for employees
  - Use regular sick time, but document as COVID
- Commissioner Cameron emailed Corey at the Health Department
  - Tiesha will send their Quarantine Guideline Chart

The following legislation was now considered:

**RESOLUTION 21-0875** approve the establishment of new fund, number 065, which does *not* require approval of the State Auditor's Office, and line items as requested by Crystal Brokaw, Clerk for the Muskingum County Court.

**ESTABLISH NEW FUND**

**Purpose of New Fund**

To assist funding with the Specialized Docket Drug Court  
065

**Fund Number**

SD (Drug Court) ATP Grant 21-22

**Fund Name**

242-County Court

**Department**

**Award Amount**

\$1,785.00

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**Function** Judicial  
**Grant Period** 07-01-2021 to 06-30-2022  
**Grant Administrator** Tammy E. Blake  
**Type** Special Revenue - State

**LINE ITEMS TO BE CREATED**

<b>Revenue:</b>	<b>Description</b>	<b>Fund</b>	<b>Dept.</b>	<b>Account Code</b>
	SD (Drug Court) ATP Grant 21-22	065	000	409058
<b>Expenditures:</b>	<b>Description</b>	<b>Fund</b>	<b>Dept.</b>	<b>Account Code</b>
	Salaries	065	242	501002
	PERS	065	242	502003
	Insurance	065	242	502004
	Medicare	065	242	502001
	Workers Comp	065	242	502009
	Program Expenses	065	242	504024

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0876** approve the Supplemental Appropriation of Funds within Fund Number 065 ATP Grant 21-22, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b>Description</b>	<b>Account Code</b>	<b>Amount</b>
Program Expenses (SC Drug Court)	065-242-504024	\$1,785.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0877** Whereas the property owners located at the addresses attached, are delinquent with their sanitary sewer bill owed to Muskingum County Utilities, and have neglected to pay said bills.

Now, therefore be it resolved by the Board of Muskingum County Commissioners that:

**Section One:** The proper official is hereby authorized pursuant to ORC 6103.02 to certify \$112,000.17 to the Muskingum County Auditor to the property taxes of the attached list.

**Section Two:** The assessed amount as stated in Section One, above is for the tax year 2021 payable in 2022, a period of one year.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0878** Whereas the property owners located at the addresses attached, are delinquent with their water bill owed to Muskingum County Utilities, and have neglected to pay said bills.

Now, therefore be it resolved by the Board of Muskingum County Commissioners that:

**Section One:** The proper official is hereby authorized pursuant to ORC 6103.02 to certify \$1,503.00 to the Muskingum County Auditor to the property taxes of the attached list.

**Section Two:** The assessed amount as stated in Section One, above is for the tax year 2021 payable in 2022, a period of one year.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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**RESOLUTION 21-0879** Authorize Mollie S. Crooks to sign the Notice of Award, the Notice to Proceed, and the Contract Agreement for the Muskingum County Water System Materials Supply Contract for Big B Road, Twin Hills Drive, and Zane Trace Water Extensions to Core and Main LP for the supply of all pipe for the listed projects. Cost of pipe will not exceed \$1,037,338.40

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0880** approve and authorize the payment of invoice(s) incurred prior to funds being encumbered in the amount of \$1,239.00 as requested by Vicki Vallee, Finance Manager of the Muskingum County Juvenile Court.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0881** approve the line item transfer of monies within Fund Number 001-111 as requested by Beth Iden for Muskingum County Information Services, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-111-503031 Software	001-111-504017 License and Support	\$2,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0882** approve the Supplemental Appropriation of Funds within Fund Number 099, for the Muskingum County Juvenile, as requested by Vicki Vallee, Finance Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
New Life Skills Center	099-444-504303	\$15,260.00
QA/Stat. Analyst-Salaries	099-444-501002	\$ 6,930.00
QA/Stat.Analyst-PERS	099-444-502003	\$ 1,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron reported that she took a call Friday from Matt Perry from Genesis.

- He had questions about ARPA money
- She gave him Eric Reed's number
- Mr. Perry said the ask would be for wages

Commissioner Crooks mentioned an email forward from Pam Davis, from Judge Kalis regarding masks.

- Someone also asked her about mandatory vaccines
  - Adam Holmes commented on the President's order not standing up in court
  - Commissioner Porter will not support mandatory vaccines
    - Commissioners Crooks and Cameron also agreed

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There was discussion regarding an email from a County employee having a son in quarantine.

- Commissioner Crooks will send a reply

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Ron Shirer, John Graham and Ron Kreis from the Muskingum County Fair Board came to meet with the Commissioners regarding “Clean Face” at the Fairgrounds.

- Commissioner Crooks welcomed the guests and explained that all Commissioners don’t always agree but do agree that Clean Face is an asset to the community
- Because of the possibility of miscommunication, the best way to handle any request is to hear from Board members

Dave explained that the original idea two years ago, working with the Cattlemen’s Association, was to revamp the Clean Face facility.

- When the new cattle barn was built two years ago, a waterline was hooked up and there’s not enough water to supply both the cattle barn wash area and the Clean Face restroom
- They would like to advance a waterline from the hydrant over by the Junior Fair Building, over behind the coliseum to Clean Face and put a new fire hydrant in there, too, which will help with fire safety
  - This line will also supply ample water to Clean Face and the cattle area
- The Fair Board is still working with the Cattlemen and pursuing getting grants on their own
- They are looking for support from the Commissioners on the waterline itself

Commissioner Cameron said she would be in favor of coming together to help get the Clean Face working properly

- Stan from the Sewer Department offered to run the camera through the sewer lines
- If it needs a new water line, if it needs new sinks and new toilets...whatever
  - As many people that use Clean Face
    - She wouldn’t know why we couldn’t help
- She also suggested applying for the Taylor-McHenry grant
  - She would guarantee 99.9% they would get it in December

Ron informed the Board that they plan to replace all commodes; sinks are still in pretty good shape including faucets

- Doing away with copper water lines and install flex line
- Someone will be fixing bad drywall
- Replacing all urinals and replacing drywall behind with glass board
- Installing new shower heads
- Water heating system

Commissioner Cameron asked if they need money to replace all these items

- They do not currently have the funds to replace
- It would help the campers the people that attend and participate in the fair; it would even help with renting the facility

John said that two FFA Groups; West Muskingum and John Glenn will be helping with painting, etc.

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Commissioner Crooks suggested that if the new cattle barn created this issue, it would be her opinion that whoever built the cattle barn is partly responsible for this issue

- It was an issue before the cattle barn, just made the situation worse
- Commissioner Porter clarified that the wash rack is new, it was never there before
  - The old one was fed on the other side of Clean Face, so it went to Clean Face first
- Commissioner Crooks would also be in favor of a plan in getting the whole place redone
  - Suggests looking to other sources for funding

Dave said that they have received \$500,000 in grants the last two years.

Commissioner Cameron asked Eric his thoughts about the possibility of ARPA money for this project.

- Certainly the water project could easily qualify
  - Providing clean water to a public population
  - Also, the fair has been negatively impacted by COVID

Commissioner Porter wanted it noted that he has brought this project up in session, five times  
Commissioner Crooks said..."with no information"

Commissioner Porter said..."with figures, as well"

Commissioners Cameron and Crooks said they never heard any figures and there was discussion last week after Commissioner Porter made the motion and it died. That's why the Fair Board members were asked to come in...to answer some questions.

Ron said it has to be done in steps;

- Install water main supply
- Will replace all commodes, all shower heads, all new water lines with flex line
- They do not have a figure for all the renovations
  - John said the commodes should be approximately \$4,500 for power flush
    - Commissioner Crooks informed them that Stan Lucas, Sewer Department Manager, cautioned that power flush will take down things you don't necessarily want flushed
      - John said they've not had any problems with power flush in the past

Commissioner Cameron asked if they knew they had the funding available, if they could move ahead with the project...agreed

- For as many people as use Clean Face her thought is that we would help, as she expressed during discussion last week

Eric said that he works for the Commissioners and if they are saying they are willing to help and come up with a plan, he is willing to work with the Fair Board to help them through this project.

Dave said they would continue to work to get estimates and put together a package for the entire project for the Commissioners to review.

The Commissioners agreed for the Fair Board to move ahead with the water source project.

Commissioner Cameron asked if they have someone to do the water.

- Commissioner Porter said it was too short of a notice for Zemba to get an estimate
- John Graham said that the engineer for Zemba did lay out the route for the waterline

These Fair Board members will come back in soon with estimates.

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Ron, Dave and John left the meeting and Eric stayed to continue discussion.

Eric asked if this water project is something the Board would want him to look in to.

- Commissioner Porter said he was told Saturday it was going to be ARPA money
  - ...by Mr. Madden
  - Commissioner Cameron said she didn't know what he meant by that....she hasn't talked to Don

Commissioner Porter asked Eric what Townships can spend their ARPA money on and what can Township Fire Departments spend their money on

- Not really any different than what the County can spend money on
  - Water, sewer, broadband
- Eric will further research the fire departments

Eric clarified that nothing was decided about the water line.

- Don was in here when the subject was brought up
- Eric and Don were discussing it in the office they share
  - Eric said there is the potential to use ARPA money due to it being a water line
  - No decisions were made about anything
  - Eric just thought it would qualify for ARPA but that's the Board's decision, not his
- Commissioner Cameron noted that Commissioner Porter had brought it up to Don in session last week
  - Then Commissioner Porter said he had talked to Don at another event and Don/Water Department said he would be willing to donate the pipe
  - At the next session, Commissioner Porter asked if the Commissioners would be willing to put the pipe in and the cost could be around \$10,000
  - Are we still talking about donating the pipe or the cost of the pipe AND installing it
- Commissioner Crooks asked Commissioner Porter if he asked Don to donate the pipe
- Commissioner Porter said it was the 11<sup>th</sup> when Don was at his house and told him he thought it was going to be an ARPA project
  - Commissioner Porter doesn't care how we do it, as long as we do it
    - It makes sense to do it with the \$8 million funds and it frees up Don's money and our money
      - Commissioner Cameron would agree

There was brief discussion regarding Fairfield County Commissioners giving their Fairfield County Fair Board \$500,000.

- Mark Zanghi, Assistant Prosecutor, would have questions about that
- Ask Mark Zanghi if we can do that; eligible use?

Eric's updates:

- Asked Mark Zanghi about County Line project for ARPA funds.
  - Mark would recommend moving past this because two counties involved

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- Scott is getting three estimates each for elevator and fire alarm system for Courthouse
- Left a message for Habitat for Humanity
- Informed Gary King from Avondale that we need estimates for their request
- Notified Don Madden to proceed with projects
  - Southern - Sundale
  - Big B-Mutton Ridge
  - Twin Hills
- Notified Stan to proceed with Weber and Juanita projects
- He talked with Erin from the Health Department regarding how to submit their request
- Spoke with Susan at Pollock Apartments
  - They want to install a generator
    - Told to get an estimate

There was discussion regarding the need for bidding out the water projects for the fairgrounds

- Do we have to bid according to ARPA?
- Just bid if over \$50,000?
- Do we have to report estimates to ARPA?

Carmen and Brinley Boyd came in to meet with the Commissioners in recognition of Childhood Cancer Awareness Month. They were presented a proclamation from the Commissioners.

The Commissioners acknowledged a check from the Fair Board in the amount of \$1,960.00 for the return of monies for 4-H fair premiums not picked up by 4-H youth.

Commissioner Porter left session at 3:20 p.m.

Commissioner Crooks reported a message from Debbie Mohler regarding cats on Orchard Hill Road.

- Theresa from PAWS spayed and neutered six but there are still several there
- Commissioner Crooks talked to the Mayor because he had other complaints in the City

There was brief discussion regarding the bumper sticker request from "I Am a Warrior".

- Commissioner Crooks has not yet prepared a draft email to send to Elected Officials
- She would like to support this program, but not sure the bumper stickers are the best way to do that

Commissioner Crooks is starting a list of projects for Maintenance

- First floor restroom
- Law Administration Painting
- Elevator - Courthouse
- Fire Alarm – Courthouse
- Back of joint wall on the Hixson Building



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Commissioner Crooks reported that she invited Elysa Roberts last Friday to view the first floor rotunda for possible remodeling.

With no further business being before the Board, the meeting was adjourned at approximately 3:45 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks

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James W. Porter



Cindy S. Cameron

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*