

Minutes for September 15, 2022

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

The Commissioners attended the Post-Audit meeting with the State Auditors at 9:00 a.m.

At 10:00 a.m. the Commissioners participated in the Ethics Part II virtual presentation with Susan Willeke with the Ohio Ethics Commission.

RES 22-0903 Session was called to order at 11:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 22-0904 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

Request for increase in appropriations is for real property tax rollback administrative fees.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Settlement Deduction	001-902-504393	\$1,639.00

Motion made by Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0905 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-117-504101-Utilities-Electric	001-117-503005-Fuel	\$4,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0906 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
CDW-G	Logitech 10M Ext Cable	\$86.77
CDW-G	Logitech 10M Ext Cable	\$86.77

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RESOLUTION 22-0907 approve the payment of invoices incurred in 2020 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Genesis Medical Group	Inmate Medical- DOS 05.19.2020	\$43.61

Motion made by Commissioner Porter, Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-0908 approve the Supplemental Appropriation of Funds within Fund Number 011, for the Muskingum County Job & Family Services, as requested by Tom Smith, Fiscal Supervisor.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
WIOA Adult	011-692-504408	\$40,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-0909 approve the employment of Lisa Smith as Seasonal/Part-Time RN Position with Rambo/TB Clinic, contingent upon passage of the pre-employment assessments. Starting wage to be \$21.00 per hour with the opportunity for a \$.50 an hour increase after successful completion of the 180 day probationary period.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-0910 authorize Mollie S. Crooks to sign on behalf of the Board of Commissioners, the Medical Plan Amendments for the Muskingum County Employee Benefit Plans, as requested by Pam Davis, Human Resources.

Amendments include:

Age 45 – Allow Colonoscopy; Effective 04.19.2022

Updated language for compliance with “No Surprise Act” Effective 07.01.2022

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-0911 authorize Mollie S Crooks to sign on behalf of the Board of Muskingum County Commissioner the application for real property tax exemption and remission the following parcel: 70-55-01-07-000 1854 East Pike Zanesville S.D.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-0912 approve the use of the Courthouse esplanade for the 17th Annual Public Rosary Rally to be held Sunday, October 09, 2022; 1:30 -3:30 p.m. Requested by Patricia Schmutz, Event Coordinator.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

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RESOLUTION 22-0913 approve the Supplemental Appropriation of Funds within Fund Number 162, for the Muskingum County Center for Seniors, as requested by Kurt Ufholz .

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Settlement Deduction	162-696-504393	\$ 1,386.29
Vehicles	162-696-506010	\$20,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0914 *RESOLVED, By the Board of County Commissioners of Muskingum County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2023, and*

WHEREAS, The Budget Commission of Muskingum County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of County Commissioners of Muskingum County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0915 approve the line item transfer of monies within Fund Number 001 as requested by Lucretia Frame, Records Coordinator, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-109-504001 Contract Services	001-109-503001 Supplies	\$5,400.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0916 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund 087 for the Muskingum County Community Development – HSTS as requested by Kyle Dunn, Director, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-000-10100	087-000-414001	\$75,000

These are for current HSTS projects under way.

These funds will be returned when the funds requested have been issued.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Porter, aye; Crooks, aye. Motion carried.

RESOLUTION 22-0917 approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 031 as requested by Sheriff Matthew Lutz, as follows:

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PAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
031-458-510001 Recovery Ohio Drug Interdiction	001-000-414001 General Fund	\$15,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RIGHT OF WAYS SIGNED:

Columbia Gas- Columbus

Washington Township; 2030 Adamsville Rd

Install new plastic long gas service line

Start date: within 10 days from approval ; Completion date: Same day

Columbia Gas- Columbus

Washington Township; Boggs Rd

Install of fittings to retire local producer natural gas station

Start date: 09.14.2022 ; Completion date: 09.16.2022

Columbia Gas- Columbus

Washington Township; 2045 Adamsville Rd

Install new plastic long gas service line

Start date: within 10 days from approval ; Completion date: Same day

American Electric Power- Zanesville

Falls Township; Barkers Run Rd

Install new pole and secondary parallel to the road

Start date: 11.13.2022 ; Completion date: Same day

The Clerk informed the Commissioners that she talked with Judy Pletcher, daughter of Michael Salahub, who will be celebrating his 101st birthday, September 22. Mr. Salahub is Muskingum County's oldest World War II Veteran. The Oaks will be celebrating his birthday on Thursday, the 22nd and have invited the Commissioners to attend.

All agreed that they would attend. The Clerk is to verify at which Oaks he is a resident.

The Clerk is to notify ODOT that they will not be participating in this week's IR-70 update.

Carmen Boyd came to talk with the Commissioners about Childhood Cancer Awareness Month for September.

The Commissioners presented her with a proclamation and the Courthouse will be lit "gold" for the month of September.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Pam Davis, Human Resources and Stan Lucas, Sewer Department Manager, came to talk with the Commissioners regarding their updated Pay Scale.

The following was then considered:

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RESOLUTION 22-0918 accept and approve Field Operator Pay Scale for the Muskingum County Sewer Department, as present by Pam Davis, Human Resources and Stan Lucas, Sewer Department Manager. Rates to be effective 09.25.2022.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye, as long as it doesn't raise sewer rates; Cameron, aye. Motion carried.

There was also discussion with Pam and Stan regarding CDL requirements.

- Are we going to try to send them through the training during their first six months?
 - Or would we consider extending their probationary period up to a year
 - Pam discussed with Jeff Stankunus' office who said you can have different probationary periods for different classifications
- Concerns include paying for an employee's CDL training and then they leave the County.
 - We could try to hold them to an agreement to stay or pay it back, but Jeff said that you can try to take something out of their last check, but you have to make sure it still results in them making minimum wage
- Will the County receive any kind of discount for supporting the CDL program at Mid-East
 - Stan said that email to Eric said, in a "politically-correct" way, No special treatment
 - Commissioner Crooks said she agreed to give them the money with no strings attached, good for the community and economy
 - Commissioner Cameron said her vote was not attached to getting anything special from Mid-East. She understands an email from them to say that they could compromise on the class size.
- Commissioner Porter thinks that we should keep the Probationary Period at 180 days knowing that we can extend it if we need to.

It was agreed to keep the Probationary Period as is.

Stan presented an estimate from Enviro-Flow Pipe for Union Street in South Zanesville in the amount of \$14,267.00. All agreed. Work should start next week.

The Clerk left for an appointment at 2:05 p.m. and Beth Iden, Deputy Clerk, stepped in.

Pam Davis, Human Resources, discussed the .60 cent rate increase for Danny Brenneman during his probationary period ending Oct. 22, 2022. The Commissioners agreed to wait and discuss after his probationary period is over.

Pam stated that the fair ground hail claim checks were made out to the Commissioners instead of the fair board. Pam will ask Stephanie Spencer how to proceed with handling the checks.

Commissioner Crooks addressed an email from Sheriff Lutz.

Sheriff asked if the Commissioner were opposed to leaving the adoption fees lowered in hope of having more adoptions.

Commissioner Crooks and Commissioner Cameron were in agreement to keep them lowered, if it helps in adopting the dogs. Commissioner Porter said Sheriff Lutz is the dog warden.

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Sheriff asked if there was any further discussion on moving Seth to 40 hours a week at the Adoption Center.

Commissioner Crooks is in favor

Commissioner Cameron is in favor, but would rather he not go over 40 hours too often

Commissioner Cameron asked if the new girl had started yet.

Sheriff Lutz asked the Commissioners if they want to wait for a signed agreement from a local bank regarding funding the coverings for the outside kennels and landscaping before they proceed with the project.

Commissioner Crooks made a motion to spend the \$62,000 on mesh fronts on as many kennels as allowed at the K-9 Adoption Center

- Commissioner Cameron is not in favor and just wants that project to be done and for us to move on with something else and for us to quit continue spending money there. The project to be done, the contractors need to move out and we need to move on.
- No second, the motion dies.

Commissioner Cameron read an email from Tanner Kilpatrick, Mid-East training facility, replying to the question if customized hours are available for CDL tests. They do offer extended hours as needed.

Porter made a call to Jason Baughman, Building Inspector.

- Did you get a hold of James Teague and set up a meeting?
- Did you get a final inspection of the wash rack roof at the fairgrounds? Fee \$26.50

Commissioner Porter reported he received a phone call yesterday morning from Jerry Miller, Fairgrounds, that there is a water leak where the old line and the new line meet.

- Jerry stated that the Feeder Calf Roundup is next weekend
- Casey Hazen was notified and he came to inspect on Wednesday
- Casey could not find where the leak was
- Estimated \$8,000-\$9,000 for Hazen's portion of the work
- Talked with Don Madden, Project Manager, he has the 4" pipe
- Estimated \$3,000-\$4,000 stone
- Jerry said the area is dry this morning
- The fairboard members will decide whether to fill in or replace
- Commissioner Porter suggests repairing
- Stan Lucas, Sewer Supervisor, was called to put a camera in the line
- Commissioner Porter commented that Hazen did not cut line.... It was plugged
- Commissioner Porter told Jerry there are 2 options...use the \$9,000 towards it from the Cattlemans and come up with \$4,000 for the stone or fill it in.
- Commissioner Porter is waiting on 2 people and Hazen's is waiting to hear from the Commissioners on who will pay them for yesterday

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- Commissioner Cameron said it is not the Commissioner's call to say to fix it, but Hazen should be paid for their time. Commissioner Porter agrees
- Commissioner Porter stressed to Jerry it needs an answer as soon as possible

The following legislation was then considered:

RESOLUTION 22-0919 approve, upon Fair Board's approval, to expend money needed for stone required to fill back-fill water line at the Muskingum County Fairgrounds. Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll call: Crooks, abstain; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter said Jason Baughman, Building Inspector, said Mr. Teague dropped off plans to be reviewed and things were going in the right direction.

Commissioner Porter called Jerry Miller regarding the Resolution the Commissioners passed paying for the stone for the water line down to the wash rack and that the Cattlemen's are paying Hazen to put in the line. The County is supplying the 4" pipe. He was told he will need to have an answer right away as to how they are going to proceed with the water leak.

Commissioner Porter sent a text to Mark Eicher, County Engineer, voicing his disapproval on how the two manhole covers were fixed on Sonora Road. Mark said that makes two of us.

Commissioner Porter said he was told that nothing has been said about the Commissioner's proposal as far as the restroom and the bleachers at the fair board meetings. Commissioner Cameron said it was her understanding that Eric hasn't talked to the fair board about it, yet.

Commissioner Crooks mentioned the email response from Mark Zanghi, Assistant Prosecutor, to her question about the Miracle League. Mark Zanghi said the Engineer is preparing a new legal description.

With no further business being before the Board, the meeting was adjourned at approximately 3:09 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.


Mollie S. Crooks


James W. Porter


Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.