

Minutes for Thursday, September 15, 2025

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Susan Reese

The Commissioners participated in the annual Audit Exit Conference at 8:00 a.m. in the Session Room.

RES 25-0906 Meeting was called to order at 8:52 a.m. on the motion of Commissioner Bell and the second of Commissioner Prouty.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.

Seconded by Commissioner Prouty.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The following legislation is now considered:

RESOLUTION 25-0907 rescind Resolution 25-0866 dated 09.04.2025 upon the recommendation of Tina Huebner, Muskingum County Auditor to correct the Starlight numbers. Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0908 RESOLVED, By the Board of County Commissioners of

Muskingum County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2026, and

WHEREAS, The Budget Commission of Muskingum County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it RESOLVED, By the Board of County Commissioners of Muskingum County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further RESOLVED, That there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

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SCHEDULE A						
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES						
FUND	Amount Approved by Budget Commission Inside 10 Mill Limitation		Amount to be Derived from Levies Outside 10 Mill Limitation		Estimate of Tax Rate to be Levied	
	Column I		Column II		Inside 10 Mill	Outside 10 Mill
					III	IV
General Fund	\$5,843,369.62				2.15	
TB Levy 05N			\$711,988.22			0.40
Starlight 07N			\$5,274,849.21			2.50
Children Services 06N			\$3,559,828.56			2.00
Sheriff 94N			\$634,856.05			0.50
Starlight 94N			\$2,538,670.03			2.00
Senior 23N			\$1,155,504.01			0.50
Senior 02N			\$857,478.58			0.50
TOTAL	\$5,843,369.62		\$14,733,174.66		2.15	8.40
SCHEDULE B						
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES						
FUND				Maximum Rate Authorized to Be levied	County Auditor's Estimate of Tax Rate Yield of Levy	
GENERAL FUND:						
Current Expense Levy authorized by voters on						
not to exceed		years / Expires TY:	Last Collection Yr:			
SPECIAL FUNDS:						
Levy authorized by voters on		11/5/2024	TB Levy 05N		0.40	\$711,988.22
not to exceed		5 years / Expires TY: 2029	Last Collection Yr: 2030			
Levy authorized by voters on		11/6/2007	Starlight 07N		3.00	\$5,274,849.21
not to exceed		Con't years / Expires: -	Last Collection Yr: -			
Levy authorized by voters on		11/8/2016	Children Services 06N		2.00	\$3,559,828.56
not to exceed		10 years / Expires TY: 2025	Last Collection Yr: 2026			
Levy authorized by voters on		11-1994	Sheriff 94N		0.50	\$634,856.05
not to exceed		Con't years / Expires TY: -	Last Collection Yr: -			
Levy authorized by voters on		11-1994	Starlight 94N		2.00	\$2,538,670.03
not to exceed		Con't years / Expires: -	Last Collection Yr: -			
Levy authorized by voters on		11/2/2021	Senior 02N		0.50	\$857,478.58
5 years / Expires: 2026		Last Collection Yr: 2027				
Levy authorized by voters on		11/7/2023	Senior 23N		0.50	\$1,155,504.01
5 years / Expires: 2027		Last Collection Yr: 2028				
TOTAL				8.90	\$14,733,174.66	

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

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RESOLUTION 25-0909 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Certificate of Substantial Completion for the for the Weber Force Main Replacement.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0910 approve the line item transfer of monies within Fund Number 013 as requested by Peggy Taylor, Office Manager, Muskingum County Sewer Department, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
013-372-506001	013-372-504007	\$20,000.00
Equipment & Maintenance	Contract Repairs	

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-00911 approve the Supplemental Appropriation of Funds within Fund Number 045, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	045-242-501002	\$3,210.00
Insurance	045-242-502004	\$2,225.00
	Total	\$5,435.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0912 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners Office, as requested by Kacey Stackhouse, Office Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services (Maint)	001-115-504001	\$75,000.00
Contract Services (Maint)	001-115-504007	\$30,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0913 approve the line item transfer of monies within Fund Number 001 as requested by Kacey Stackhouse, Office Clerk, Muskingum County Commissioners Office, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-111-506001	001-111-504017	\$5,000.00
Equipment & Maintenance	Licenses & Support	

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Bell prepared an email to send to Elected Officials and Department Heads regarding the change in County Depository to Park National Bank. All agreed.

Commissioner Bell also reported that Terri Sidwell of Park said that the transition is progressing well...no complications to date.

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The Commissioners, along with Kade Haddox, County Administrator, reviewed the MVESC Agreement and the following was then considered:

RESOLUTION 25-0914 accept and sign Muskingum Valley Educational Service Center and Muskingum County Commissioners Service Agreement effective September 2, 2025.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Pam Davis, Human Resources, will communicate the agreement to County employees.

There was continued discussion regarding the request to rename Brown Road. The Commissioners received an email from Matt Russell, Administrative Deputy, County Engineer, describing the lengthy process of renaming a road and suggested perhaps considering another landmark.

There was continued discussion regarding Soldiers and Sailors' proposal for the parking lot.

Commissioner Bell reported on the Muskingum County Statehouse visit on October 21.

Commissioner Bell reported on Friday's CORSA Meeting.

- Exposures covered
 - Property values
 - \$17,322,949,054
 - Vehicles
 - 14,012
 - Payroll
 - \$2,054,840,984
 - Deputies
 - 3,046
 - Detainees
 - 9,822
- County properties have been re-evaluated this year

Robert Moore, IT Director; Jeff Jadwin, EMA Director and Kade Haddox, County Administrator, met with the Commissioners to discuss the County phone system. Kade will prepare a draft communication for all Elected Officials and Department Heads.

Kade presented the following for consideration:

RESOLUTION 25-0915 approve the professional service contract for "Project Visioning – Muskingum County Courthouse Partial Renovation" for \$36,000 plus reimbursable expenses.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Kade reported that APG will be working on the scope for 44 North Fourth Street.

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The Commissioners attended the Rural Ohio Hospital Depository Meeting.

Commissioner Prouty reported that Gary Williams of the Engineer's office will be working on plans for the parking lot at 34 North Fourth Street. They are currently waiting on City of Zanesville storm water approval.

A cyber-security program is due from every county per ORC 9.64, by January 1, 2026. Pam Davis, Human Resources, is working with Robert Moore, IT Director to complete that program.

RESOLUTION 25-0916 declare an Executive Session at 11:23 a.m. for the purpose of discussing Confidential Business Information of an Applicant for Economic Development. This session ended about 11:49 a.m.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

Commissioner Cameron moved to accept the minutes of the September 04, 2025. Commissioner Bell seconded. Vote was Bell, aye; Prouty, abstain.

Motion carried.

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

Eric Watkins, Facilities Superintendent and Kade Haddox, County Administrator, met with the Commissioners to discuss a new software program for the Maintenance Department – MaintainX. It will enable employees to request and assign work orders, track inventory and maintain history of assets through the basic package which is free of charge. Eric would like to start with the basic package and see how that works for the department.

Eric also reported he is holding a Safety Program meeting with his staff once a month.

RESOLUTION 25-0917 moved to go into Executive Session at 1:18 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County. This session ended approximately 1:30 p.m.

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

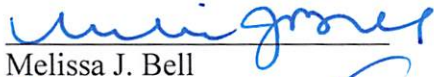
Motion carried.

Jody Thompson met with the Commissioners to promote Mitochondrial Awareness Week. The Commissioners presented a proclamation and explained that we no longer light the Courthouse in various colors due to a new lighting system.

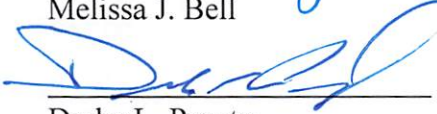
Jason Baughman, Chief Building Inspector, met with the Commissioners to discuss staffing and wages. Jason will do further research of Building Department pay scales in other counties.

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With no further business being before the Board, the meeting was adjourned at approximately 2:27 p.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron