

# Minutes for September 17, 2020

Commissioners Present: Porter, Cameron, Crooks  
Staff Present: Susan Reese

**RES 20-0821** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Stan Lucas, Sewer Department Manager, came to talk with the Board about the Sewer Department Rules that were approved by Resolution 19-1348.

- There was a typo on the original document Page 1
  - Mobile Home Parks, Trailers Each should have read Number of pads x **1.0**

The following was then considered:

**RESOLUTION 20-0822** approve to amend Sewer Rules that were approved and accepted by Resolution 19-1348 dated December 16, 2019. This amendment is because of a typographical error on Page 1; *Mobile Home Parks, Trailers Each* that read Number of pads x .75 and should have read Number of pads x 1.0.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Stan reported that the Sewer Department has a 2000 Chevy flat-bed truck that they would like to send to auction.

- He has asked Scott if Maintenance would want it...no
- All agree to send to County auction

The following legislation was now considered:

**RESOLUTION 20-0823** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Records Retention Schedule (RC2) as presented by Corrie Marple, Director, Muskingum County Records Center and with change, as requested by The Board of Commissioners.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0824** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners change Order Number Two, for the Water Main Extensions to North Moose Eye, Lodge, Maplebrook, Nel-Damar, Tammy, McKinley & Tavenner Roads. This Change Order was for repair to a culvert and additional cost for the installation of the water project within the roadway.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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**RESOLUTION 20-0825** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners change Order Number Three, for the Water Main Extensions to North Moose Eye, Lodge, Maplebrook, Nel-Damar, Tammy, McKinley & Tavenner Roads. This Change Order is a time extension due to Covid-19 and inclement weather. Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0826** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Certificate of Substantial Completion for the Weber Lift Station Renovation Project.  
Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0827** approve the Supplemental Appropriation of Funds within Fund Number 087; 2018 HSTS Grant, for the Muskingum County Community Development, as requested by Sheila Samson, Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Supplies	087-375-503001	\$109.75

Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0828** approve the line item transfer of monies within Fund Number 009 as requested by Mark Eicher, Engineer, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
009-368-510002 Transfer Out	009-368-506010 Vehicles	\$212,647.00
009-368-510002 Transfer Out	009-368-504004 Contract Projects	\$ 40,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0829** approve the line item transfer of monies within Fund Number 130 as requested by Tiffany Beardsley, Administrative Assistant, Muskingum County Emergency Management Agency, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
130-461-506001 Equipment	130-461-504001 Contract Services	\$700.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0830** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Emergency Management Agency, as requested by Tiffany Beardsley, Administrative Assistant.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Fire/EMS	001-461-504335	\$445.99

Reimbursement from Muskingum County Fireman's Association.  
Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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**RESOLUTION 20-0831** approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund 193 for Muskingum County Community Development as requested by Sheila Samson, Director, as follows:

**ADVANCE OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-990-510001	193-000-101000	\$20,000.00

These funds will be returned when funds requested have been issued.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0832** approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, Muskingum County Commissioners, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-504002 Professional Services	001-102-506001 Equip & Maint	\$7,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0833** approve the Supplemental Appropriation of Funds within Fund Number 018, for the Muskingum County Board of Developmental Disabilities, as requested by Stephanie Neuhart, Business Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
COVID-19	018-694-503017	\$190,000.00

*Expenditures for TECH grant and FSS Respite Addendum A*

Subsidy Waiver Match	018-694-504398	\$200,000.00
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*Replenish appropriations transferred to COVID line item*

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0834** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Contracts for Washington and Newton Township Street Paving Projects as presented by Sheila Samson, Director, Muskingum County Community Development.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0835** approve sale and authorize the advertisement of 655 Zane Street at Public Auction, November 19, 2020; 10:00 a.m.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0836** accept the resignation, without notice, of Gregory Gaumer from the Muskingum County Rambo Health/TB Clinic, effective September 16, 2020.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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**RESOLUTION 20-0837** open bids for Muskingum County Dog Warden Office Project.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0838** take bids under advisement for Muskingum County Dog Warden Office Project.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

There was discussion regarding a meeting the Dog Warden Volunteers have requested with Sheriff Lutz.

- The Clerk has made contact with the Sheriff, who has made himself available anytime next Thursday, and the Volunteers, who she's yet to hear from.
  - Commissioner Crooks said there is a poll out on FaceBook asking what time is best for the Volunteers

Commissioner Porter reported the response he received from Doug McQuaid, when asked if Luburgh is still willing to do dirt work at the Dog Warden facility site.

- Commissioner Porter said he didn't think the work would be as extensive
- Otto Luburgh told Doug that he would do it for him

Commissioner Cameron reported that Judge Martin let her know that Juvenile would be dedicating a new flag at their site.

- Flag will be presented by local ROTC
- Will notify of date

The Commissioners moved outside to open bids for the Dog Warden Office Project and the following was considered:

**RESOLUTION 20-0837** open bids for Muskingum County Dog Warden Office Project.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0838** take bids under advisement for Muskingum County Dog Warden Office Project.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Pat Kelly, Architect, Michael Holland, Assistant and Bryan Catlin, Dog Warden came in to discuss the bid results with the Commissioners.

- Pat will do more research into the kennel prices
  - Volunteers want to use the money they have raised towards the kennels
- Pat will review bids and come back next Thursday to make recommendation
- Commissioner Cameron said something has to be done with that old facility

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Commissioner Porter asked if everyone got an email from Mark Zanghi regarding an article addressing Franklin County jails, meetings and travel restrictions.

The Clerk was asked to scan and send bid results from today's bid opening, to Mark Zanghi.

Commissioner Cameron said she had an email from Richard Cole. He then sent an email to Commissioner Porter saying that Commissioner Cameron had recommended he contact Commissioner Porter. Commissioner Cameron said that was not the case.

Commissioner Cameron said that Sheila Samson, Community Development, let her know that she would be taking extra vacation time to take care of her grandmother.

Commissioner Cameron asked if the Board would like for Kenzie to submit a resume or come in to talk to the Board regarding an additional, full-time position in Human Resources/Insurance.

- Commissioner Crooks would agree that Department needs another person
- Provides an opportunity to review all positions and how we can better work together
- Some of the other County Departments already have their own HR person
  - It's thought that several of those HR persons use our HR as consult

Commissioner Porter asked if we are considering upgrading sewer line East to the City.

- John Quinn said Don Madden had approached him about some additional easements and construction and he was not going to be as cooperative this time

A call was made to Don Madden and a message was left.

Commissioner Porter reported that he went on a tour Tuesday morning with Matt Abbott and Dick McClelland, of several of the Industrial Parks.

- Mr. McClelland is awful upset about South Zanesville and our sewer project down there and voiced his concerns about the way it was done
  - Commissioner Cameron asked why didn't he bring that up at the meeting yesterday

Commissioner Crooks moved to approve and accept the minutes of the September 14, 2020 session with changes.

Commissioner Cameron seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Commissioner Crooks wanted to comment that according to our policy, we would need to post the position in HR because it would be a non-administrative position.

- Which, to Commissioner Porter's reference that we did not follow policy in regard to the Water Department managerial position, our policy states that we only have to post the position if it's non-administrative
- Commissioner Porter said his point was, that is what we normally do
- Commissioner Crooks said she could give about half dozen examples of when we didn't do it, so she's not sure what his point was

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- Making the statement, ‘we didn’t follow policy’, is inaccurate
- The policy reads, “we shall normally post, internal, non-administrative vacancies”
- The position Commissioner Porter referred to was a managerial position, that did not require posting
  - If you look at some of our past procedures, we haven’t posted....especially when it’s an internal person that we are looking to reward or promote
    - We didn’t do it in Housekeeping for Robbie’s position of Supervisor, not for Mark Schneider or Jeff Jadwin
- So this decision was in line with some of the other things we have done
  - We also did not post Scott Lee’s position, if recalled correctly
- Commissioner Crooks said it would be nice if we could have conversation and discussion
  - The decision was made and we need to move on. Why keep coming back and hassling over it and making your disappointment known.
    - Commissioner Crooks said Commissioner Porter had a chance to reply, Commissioner Cameron asked directly so, Commissioner Crooks doesn’t understand his point
- Commissioner Porter asked if anyone had ever gone back and changed minutes or taken out anything you didn’t need
  - Commissioner Crooks didn’t understand his comment
  - She said she would just like to move forward, and the fact that we have to keep moving backwards because you don’t like the way the votes go...we did discuss one day that this Board rules by majority. We’ve all had our times, the professional and best thing in the interest of this County is to discuss things and have our different views brought up. If she recalls, Commissioner Porter explained that he feels anyone is replaceable, that experience does not count for anything...
  - Commissioner Porter asked if that was in the minutes...no it wasn’t
  - Commissioner Crooks said all of that discussion we had...Commissioner Porter had his say, Commissioner Crooks and Commissioner Cameron had their say, vote was taken...move forward.
  - Commissioner Crooks said if Commissioner Porter is going to accuse of not following policy, she would suggest reading it and knowing it before making that accusation.
- Commissioner Cameron never meant that they would just give Kenzie the job, she wanted to know if we are interested in having her do a resume and sometime talk to her. She didn’t mean that we wouldn’t post the position.
  - She’s not even sure what Kenzie’s degree is in
  - Maybe it would be better to wait until Pam decides what she’s wanting to do
- Pam and Debbie, both, will be hard to replace.
  - Pam has made it clear that she does not want to do them both, nor would she be able to do both for the amount of time that they take.
  - Teddy’s position will also be available in February. It would be nice to have someone in here before that for Teddy to train for that position
    - The sooner the better, December is always a busy month

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Commissioner Cameron said that as far as being disappointed, she's disappointed that after four years we still have a Board that can't get along, can't make a decision and can't work together.

- There's probably a long list of disappointments we all have
  - In two years as President, she feels she has bent over backwards to try to update both Commissioner Crooks and Commissioner Porter on everything; any email that comes, try to text you any update, without the courtesy or respect of an answer or reply back. She's not faultless, but she goes above and beyond to try to include both on anything that comes to her or anything I feel you would want to know or need to know.
    - Commissioner Crooks said she believes she has and appreciates that.
      - The beauty of this Board is that we all have different strengths and expertise and knowledge. So it seems a shame that we can't communicate and discuss as professionals, come up with decisions and keep moving. And she would hope she does the same, it's not up to just Cindy to communicate with one another.

Commissioner Cameron said she is still disappointed that people don't want to come in here to talk and have a conversation with the Commissioners about what they ask for or what they want.

- There is no secret about the tension or how it is in here

Commissioner Crooks asked Commissioner Porter if they were boring him, was he paying any attention. Commissioner Porter said he was listening.

The Clerk was asked to make a copy of the letter William Wilson sent to Commissioner Cameron, for Commissioners Crooks and Porter.

The Commissioners signed the Port Authority support letter.

The Commissioners participated in a GoogleMeet with Mary Ann DeVold and Vonda with the Daughters of the American Revolution.

- September 17 – 23 is Constitution Week
- The Commissioners presented a Proclamation for Constitution Week
- The Courthouse will be lit red, white and blue – Friday, Sunday and Tuesday

Commissioner Crooks explained her conversation with John Leutz of CCAO regarding CARES Act money.

- It is possible that Sheriff salaries can be covered with CARES

There was discussion regarding Troy McCollister's email asked about using CARES money for overtime.

- \$25,000 available to employees working overtime to get caught up
- All were in favor of allowing

Teresa Hildebrand of PAWS of Muskingum County has asked to come in Monday.

- What was the discussion with her last visit
  - Research the minutes

With no further business being before the Board, the meeting was adjourned at approximately 12:22 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.

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Cindy S. Cameron



Mollie S. Crooks

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James W. Porter

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*