

Minutes for September 18, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-0957 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

The following legislation was now considered:

RESOLUTION 23-0958 approve the Supplemental Appropriation of Funds within Fund Number 013, for the Muskingum County Sewer Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Repairs	013-372-504007	\$50,000.00
Contract Services	013-372-504001	\$50,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0959 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Ohio Water Development Authority Fund Payment Request for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Invoice No. 3. The reimbursement from OWDA to Muskingum County is for payments being made to the contractor.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0960 approve the line item transfer of monies within Fund Number 007 as requested by Tom Smith, MCJFS, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-692-507001-PA Misc.	007-692-504019-Family/Child First	\$5,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0961 approve the Supplemental Appropriation of Funds within Fund Number 192, for the Muskingum County Community Development, as requested by Kyle Dunn, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Home Repair	192-375-504341	\$30,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 23-0962 approve the Supplemental Appropriation of Funds within fund number 047, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator.

Supplemental Appropriations:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
047-102-503022	Pass Thru Grants (Heroes Landing CJC)	\$1,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0963 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 2 for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract One. Pay App 2 is to Zemba Bros Inc. for \$140,552.99.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0964 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the contract for Buckeye Tarps for the Dresden Outpost Roof Recover Project in the amount of \$43,845.00, requested by Mark Eicher, County Engineer.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0965 WHEREAS; the State of Ohio Department of Development has stated that counties with populations less than 100,000 must name a lead entity for the 2024-2025 Building Demolition and Site Revitalization Program and the Brownfield Remediation Program,

AND WHEREAS, the current population according to the US Census Bureau for Muskingum County is; 86,113

AND WHEREAS, the Muskingum County Land Bank has administered these funds prior with success and wishes to pursue additional funding opportunities,

THEREFORE, BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio hereby names the Muskingum County Land Reutilization Corporation as its designated lead entity for the 2024-2025 Building Demolition and Site Revitalization Program and the Brownfield Remediation Program through Ohio Department of Development.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Cameron said, that as she had reported on Thursday, she responded to email of Debbie Canter of the Dolly Parton Imagination Library, that we meet on Mondays and Thursdays if she would like to call our Clerk to make an appointment to come in. The Commissioners have donated to this project in the past.

There was also brief discussion regarding the extra money left from the 4-H premiums and how to use it.

Pam Davis, Human Resources came to meet with the Commissioners and the following was considered:

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RESOLUTION 23-0966 approve the promotion of Debra Moore to Quality Compliance Coordinator for the Muskingum County Center for Seniors. Starting wage will be \$17.50 per hour with the opportunity for an hourly increase of \$.50 upon the successful completion of a 180-day probationary period.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0967 declare an Executive Session at 8:35 a.m. for the purpose of discussing a Personnel Matter pertaining to Employee Performance of a public employee of Muskingum County Maintenance/Housekeeping. This session ended about 9:26 a.m.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0968 agree to issue disciplinary action in the form of a three day suspension to Justine Bowman, Housekeeper, Muskingum County Maintenance/Housekeeping.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Robert Moore, IT Director, came to talk with the Commissioners about the multi-factor authentication.

- There are some employees and elected officials concerned about the use of their personal phones to authenticate County email confirmation
- Mark Zanghi will be sending an email to explain that there is no risk in doing so

Eric Reed, County Administrator, came to update the Commissioners.

- Eric presented the latest Bricker Graydon invoice
- Eric presented a spreadsheet showing the current status of the ARPA funds
- The Clerk is to schedule an appointment with Stan Lucas, Sewer Department Manager and Zack Forker, Projects Assistant to discuss Licking View
- A call was placed to Zac at Commercial Electronics regarding the MARCs radios
 - Nothing currently on order for any townships or villages

Sheriff Lutz came in to discuss his plan to purchase an armored vehicle for the Sheriff's Office. He is asking the cost to be divided among his office, the Commissioners and the Prosecutor's Office.

The following was considered:

RESOLUTION 23-0969 declare an Executive Session at 10:20 a.m. for the purpose of discussing Union Negotiation pertaining to employees of the Muskingum County Sheriff's Office. This session ended about 10:45 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0970 approve payment of \$85,000 towards an armored vehicle for the Sheriff's Office. Payment to be made from 001-114-506042/Economic Development, Community Projects.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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Pam Davis, Human Resources, came back into session and the following was considered:

RESOLUTION 23-0971 rescind Resolution 23-0968 dates 09.18.2023 for the reason of needing a Pre-Disciplinary Conference before administering discipline.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Eric continued with the ARPA discussion.

There was also discussion with Eric about the Avondale HVAC project. All agreed that there should be a meeting with Candy Emmert, Child Protective Services Director and Gary King, Avondale Youth Center Director. Eric recommended getting a timeline on the HVAC scope evaluation prior to scheduling a meeting. Eric will reach out to APG.

There was continued discussion with Eric about the left-over 4-H premiums with the Fair Board.

- Hog Barn rest room renovations?
- All agreed to name this “South Entrance Restroom Project”
 - Eric will begin preliminary work & establish an account code
 - Commissioner Camron and Commissioner Bell agreed the left over 4-H premiums will be earmarked for this project

Gary Williams, Deputy Engineer with the County Engineer’s Office, sent a message and the following was considered:

RESOLUTION 23-0972 conditionally accept bid from Zemba Brothers, Inc., 3401 East Pike, Zanesville, OH 43701 for the sanitary sewer project within the Licking View neighborhood in the amount of \$4,390,056.98, pending receipt of WPCLF loan.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

There was discussion regarding the hoop barn repairs at the Dresden outpost.

- How to handle the extra money left from the lower estimate.

The Commissioners discussed an email regarding Fourth and Fifth Street parking by County employees.

Commissioner Crooks moved to approve the minutes of the 09.07.2023 session. Commissioner Bell seconded. Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the minutes of the 09.11.2023 session, with changes. Commissioner Bell seconded. Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

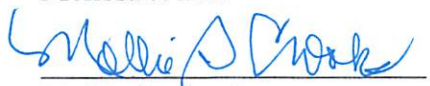
A call was placed to Debbie Nye, Auditor, regarding payment in lieu of taxes since State of Ohio, Jesse Owens Park, caused loss revenue to the townships, schools, etc. Commissioner Cameron had reported conversation with Travis Brock and his meeting with the Auditor. The Auditors are having a meeting with ODNR first.

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With no further business being before the Board, the meeting was adjourned at approximately 12:41 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.