

Minutes for September 21, 2020

Commissioners Present: Porter, Cameron, Crooks
Staff Present: Susan Reese

RES 20-0839 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Crooks and the second of Commissioner Porter.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Crooks moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 20-0840 approve the Supplemental Appropriation of Funds within Fund Number 002, for the Muskingum County Dog Warden, as requested by Beth Iden, Deputy Clerk, Muskingum County Commissioners.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Veterinarian Expense	002-502-504403	\$10,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-C approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Board of Elections, as requested by Timothy Thompson, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employees	001-112-501002	\$50,000.00
Election Workers>/4600	001-112-501005	\$10,000.00
Judges/Clerks	001-112-504161	\$25,000.00
Supplies	001-112-503001	\$15,000.00
Travel	001-112-502013	\$ 5,000.00
Contract Services	001-112-504001	\$30,000.00
PERS	001-112-502003	\$12,000.00
Medicare	001-112-502001	\$ 300.00

Due to unforeseen extended Primary Election and the nature of the 2020 General Election, we are experiencing greater expenditures than anticipated for staff, election workers, judges/clerks, supplies, delivery of equipment, and contract services.

Motion made by Commissioner Porter, then he withdrew his motion.
The Clerk was asked to make an appointment with the Board of Elections Director to discuss this request.

Minutes for September 21, 2020

RESOLUTION 20-0841 approve the line item transfer of monies within Fund Number 001 as requested by Eric D. Martin, Judge, Muskingum County Probate Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-238-502013 Travel	001-238-504007 Contract Repairs	\$200.00
001-238-502013 Travel	001-238-507001 Other Expenses	\$800.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0842 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 8 and associated paperwork in the amount of \$94,331.81 for the Water Main Extensions to North Moose Eye, Lodge, Maplebrook, Nel-Damar, Tammy, McKinley & Tavenner Roads

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0843 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Notice to Proceed and Letter of Commencement for Washington and Newton Township Street Paving Projects. Requested by Sheila Samson, Director, Muskingum County Community Development.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0844 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Prosecuting Attorney, as requested by D. Michael Haddox.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment and Maintenance	001-105-506001	\$39,756.03

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0845 authorize the ADVANCE of Funds from Fund 018 to Funds 083 and 086 for the Muskingum County Board of Developmental Disabilities as requested by Stephanie Neuhart, Business Manager, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
018-694-510001 Advance Out	083-000-414001 Advance In	\$31,260.72
018-694-510001 Advance Out	086-000-414001 Advance In	\$ 4,524.09

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description – Special Ed FY21 ODE Grant</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	083-694-501002	\$27,077.28
Medicare Tax	083-694-502001	\$ 392.62
Retirement PERS	083-694-502003	\$ 3,790.82

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description – Early Childhood FY21 ODE Grant</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	086-694-501002	\$3,918.66
Medicare Tax	086-694-502001	\$ 56.82
Retirement PERS	086-694-502003	\$ 548.61

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Minutes for September 21, 2020

RESOLUTION 20-0846 approve the fund to fund transfer of monies for the Muskingum County Commissioners as requested by Michael Babcock, Chief Administrator, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-099-510002 Transfer Out	196-000-414002 Transfer In Lorena	\$3,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0847 sign contracts for The Shelly Company’s portion of the Engineer’s resurfacing program. Requested by Mark Eicher, Engineer.
Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RIGHT OF WAY PERMITS SIGNED:

AEP Ohio Transmission Company; New Albany, OH
Innovation Way & Future Dr.
Adding fiber telecommunication line underground
Begin September 2020; Completion March 2021

Columbia Gas of Ohio; Columbus, OH
Springfield Twp; Cty Rd 34
Install new gas service to 2660 Ridge Road
Begin September 21; One day completion

Commissioner Cameron reported that Sheriff Lutz called this morning and said in Philo they are saying the bridge is going to open October 6 and want to have a parade.

- Sheriff asked if the Commissioners had heard a date
- Mark Eicher said the only date he’s been given is a preliminary date of October 12
 - He will try to find out a more definite date
- Sheriff suggested that the people have a caravan across the bridge and not get out of their vehicle, rather than holding a parade

The Commissioners reviewed a letter that Teresa Hildebrand, from PAWS, left for their review in advance of their meeting today.

- Commissioner Crooks looked up information on what organizations they are permitted to fund
 - ORC 307.691
 - Benefitting public
 - Promoting safety
- Commissioner Crooks would like to see the City involved in helping to financially support, as well
- Commissioner Cameron said she is not interested in funding PAWS their \$5,000 request annually
- Commissioner Crooks said she would be willing to give this year and then see what she (Hildebrand) does with grants and have her report back the results before making any long term commitment
 - PAWS of Muskingum County is a 501.c3

Minutes for September 21, 2020

RESOLUTION 20-0848 approve the posting of the position of full-time RN (*3 days per week; 24 hours per week*) for Rambo Memorial Health Center. Starting wage to be \$21.00 per hour. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0849 approve the employment of Abby Spragg, LPN as an intermittent LPN for the Rambo Memorial Health Clinic. Rate of pay will be \$16.00 per hour, contingent upon passage of the pre-employment assessments.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Bob Snavely, Palmer Energy, called to request the Electric Aggregator Registration application be signed and sent back to him.

- Commissioner Cameron signed

Bob also reported that he will be attending the Falls Township meeting on October 12.

Commissioner Porter gave a report on last Thursday's Records Commission meeting.

- They did not approve the Commissioners' recommendation of 90 days to keep audio and video recordings
 - Their recommendation is that as soon as they are transcribed the tape be deleted
 - Mr. Haddox and Ms. Nye seem to think we are having two sets of records, which isn't good
 - In the past they've been kept as long as six months
- Can they (Records' Commission) tell the Commissioners how long to keep records?
- If the Board would approve the Records Commissions' recommendation, it would supersede any Commissioner policy
- Commissioner Porter heard several times at the meeting, "State Recommendations"
- They also recommended doing away with the statement on the minutes "*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*"
- Commissioner Crooks would like the chance to discuss this with the Records Commission

Commissioner Porter had another request from the Records Commission.

- They are at 91% capacity at the Records Center
 - They have been exploring pricing for new shelving
 - They can double their capacity with the proper, new shelving
 - They are asking the Commissioners for \$173,414 to replace shelving which will double capacity
 - Commissioner Porter would suggest the money from Capital Improvements
 - They (Records Board) would ask that the money be transferred to Records account so they can actually

Minutes for September 21, 2020

purchase the shelving and it would be registered as their assets

- The company installing new shelving will take the old shelving

Don Madden, Projects Director, came to see the Commissioners to answer questions about Weber. He brought plans to help explain.

- The Weber Lift Station upgrade was to provide more capacity on the East side
- The new business park will cause the current system to capacity out
- The plan is to lay a 16" line alongside the existing 8" line
 - The 16" will carry the flow from Weber
 - The 8" will be decommissioned from Weber Pump Station to Hicks Road and the new business park will use the 8"
 - Engineers say that the current 12" gravity can handle both lines
 - If there is a restriction it will be on the City line close to the old match plant on Old Adamsville Road
- Apparently, there was never an easement at the airport for the current 8" line
- One easement challenge could be the Wilson Farm
 - Don has spoken with John Quinn, spokesman for the Wilson Farm, who has many questions
 - The previous easement for the 8" line was done by eminent domain
 - The current question may be what is the value of an easement on his property

Don gave an update on the Pembroke project.

- The piers to support the bridge were poured Friday
 - Perry Reclaiming chose Hull Engineering to determine where the piers would be located
 - The concrete subcontractor, Jeremy Gozanel, re-checked the location and it was off by about 10"
 - The forms were moved and poured
 - Twenty-one day cure time before they can put the weight of the bridge on them
 - Commissioner Cameron said that Commissioner Porter had reported that Dick McClelland is still upset about the way this project was handled

Don continued with updates:

- National Road gravity sewer was just completed this morning and will start on water line
- AMG project is going well
 - Pipe should be in the ground by the end of September
- May have water to Roseville by the end of the month
 - Water still needs to be tested
- Mark Eicher hopes to have plans for the new Water building to Don by the end of the week

Minutes for September 21, 2020

Teresa Hildebrand, Gail Aggas and Don Hunter, all representing PAWS of Muskingum County, came to meet with the Commissioners.

Media from WHIZ and the Times Recorder were also present.

- PAWS is asking the County and the City for \$5,000 each to continue their program of spay and neuter of homeless and feral cats.
 - They also assist low income residents with spay and neutering of cats
 - Last year they treated 1,013 cats
- Teresa will make contact with Mayor Mason to get his view on the City donating

After the meeting with PAWS, Commissioner Porter said he would be a “no” vote on funding PAWS.

Commissioner Porter placed a call to Adams Holmes regarding the threat of a shut-down for Farm Supply.

Commissioner Crooks said she would like to see the Commissioners do something for PAWS.

- Commissioner Cameron’s concern would be how to tell others needing money that they gave it for spay and neuter of cats
- Commissioner Crooks would not be in favor of an annual commitment
- Commissioner Cameron would like to ask Drs. Hogue and Martin if they would be willing to help them with spay and neuters, is anyone opposed?...why are they (PAWS) only working with the Animal Shelter
 - Maybe because most vets are backed-up

Commissioner Crooks reported that she has some other obligations Thursday and will be in and out of session that day.

Commissioner Porter also called Senator Schaeffer’s office and left a message.

The Clerk will try to get one of the Courtrooms to hold the Sheriff and Dog Warden Volunteer meeting on Thursday.

Commissioner Crooks moved to accept and approve the minutes of the September 17, 2020 session with changes.

Commissioner Porter seconded.

Vote was Cameron, aye; Crooks, aye; Porter, nay.

Motion carried.

Commissioner Cameron questioned Commissioner Porter’s vote of nay and asked why he didn’t ask for changes, when she asked him if he had any changes.

- Commissioner Porter said it wasn’t worth the hassle
- Commissioner Cameron said she believes that’s part of our job and if you have changes, why not just make the changes

The Clerk reported an email she received requesting the use of the Courthouse Esplanade. The following was then considered:

Minutes for September 21, 2020

RESOLUTION 20-0850 approve the use of the Courthouse esplanade for Prayer at the Courthouse on September 26; 3:00 – 4:00 p.m. sponsored by Freedom City Church, Frazeyburg Road, Nashport, OH. Requested by Cynthia Lanning.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

It was decided to tell United Way that it is not our practice to put signs in the front lawn of the Courthouse.

Commissioner Porter asked if there was any consideration for the Records Department's request for \$173,000 for shelving.

- Commissioner Porter suggested the Clerk contact Auditor Nye and ask her to come present a better explanation
- She can also explain the Records' Board decision on audio/video retention

The Clerk is to ask Bryan Catlin, Dog Warden, to bring a veterinarian expense report for 2019 and 2020 to date.

- Why the increase in 2020

Also, have Bryan call WHIZ and start the "Pet of the Week" again

There was discussion regarding the positions in Human Resources and Benefits Administrator in the light of Debbie's retirement.

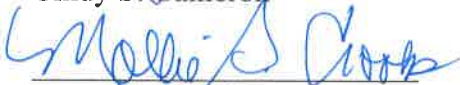
- Pam will need to give the Commissioners her decision regarding Human Resources and Benefits Administrator
 - Should she be given a deadline
- Teddy will also be retiring the end of February and that position will need addressed
- Job descriptions should be written for those positions

Commissioner Crooks reported that Carolyn Hughes will be on vacation October 26-30. Barry McElfresh and Scott will be covering for her.

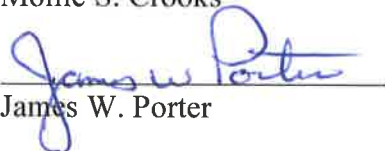
With no further business being before the Board, the meeting was adjourned at approximately 12:51 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Cindy S. Cameron



Mollie S. Crooks



James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.

