

# Minutes for September 22, 2022

Commissioners Present: Crooks, Porter absent, Cameron  
Staff Present: Susan Reese

**RES 22-0928** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Crooks and the second of Commissioner Cameron.  
Vote was Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Commissioner Crooks moved to approve the payment of bills, pending review.  
Seconded by Commissioner Cameron.  
Vote was Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

It was reported that Commissioner Porter sent Kacey an email saying that he wouldn't be in today.

The Commissioners received a call from Ron Hogue, Adams Township Trustee. He reported that 1 ½ miles of Radcliff Road is chip and seal and the Salem Township portion of the road is dirt which has created bad washing of the road and mud in the ditches. This was in response to a report of culverts being clogged along Radcliff Road. He recommends calling Salem Township.

It was decided to stay through lunch and then adjourn to attend the birthday celebration at The Oaks for Mr. Salahub.

Jennifer from DLZ responded, via email, to say that they can meet with the Commissioners on October 3. The Clerk will check with the Sheriff for his schedule.  
The Sheriff said he was available that day. The Clerk will confirm with DLZ.

There was discussion regarding today's proposed resolution involving G&M Construction for the Fairgrounds bleachers. Commissioner Crooks will not be voting on that, so it cannot be addressed today, because only two Commissioners are present and Commissioner Crooks cannot vote on fair board issues.

The following legislation was now considered:

**RESOLUTION 22-0929** adopt the Capabilities Assurance Plan for the Virginia Ridge-Irish Ridge Water project and the Norfield Road-Arch Hill Road Water project. Copy Available in the Projects Dept)  
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.  
Roll call: Crooks, aye Porter, absent; Cameron, aye. Motion carried.

**RESOLUTION 22-0930** approve the Supplemental Appropriation of Funds within Fund Number 088, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

## SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Traditions shelf stable meals "ARPA" Center for Seniors	088-103-503022	\$15,580.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.  
Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

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**RESOLUTION 22-0931** approve the Supplemental Appropriation of Funds within Fund Number 088, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
McHugh Chrysler 2022 Ram "ARPA" Center for Seniors	088-103-501010	\$34,990.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

**RESOLUTION 22-0932** approve the Supplemental Appropriation of Funds within Fund Number 014, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Materials	014-373-503007	\$75,000.00

Motion made by Commissioner Crooks seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

**RESOLUTION 22-0933** approve the line item transfer of monies within Fund Number 191 as requested by Kyle Dunn, Director, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
191-375-504141-CORSA Ins.	191-375-503001-Sup & Other Exp	\$250.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

**RESOLUTION 22-0934** hereby approve the Supplemental Appropriation of Funds within Fund Number 197, for the Muskingum County Court of Common Pleas, as requested by Judge Mark Fleegle.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Staff Training & Development	197-440-504117	\$750.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

**RESOLUTION 22-0935** approve the line item transfer of monies within Fund Number 001 as requested by Vicki Vallee, Finance Manager, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-246-501002-Detention-Salaries	001-246-503001-Detention- Supplies	\$40,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

**RESOLUTION 22-0936** authorize to sign Letter of Support for the Muskingum Soil and Water Conservation District to become a local sponsor for the Ohio Department of Agriculture's Local Agricultural Easement Purchase Program – Farmland Preservation.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

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**RESOLUTION 22-0937** acknowledge the resignation of Jonathan Wires, Maintenance effective 09.23.2022.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, absent; Cameron, aye Motion carried.

**RESOLUTION 22-0938** approve the Supplemental Appropriation of Funds within Fund Number 009, for the Muskingum County Engineer's Office, as requested by Mark Eicher, County Engineer.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Materials- Roads	009-368-503009	\$250,000.00
Transfer Out	009-368-510002	\$445,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

**RESOLUTION 22-0939** authorize Kerry Haddox, Barbara Caffaratti, Nichol Worden, Lee Hetrick, Lynda Gibson, Lindsay Hendricks, Victoria Palmer, Reiko Ridenbaugh and Caitlyn Winland to attend the OCDS Fall Training on Monday, October 17, 2022 from 8:30a.m.- 4:30p.m. Additional request for Kerry Haddox, Barbara Caffaratti, Lindsay Hendricks & Reiko Ridenbaugh to attend the OCDA Fall Training in Tuesday, October 18, 2022 from 8:30a.m.- 4:30p.m. The training will be held at 8700 Lyra Drive, Columbus Ohio 43720.

Estimated cost: \$1,805.00

**October 17<sup>th</sup>, 2022-**

Reg Fees \$875.00

Mileage \$258.00

Meals \$225.00

**Lodging \$175.00**

**Total: \$1,533.00**

**October 18<sup>th</sup>, 2022-**

Mileage \$172.00

Meals \$100.00

**Total: \$272.00**

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye Motion carried.

**RESOLUTION 22-0940** authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the change order & pay request for the Frazeyburg Asphalt project, requested by Kyle Dunn, Director of Community Development. (see attached)

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye Motion carried.

**RESOLUTION 22-0941** authorize to sign Letter of Support for the Friends of Dillon State Park's application for a Capital Improvement Grant, requested by Judy Cordell.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

Pam Davis, Human Resources and Mackenzie Hill, Benefits Specialist, came to talk with Board regarding renewals.

- Superior Dental
  - 0% increase for administrative renewal
  - Two year rate lock

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- Northwestern
  - 0% renewal
  - Two year rate lock
- VSP
  - Just coming off a three year locked contract
  - Pam and Mackenzie have met with them and have put together a spreadsheet with several options for renewal
  - The Commissioners chose Renewal Alternative #2 which will increase the Frame Allowance from \$150 to \$200
  - Four year rate lock
  - The following was then considered:

**RESOLUTION 22-0942** accept renewal of VSP employee coverage with a 4 year rate lock and plan benefits will include an increase of the frame allowance to \$200.00. Renewal effective date: January 1, 2023.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye Motion carried.

There was also discussion regarding the TruDataRx presentation.

- Administrative Costs
  - \$5,833 monthly = \$69,996 Annually
  - One Time Set-up Fee
    - \$15,000
  - TruData Administrative costs
    - \$84,996 First year
  - MedBen data cost
    - \$1.00 per pharmacy claim
      - Cost based on 2021 pharmacy claims = \$16,404
- Total potential Administrative Costs for the first year: \$101,000
- Total potential annual savings: \$330,000
- We make the decisions
  - But member has opportunity to file appeal
  - County ultimately has final say
  - TruData communicates with the prescribing physician, as well as, the patient
  - Communication with our employees will be very important. They need to know that this not only can save the County money, but potentially reduce the employee's out-of-pocket costs.
  - The following was then considered:

**RESOLUTION 22-0943** authorize entering a one year contract with TruDataRx, Inc. for formulary recommendations and management of the employee pharmacy benefit plan to aid in potential savings to both the County and its employees. This contract will be effective January 1, 2023 and reviewed and revisited annually.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

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Robbie Frame, Housekeeping Manager, came in to discuss cleaning bids for the Rural Services building. Robbie did a walk through last Friday with five companies.

They received three bids;

- Covic Cleaning: \$17,997.48 Annually
- High Point: \$18,900.00 Annually
- Top Notch: \$41,600.00 Annually

Pam and Robbie explained that they have had a few hiccups with Covic in the County Agencies Building. However, they feel Chris Covic is being proactive in coming up with a plan of action to try to get things resolved.

Commissioner Cameron pointed out that we don't have to take the lowest bid ... She asked Robbie his opinion.

- If Covic had done a perfect job the last two weeks, he would have chosen Covic
  - But right now, he thinks he would like to try High Point
  - Commissioner Cameron wonders if Covic is having staffing issues
- Commissioner Crooks asked if it is fair to pick apart what is not being done now, when it wasn't being done before
- Commissioner Crooks asked if there is a concern that High Point does not do background checks
  - Pam will call High Point to discuss

Eric Reed, ARPA Compliance Officer came to update the Commissioners.

- Center for Seniors
  - Shelf stable meals estimate \$17,000
    - Actual Cost - \$15,580
  - Purchased one vehicle - \$34,990
  - In the process of purchasing another vehicle, but cannot get until March
  - Since most dealerships are no longer doing State Purchasing, if the cost of the vehicle is over \$50,000 do we have to bid it if ARPA funds?
- Fairgrounds
  - Eric had sent Jerry Miller a message about the backs for the bleachers, but has not heard back from him, and that's not like him
  - Display boards to be purchased with left over premium money. Jamie sent Eric a link for what they would like to have...2 – 4x6 with rubber backing
- ARPA information on County Website
  - Eric has started working on layout
- Gateway District Project
  - If considering, would have to be ARPA “unrestricted” funds because the District is not yet established

Commissioner Cameron recognized Eric's work with Avondale and other projects outside of the scope of ARPA funding.

- Avondale
  - Participated in virtual Teams Meeting with Lauren Thomas, HUD Grant Administrator
  - The following was then considered:

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**RESOLUTION 22-0944** authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Environmental Review for the Avondale Youth Center's Energy Efficiency Project, requested by Eric Reed, ARPA Compliance Officer.  
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.  
Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

- Eric reported that he emailed Pat Kelly to update and has not heard back from him.
- The lighting project was to begin several weeks ago but has not yet. Gary has reached out to Linden Lighting. They have everything, just a matter of getting them there to do it.

Jason Baughman, Chief Building Official, came to participate in a call to James Teague regarding a building in Morgan County.

- Typical process is to require client to have professional Architectural or Engineered drawings before construction begins
  - At this point, most of the building is already up, but not completed
- These drawing are submitted before starting construction
- Jason has put himself in a situation where the drawings are his responsibility and he is trying to gather information to make sure that this building is going to be okay

A call was placed to Mr. Teague.

- It was explained to Mr. Teague that Jason was also on the call
  - Mr. Teague asked that we call back without Mr. Baughman
  - Commissioner Crooks explained that in order to get the matter resolved today, Mr. Baughman would be present for the conversation; Mr. Teague agreed
  - Mr. Teague deathly fears repeated retaliation
    - He claims that there are only two minority-based businesses in Morgan County at this point and feels he is not getting a fair shake. After meeting with the other Commissioner, he felt like we were all heading in the same direction.
- The Building Department's requirement for a new building are Architectural or Engineered drawings before a construction project begins
- Mr. Teague says he has been told by other people that they have submitted hand-written drawings for commercial buildings without hiring an architect and they've been approved; that causes him concern
- Commissioner Crooks explained that technically, Jason did make a concession in allowing you to submit drawings, even though you had already begun the construction. Technically, he could have had you tear down the building, but he's not going to do that.
  - Mr. Teague's argument would be that, in civil fairness, other people have submitted commercial hand drawings, they can't. They've been told to hire an architect. He has a problem with that discriminatory process.
  - Jason said that the drawings that Mr. Teague has submitted do not bear and architect or engineer's signature and seal which is a requirement

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- Mrs. Teague said when they investigated, they were told that the property is not zoned, so they could do whatever they want (McConnelsville City Hall, Inspection Department, Water Department and Health Department)
  - Mr. Teague's attorney told him that technically these departments are correct, but if there is something that Muskingum County Building Department requires, go ahead and comply.
- Jason said that he did not charge Mr. Teague the \$500 fine for building without a permit and he is trying his best not to make him start from scratch
- Jason had put together a letter to Mr. Teague, listing the items that needed to be addressed and only three of the items were addressed. He explained that the drawing becomes a contract between the builder and the Building Department.
- Mr. Teague says that the detailed list is very confusing; for example, entry doors, hurricane straps, access to attic... Mr. Teague's claim is that he is loosing \$1,000 a day because of all the changes
- Jason tried to explain the misunderstandings....He told Mr. Teague that he is not supposed to take the letter to the builder for them to change...he is supposed to get the information on the drawings so Jason can look at it and say yes, we now understand each other clearly. Jason said there is not enough information on the drawings to tell if it meets code or not.
- Mr. Teague said that he is taking the letter to the builder to decide how much the changes are going to cost so he can say, proceed or burn it down. Mr. Teague believes that each time Jason is asking for something additional, it is retaliation.
- Jason told Mr. Teague that he did miss what the 2x8 floor joists attach to and how those are supported. He recognized that on the second drawing. Because Jason doesn't have any detail on that, and he is now taking the responsibility for this building and he needs to know how it is supported before he approves the drawings. So, he's asked for that to be detailed on the drawing. In Jason's mind, he is not putting any cost on Mr. Teague, he is just trying to get information.
  - There was additional discussion about the beam support.
- Jason says the information exists; someone just needs to convey that on the drawing
- Mr. Teague said he hired an locally based architect and after 8 months still did not have drawings. He then contacted the Building Department to ask if he could hire an architect that was not Ohio based.
  - Jason said it's not a problem if they are licensed in the State of Ohio
  - He is not looking to make Mr. Teague change architects
- Mr. Teague said, fair enough

Commissioner Crooks reported that she asked Debbie Nye to design a report that combines Carolyn Hughes', Humane Officer, mileage and monthly reports.

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With no further business being before the Board, the meeting was adjourned at approximately 1:15 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks

ABSENT

James W. Porter



Cindy S. Cameron

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*