

Minutes for September 23, 2021

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

RES 21-0911 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 21-0912 accepts Official Amended Certificate Number twenty five (25) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated September 10, 2021.
Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0913 accepts Official Amended Certificate Number twenty six (26) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated September 14, 2021.
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0914 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-504022 Professional Services	001-102-503001 Supplies	\$1,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0915 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk for Information Services, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-111-506001 Equip. & Maint.	001-111-503031 License & Support	\$5,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0916 appoint Carol Hutchens to the Muskingum County Board of Developmental Disabilities with a term to commence January 01, 2022 and end on December 31, 2021.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 21-0917 re-appoint Benjamin W. Whitacre to the Muskingum County Board of Developmental Disabilities with a term to commence January 01, 2022 and end on December 31, 2025.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0918 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-115-504007 Contract Repair	001-115-504001 Contract Services	\$5,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0919 approve and authorize the payment of invoice(s) incurred prior to funds being encumbered in the amount of \$511.00 to Ohio Health Consortium as requested by Vicki Vallee of the Muskingum County Juvenile.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0920 approve the line item transfer of monies within Fund Number 014 as requested by Peggy Taylor, Water Department, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
014-373-503017- Fiscal Covy/COVID	014-373-503001- Supplies	\$5,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0921 approve the Supplemental Appropriation of Funds within various funds, for the Muskingum County Sheriff, as requested by Sheriff Matthew J. Lutz.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Dog & Kennel- Salaries	002-502-501002	\$ 5,000.00
Drug Law Enforcement- Misc	081-458-507001	\$ 7,500.00
Jail Commissary- Supplies	106-458-503001	\$40,000.00
Jail Commissary- Cont Serv	106-458-504347	\$45,000.00
FY2018 LRTPP- Salaries	132-458-501002	\$ 1,750.00
FY2018 LETPP- Travel	132-458-502013	\$ 2,000.00
FY2018 LETPP- Cont Serv	132-458-504001	\$ 5,500.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0922 authorize the signing of the Title Sheet for Well No.7 for the Muskingum County Projects Department.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 21-0923 approve the promotion of Westley Van Allen to Field Operator II for the Muskingum County Sewer Department. Wage will be 17.50 per hour to be effective September 26th, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RIGHT OF WAY PERMIT SIGNED:

Columbia Gas of Ohio – Construction; Columbus

Washington Twp; Boggs Rd

Install 1” plastic short gas service line @1290 Jackson Rd/Zanes, between Michelle & Boggs

Begin within 10 days of Approval; Same day completion

Eli Mostetler

Adams Twp; Castor Rd & Brushrun Rd

Install underground 2” gas line

Begin 9.13.21; date of Completion 10.22.21

(12) AEP; New Albany

Wayne Twp; Clay Pike

Install ADSS overhead & underground fiber cable

Begin ASAP; date of Completion March 2022

Commissioner Crooks reported on yesterday’s Unified Command Meeting

- Dr. Butterfield shared how quickly the spike has risen
- The Health Department has met with local school Superintendents
 - Cases in children 0-19 has ballooned
- Asked as leaders to do something
 - Masks are proven to make a difference
- Shared what the Health Department is implementing
- Southeast Ohio seems to be a hot bed for COVID right now
- Muskingum, Perry and Morgan Counties in the top ten in the state in COVID numbers
 - These counties are also in the Genesis service area
- Encouraged virtual meetings
- Encourages “requiring” masks
- Masking if traveling together in same vehicle
- Masks regardless of vaccine status
- Put plexiglass/barriers back in place

Commissioner Cameron would not be in favor of requiring vaccines; according to Mark Zanghi, doesn’t think you can even ask that

- Her thought would be to go back to requiring masks
 - Don’t use the word “mandate”; not enforceable
- Commissioner Porter said that Child Support already requires masks

Commissioner Porter asked what if someone absolutely refuses to wear a mask

- Does that mean they cannot come into our building

Commissioner Cameron is interested to see how the Judges handle

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- Because they took the signs down last time
- We can put the signs back up, if they take them down this time
 - But the Judges do have the right to not require masks in their courtrooms
 - But what do we do on the way from Security to the Courtroom
- Commissioner Crooks reported that Judge Kalis is requiring testing of her staff
 - Commissioner Cameron is not interested in that either
- Commissioner Porter said everyone has to be on board to make it work
 - Even the state legislators took the power away from the Governor
- Commissioner Crooks said that we can't control what people do, but as government leaders this is what we can ask our community to do to keep our people safe

Commissioner Crooks reported that Troy McCollister let her know that he has put the Adoption Center's need for cleaning on his Community Services list.

Troy also had questions about COVID testing of employees

- Can't see us going down that route

He also asked about remote work

- Their circumstances have changed since last time, they do have people coming in
 - He feels safe knowing they have taken all the precautions they can to keep people safe
- Elected Officials will make their own decisions for their departments

Commissioner Cameron reported that Heidi Wetzel from Housekeeping came to see her yesterday with questions about her sick time carry-over from her previous employment at East Muskingum Schools.

- Pam will talk to the Board about it this afternoon

Commissioner Cameron reported that Kacey is checking with John Deal about who should be writing the Thank You notes for donations to the Adoption Center.

- Kacey will ask Amanda to keep the envelopes that donations arrive in for addresses for the Thank You notes

Commissioner Porter asked if we could move Eric's meeting time with the Commissioners to mornings rather than afternoon.

The Clerk reported that Lisa Shaw, who owns a Mexican food truck, asked if she might have permission to set up her truck on the Courthouse esplanade a couple of times a week.

- She was here last week for the United Way event, and said she was asked by several people if she could be here regularly
- The Commissioners agreed, and she is to be made aware that her being here could open the door for others and we would have to entertain their request, as well

Commissioner Cameron moved to approve the minutes of the September 16, 2021 session. Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

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The Commissioners hosted an informational meeting with Dr. Butterfield for Elected Officials and Department Heads regarding COVID updates.

- Dr. Butterfield shared much of the information from yesterday's Unified Command
 - The Health Department's requirements
 - Asking Elected Officials to follow their lead

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Eric Reed, ARPA Compliance Officer, came to meet with the Board.

- Stan Lucas came with Eric to report on his findings at the Fairgrounds
 - He ran the camera through the sewer line around Clean Face
 - Currently 4" line
 - He believes it should be upgraded to a 6" line to fix it right

Stan shared a letter he received from the Muskingum Township Trustees.

- They are requesting the Sewer Department's assistance in dealing with flooding problems in the areas around Vista Golf Course and the areas around Babbs Road, Virginia Road, Georgia Road and Carolina Road.
 - They have had many flooding complaints in this area, and there have been complaints of sewer back up due to flooding.
- Stan would think that the County doing the Engineering would help the Township
 - Commissioner Porter would think they (Engineer) could be reimbursed through ARPA for their services
 - He wouldn't ask him to do it for free
 - Commissioner Crooks said that's part of our agreement with Mark already
 - We pay him for his services offered to Sewer and Water
 - Commissioner Porter would say that we would also be saving General Fund funds if we reimburse him through ARPA
 - Commissioner Cameron suggested seeing what they (Township) are thinking time-wise
 - Stan will talk to Mark about it
- Stan will get back with Muskingum Township and offer help with engineering

Stan also mentioned that ODNR contacted him yesterday

- They are a go on the Dillon State Park Sewer Project
- They have hired a consulting firm and they want to meet with us in late October or early November to get a contract in place
- Originally they didn't think they could do any construction off State property, so they were going to have to do half and the County do half
 - They are saying now they will be doing the whole project
 - When it's done the lift station and SR146 will be handed over to the County

Eric stayed and updated the Commissioners on other ARPA considerations.

- The Rusty Rooster in Duncan Falls has requested \$15,000
- Troy McCollister sent a request for air purifiers for the Human Services building and CSEA building

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- Also requested a cleaning service, but no estimate
- Scott Lee, Maintenance, is waiting for someone from Otis Elevator to come to the Courthouse to give a quote for elevator
 - For fire alarm system, he is waiting on quotes from James Electric and C.H.E.S.S.
- Mike Norman from Genesis is hoping to know about the possibility of funding by the end of the month
- The laptops for the Health Department that were purchased during the first COVID wave, were re-distributed to permanent staff to replace aging computers, when the contact tracing employees were let go
 - They have hired 13 new contact tracing employees and anticipating needing 20
 - Commissioner Porter would like to know how much money the Health Department is sitting on
 - Nearly \$6 million
- It was agreed to remove the Courthouse fire alarm system and the Courthouse elevator from the ARPA list
- The Board agreed to decline the request of Rusty Rooster

There was continued discussion regarding the Health Department's request and the following was considered:

RESOLUTION 21-0924 approve funding for Dr. Butterfield's Wages as requested by the Muskingum County Health Department, in the amount of \$75,000 from Muskingum County's ARPA funds.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0925 approve funding for Contact Tracing employees as requested by the Muskingum County Health Department, in the amount of \$25,000 from Muskingum County's ARPA funds.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, nay, Cameron, aye. Motion carried.

Eric asked the City what they meant by "ready to proceed" in regards to the Lear Property

- They have an ordinance ready to go before Council for an engineering scope with Hull and Associates
 - Then it will be ready to go to bid
- But, before that, they need a County commitment to secure the funds to do this project
 - The City is putting \$900,000 of their ARPA monies in and is asking the County for \$900,000, as well
 - The estimated cost for the project is \$1.5 million for disposal of materials and \$300,000 for engineering
 - Estimated start date, November 2021 with a second quarter 2022 completion
- There was no vote on the City's request, but there was continued discussion

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- Commissioner Cameron said she still believes the City is in the County and we should help them some...
 - Commissioner Porter says it works both ways
 - Commissioner Cameron continued to say that on the other hand, they should realize that when we ask for help in Washington Township

Commissioner Cameron reported that Gary King sent her an email about the project at Avondale

- She called him back and advised him to call Eric
- Eric talked with him and reported that Energility did an energy audit for the Avondale building
 - Now, Energility is in charge of construction for one year
 - The Shelly Company hired Energility
 - Who signed the contract
 - Commissioner Porter thinks they need to be made aware of who owns the building and who can do stuff like that
 - Mark Zanghi needs to be consulted
 - Commissioner Cameron said Gary told her there was no contract
 - Eric told them he would get back with them
 - Eric had told them to get two estimates
- Commissioner Cameron would suggest that if it's our building and the renovations are needed, it wouldn't have to be ARPA money

Discussion regarding the Clean Face project at the fairgrounds

- Eric will add to the ARPA projects list to be considered

Commissioner Cameron asked that the Honor Flight be put on the list to be considered, also

Commissioner Porter asked that the September 23, 2021 session be re-watched for clarification. He also asked if a copy of the DVD can be included as part of these minutes.

- There has been an issue with having two sets of minutes, according to the Records Commission
 - Never seemed to be a resolve to the issue

Pam Davis, Human Resources came to discuss the Teleworking Policy and the COVID-19 Safe Practice Policy for the County.

- Pam will send revised policy to all Elected Official and Department Heads
- Revisions will be effective Monday, September 27, 2021
- She will also make new signs for the doors advising all who enter, that masks are required
- Commissioner Porter asked that "Thank you" be added to the sign

Pam asked that the following be considered:

RESOLUTION 21-0926 declare an Executive Session at 3:26 p.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County's Rambo Memorial Health Center. This session ended about 3:32 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

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Pam presented a Sick Leave Carry-Over case for a new Housekeeping employee.

- Heidi Wetzel had worked at East Muskingum Schools
 - She was originally notified that she was not eligible for the carry-over according to ORC
 - Pam did some further investigating with Jeff Stankunus
 - Must take one step further and check with County bargaining units to make sure there are no conflicts
 - No conflicts
 - Because our policy is written how it is, we can allow her to transfer those days
 - The next question would be how to convert days to hours
 - She worked three hours a day, five days a week until August 24, 2020 and then worked five hour days
 - Pam will find out how many hours she worked and how many sick days she used to calculate the amount to be transferred

Commissioner Crooks asked if the Board is interested in talking with OhioGig about coming in to talk to the Board

- Commissioner Cameron had asked three to four weeks ago why we hadn't heard from them
 - Commissioner Crooks was waiting to hear from Matt Abbott
- Commissioner Crooks said she believes they are already laying fiber in Belmont County
- Commissioner Crooks will get contact information for the Clerk

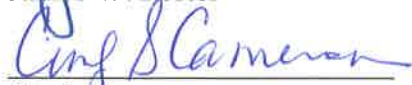
With no further business being before the Board, the meeting was adjourned at approximately 3:53 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.