

Minutes for Thursday, September 24, 2026

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Kacey Stackhouse

RES 26-0856 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Prouty and the second of Commissioner Cameron
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Prouty moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners attended an offsite meeting with Stan Lucas on Dona Drive regarding an easement.

The Commissioners returned around 9:20 am to resume session.

RES 26-0857 approve BP line of credit to \$5,000.00, Requested by Jeff Jadwin, EMA Director.
Motion made by Commissioner Prouty, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RES 26-0858 approve the line item transfer of monies within Fund Number 001 as requested by Lucretia Frame, Records Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-109-503001 Supplies	001-109-504001 Contract Services	\$1,000.00
001-109-506001 Equipment	001-109-504001 Contract Services	\$6,500.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0859 approve the employment of Monique Proctor for Unit Support Worker II, MCJFS, contingent upon passage of the pre-employment assessments.
Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0860 approve the employment of Jerrod "Mike" Keffer for Transportation Coordinator, Muskingum County Center for Seniors, contingent upon passage of the pre-employment screenings.
Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0861 approve the Supplemental Appropriation of Funds within Fund Number 121, for the Muskingum County Human Resources Department, as requested by Mackenzie Hill, Benefits Specialist.

SUPPLEMENTAL APPROPRIATION OF FUNDS

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<u>Fund</u>	<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Insurance Fund	HRA Claims	121-098-505004	\$275,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0862 advance of monies for the Muskingum County Prosecutor's Office as requested by Ron Welch, Prosecuting Attorney, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-990-510001	258-000-414001	\$9,000.00

Request is for advance of monies from the General Fund to the Muskingum County Violence Against Women Act (VAWA) Grant Fund #258 in order to supplement this fund, due to not receiving the quarterly check from the State of Ohio in a timely manner.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0863 approve the line item transfer of monies within Fund Number 001 as requested by Mark Schneider, Supervisor, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-371-504001	001-371-503001	\$400.00

Contract Services Materials & Supplies

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0864 rescind Resolution 26-0852 dated September 21, 2026, as requested by Muskingum County Engineer's Office.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0865 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the disbursement request forms for projects funded through Ohio Public Works Commission.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0866 authorize Detention Superintendent Allen Bennett, Detention Supervisor Devin Snider, Detention Supervisor Shawn Bell, Shift Leader Nathan Kosco, & Specialist in Charge Kaleena Cox, to attend the Joint Fall Conference October 8th & October 9th, 2026. Conference is being held at the Parma Armory Shooting Center, located at 5301 Hauserman Rd, Parma, Ohio 44130.

Registration: \$250.00

Rooms: \$1300.00

Meals: \$300.00

Estimated cost: not to exceed more than \$1800.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RES 26-0867 agree to sign change order “PCO -076– Revise Door Openings” for the New Jail Project in the amount of \$5,665.23 (detail attached). This change order is classified as “Owner Requested” and therefore funded from the Owner’s Contingency.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0868 agree to sign change order “PCO -077– Temp. Fence, Core Drilling” for the New Jail Project in the amount of \$4,059.50 (detail attached). This change order is classified as “Means & Methods” and therefore funded from the Construction Manager’s Contingency.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0869 agree to sign change order “PCO -078 –Temp. Stone, ERRS, Intumescent Column” for the New Jail Project in the amount of \$96,822.92 (detail attached). This change order is classified as “Project Allowance” and therefore funded from the GMP.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0870 agree to sign change order “PCO -080 – PRV Bypass” for the New Jail Project in the amount of \$11,054.03 (detail attached). This change order is classified as “Owner Requested” and therefore funded from the Owner’s Contingency.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0871 authorize the signing of the title sheet for the Bethel-New Hope Waterline Extension.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0872 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Records Center, as requested by Lucretia Frame, Records Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	001-109-504001	\$28,305.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron reported Shawn Johnson from the Engineers Office updated her that the Geo Technical report from the evidence center will be submitted tomorrow, he will contact her when he receives it.

Kade Haddox came in to give updates on the curb & gutter work at the new jail.

RES 26-0873 declare an Executive Session at 10:33 a.m. for the purpose of discussing a Economic Development Matter. This session ended about 10:50 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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Don Madden & Zack Forker to present to the Commissioners a spreadsheet with multiple water/sewer projects in the design phase, they went over the cost and possible funding available.

RES 26-0874 declare an Executive Session at 11:19 a.m. for the purpose of discussing a Economic Development Matter. This session ended about 11:50 a.m.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0875 moved to go into Executive Session at 1:03 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County. This session ended approximately 3:35 p.m.

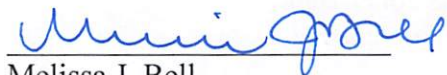
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

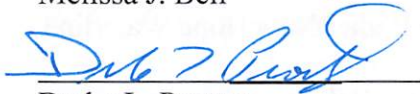
Commissioner Bell reported on the CORSA meeting she and Pam Davis attended.

Pam Davis reported that the Mid-East students are set to start on Tuesday, October 13th.

With no further business being before the Board, the meeting was adjourned at approximately 3:39 p.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron