

Minutes for Thursday, September 25, 2025

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Susan Reese

RES 25-0944 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 25-0945 authorize Melissa J. Bell to sign Pay Application Number 10 for the Weber Force Main. Pay Application Number 10 is for \$167,488.08 to Stonegate Construction Inc.
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0946 approve the Supplemental Appropriation of Funds within Fund Number 014, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Debt Service Transfers	014-373-510003	\$19,818.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0947 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners Office, as requested by Kacey Stackhouse, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Utilities/Electric	001-117-504101	\$50,000.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0948 approve the Supplemental Appropriation of Funds within Fund Number 004, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Supplies	004-242-503001	\$5,000.00
Equipment	004-242-506001	\$5,000.00
		\$10,000.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Minutes for Thursday, September 25, 2025

RESOLUTION 25-0949 authorize Todd Hixson, Muskingum County Treasurer to travel to the County Treasurers Association of Ohio Fall Conference to be held at the Polaris Hilton in Columbus, Ohio, November 12th, 13th & 14th, 2025. Estimated cost: \$775.00
 Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
 Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0950 approve the line item transfer of monies within Fund Number 009 as requested by Mark Eicher, Engineer, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
009-368-503001	009-368-504131	\$750.00
Supplies & Other Expenses	Memberships/Subscriptions	

These funds will be used for engineering/technical organization membership.
 Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
 Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0951 approve the line item transfer of monies within Fund Number 001 as requested by Rachael Dille, Finance Manager, Common Pleas Juvenile Division, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-244-504171	001-244-504039	\$1,000.00
Child Support	Cont. Serv-Subscriptions	

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
 Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0952 WHEREAS, the Common Pleas Court has determined that, for the efficient operation of the Court, additional funds are necessary to acquire and pay for special projects of the Court, including, but not limited to, the acquisition of additional facilities, or the rehabilitation of existing facilities; the acquisition of equipment; the hiring and training of staff; the provision of community service programs; the creation or mediation and/or dispute resolution services; the employment of magistrates; the training and education of the judge, acting judges, and magistrates; and other related services, therefore pursuant to Ohio Revised Code Section 2303.201(E)(1),

BE IT RESOLVED, that, effective October 1, 2025, and thereafter, the Chief Deputy Clerk of this Court shall assess an additional fee of Fifty Dollars (\$50.00) for each criminal cause, civil action or proceeding, and/or judgement by confession.

BE IT FURTHER RESOLVED, that all monies collected shall be paid to the County Treasurer for deposit into the Common Pleas Court Special Project Revenue Account Code 042-000-405001. These funds shall be dispersed upon orders of this Court from time to time as the Court may deem necessary from the following expenditure account codes:

Salaries	042-240-501002
PERS	042-240-502003
Insurance	042-240-502004
Medicare	042-240-502001
Worker's Compensation	042-240-502009
Supplies	042-240-503001
Equipment and Maintenance	042-240-506001
Contract Services	042-240-504001
Travel and Training Expenses	042-240-502013

Minutes for Thursday, September 25, 2025

BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby authorize creation of Special Projects Fund and establishment of fees as requested by Judge Kelly Cottrill and Judge Gerald Anderson.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-0953 authorize Melissa J Bell to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 8 and the OWDA Payment form for the Maysville Regional Water project. Pay App 8 is for RDR Utilities LLC for \$635,448.60
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

Robert Moore, IT Director talked with the Commissioners regarding the internet fiber upgrade. All agreed to the upgrade.

Pam Davis, Human Resources and Robert Moore, IT Director met with the Commissioners to discuss HB96 regarding cybersecurity. Social media access from County devices was also discussed.

Chris Crook, Redevelopment Specialist, met with the Commissioners to update them on progress on blighted properties.

Brian Addis, APG Architects and Kade Haddox, County Administrator, met with the Commissioners to update on jail progress.

Andy Roberts, Landbank Director, was also called in to the meeting to discuss SME's role in the jail property and reclamation.

There was also discussion regarding the Center for Seniors' retaining wall and repair.

Brian also discussed the interior demolition and renovation of 44 North 4th Street. Brian has met with Jarod from AEP, on site.

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

Bob Snavely, Palmer Energy, met with the Commissioners to update on the latest pricing for energy aggregation.

Pam Davis, Human Resources, met with the Commissioners to discuss the Exit Audit; balance in self-insurance fund.

Pam will send an email to employees regarding the Little Farmer's Daycare services available to employees.

Representatives from Rankin and Rankin and CORSA met with the Commissioners to discuss appraisal review. Commissioners will be reviewing replacement versus reproduction coverage for the Courthouse.

The Commissioners received a letter regarding their appointment to the OMEGA Revolving Loan Fund Program and the following was considered:

Minutes for Thursday, September 25, 2025

RESOLUTION 25-0954 reaffirm Jordan Thompson of Park National Bank, as Muskingum County's Representative to OMEGA's Revolving Loan Fund program, with a term to commence 09.01.2025 and end on 8.31.2028.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Don Madden, Projects Manager and Chad Hutchins, Water Department, met with the Commissioners to update on the projects they are currently working on.

- Boggs Road
 - Advertising for bids
- Licking View
 - Moving along, but heading into a challenging section
- Maysville
 - Boring under road by Neff, needs new permit from railroad
- Norwich Valley
 - Nearly complete
- Claysville Waterline
 - Progressing well
- Adamsville Water Tank
 - Start repair of caulking October 6; out for at least two weeks

Meigs Township Trustees would like to meet with the Commissioners to discuss County water to their township.

RESOLUTION 25-0955 moved to go into Executive Session at 3:13 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County. This session ended approximately 3:37 p.m.

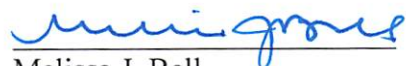
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of the September 22, 2025 minutes. Commissioner Prouty seconded.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 3:55 p.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.



Melissa J. Bell

Drake L. Prouty



Cindy S. Cameron