

Minutes for September 27, 2021

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

RES 21-0927 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter .
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.
Seconded by Commissioner Porter.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Clerk shared with the Board an email from Joni Howard, Fiscal Officer for the Washington Township Trustees.

- The Trustees will not be able to attend the meeting on September 30.
- She suggested we could meet at a later date

The Clerk is to send an email to all parties involved to cancel the meeting and to offer a date to reschedule

- Commissioner Cameron asked if we could still send an offer to the Township, even if the Mayor is not offering anything
- Commissioner Crooks would like for the Commissioners to make their decision and will check with the Mayor to find another possible date

Commissioner Cameron reported that she may not be here the entire day on October 21 because of an upcoming wedding.

Commissioner Cameron reported that she received a message from Seth Vinsel, Coroner, about a 28 year old person that died at home and either the Prosecutor or CPD ordered an autopsy and he suggested doing a COVID test.

- The test was positive and that saved the County from doing a \$2,200 autopsy

The following legislation was now considered:

RESOLUTION 21-0928 accept Official Amended Certificate Number Twenty-Seven (27) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated September 17, 2021.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0929 accepts Official Amended Certificate Number Twenty-Eight (28) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated September 21, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Minutes for September 27, 2021

RESOLUTION 21-0930 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Release of Mortgage form for the mortgage of Paul Emory, in the original amount of \$37,400.00 for the Muskingum County Community Housing Improvement Program. This request was submitted by Sheila Samson, Program Director. Motion made by Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0931 approve the Supplemental Appropriation of Funds within Fund Number 198, for the Muskingum County Court of Common Pleas, as requested by Judge Mark C. Fleegle, Administrative Judge.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Medicare	198-440-502001	\$660.36

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0932 approve the line item transfer of monies within Fund Number 130 as requested by Morgan Olson, Administrative Assistant, Muskingum County Emergency Management Agency, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
130-461-506001 Equipment	130-461-502004 EMA Insurance	\$4,600.00
130-461-506001 Equipment	130-461-502013 Travel/Fuel	\$1,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0933 approve the Supplemental Appropriation of Funds within Fund Number 037, for the Muskingum County Local Emergency Planning Committee, as requested by Morgan Olson, Administrative Assistant.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	037-461-511100	\$7,000.00
Supplies	037-461-511065	\$3,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0934 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund for the Muskingum 195 County Community Development as requested by Sheila Samson, Director, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-90-510001	195-000-414001	\$50,000.00

These funds will be returned when the funds requested have been issued.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Minutes for September 27, 2021

RESOLUTION 21-0935 approve the line item transfer of monies within Fund Number 009 as requested by Mark Eicher, County Engineer, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
009-368-510002	117-000-414002	\$37,500.00

ALSO, hereby approve the Supplemental Appropriation of Funds within Fund Number 117, for the Muskingum County Engineer, as requested by Mark Eicher.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	117-368-506051	\$ 37,500.00
Federal Memo	117-368-506054	\$712,500.00

These funds will be utilized for the local share and memo entry of grant funds for the bridge replacement project on Okey Road.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0936 approve the Supplemental Appropriation of Funds within Fund Number 011, for the Muskingum County Job and Family Services, as requested by Tom Smith, Fiscal Supervisor.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
WIOA Dislocated Worker	011-692-504409	\$ 42,331.32
WIOA Adult	011-692-504408	\$181,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0937 approve Sick Leave Hours from Prior Service for Heidi Wetzel, Muskingum County Maintenance/Housekeeping.

Ms. Wetzel was previously employed at East Muskingum Schools as a part time cafeteria employee. Per documentation received from East Muskingum Schools, Ms. Wetzel is eligible to transfer 515 hours of Sick Time

Per Pam Davis, Human Resources, request to approve Sick Leave Hours from prior service of 515 hours for Heidi Wetzel. Her date of hire with Muskingum County was August 2, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0938 accept and approve revised County “COVID-19 SAFE WORK PRACTICE GUIDANCE” and “TELEWORKING POLICY” as presented by Pam Davis, Human Resources.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RIGHT OF WAY PERMIT SIGNED:

Columbia Gas of Ohio; Construction Services; Columbus
Newton Twp; Old Town Road

Install new 1” plastic gas line underground

Begin within 10 days of approval; same day completion

Minutes for September 27, 2021

The Clerk is to send clarification to the media regarding last Friday's Press Release that stated masks would be required in all County buildings.

- Clarification would state that there are NO mandates only requirements and it does not apply to all buildings in the County, but for County "owned" buildings

Commissioner Cameron reported that she had a conversation with Debbie Nye about a COVID related item and they (Auditor's Office) are working on figures regarding how much it would cost the County and what it would give Washington Township for the JEDD.

- Debbie said Tina and Stephanie would be willing to come down to explain, if the Commissioners would like

Commissioner Cameron said she may not be available for Unified Command on Wednesday.

Commissioner Cameron reported that she received a text from Gary King of Avondale this morning.

- What was decided about how to handle Energility
 - Were we going to call Mark Zanghi
- A call was placed to Eric to see if he talked to Mark about it
 - He will call Mark now

Commissioner Crooks gave some background to the current Washington JEDD

- Established April 2000 – no businesses in the Park
- Amendment October 2007 which added the County and amended Section 10 for the distribution of the income tax revenues ; three businesses at that time
 - Dollar General, Bilco and New Bakery
 - Those three companies are one group and how the income tax distribution is calculated
- There are currently seven businesses in the Park
 - Avon
 - Halliburton
 - Hissong/Kenworth - TRP
 - Dollar General
 - Bilco
 - (Bimbo) New Bakery
 - AMG will be completed soon
 - Commissioner Porter said Hissong is not part of the Park
 - Commissioner Crooks said they are listed under TRP
- For Bilco, Dollar General and New Bakery/Bimbo; 70% City and 30% County
- 5% the "Then Remaining Revenue" AKA, "Other Collections"
 - Township gets no distribution from Dollar General, Bilco and New Bakery
 - Township gets 5% from "Other Collections"
 - It appears it was that way because at the time the plan was for the Township to get Personal Property taxes
 - One of the Governors did away with the Personal Property tax

Minutes for September 27, 2021

- At one point the Township had asked for 10%
 - 10% of what
- As a point of reference, Perry Township does have 10% calculated in their JEDD
- Receipts to date
 - County - \$6,423,657
 - City - \$9,771,768
 - Washington Township - \$429,318
- Commissioner Cameron asked the Auditor how much is in the Maintenance Fund for the JEDD
 - Approximately \$300,000
 - This is from the \$50,000 that the City and County each contribute annually
 - This can be used for paving and striping in the Park
- Commissioner Porter said that the \$50,000 each from City and County is a result of meeting with the Trustees years ago
 - The Committee used to meet regularly to discuss these projects but haven't met for nearly six years
 - Commissioner Cameron cited the resolution on July 14, 2011 that implemented this contribution for an eight year period
 - Commissioner Porter said it was not renewed, we've just continued to pay it
 - At that time the Trustees were to come up with a list of how much input they have, what it's costing them for salt, etc
 - He doesn't think they ever have
- Commissioner Crooks would ask what was the original intent of the JEDD
 - In her opinion, to be fair and equitable to all three entities
 - The County has benefited and if the City and Township had not entered into the JEDD, we would get nothing
 - The appearance is that the intent was that the Township didn't get a percentage of the income tax because the Township was going to get the Personal Property tax
- Commissioner Cameron reported that the Maintenance Agreement was renewed in February of 2020 for another eight years

Commissioner Cameron asked the status of 333 Putnam.

- Auction?
- Sealed bid?
- Do we want to go through the building?

Tina Huebner and Stephanie Spencer from the Auditor's office came at the Commissioners request.

- Stephanie distributed a spreadsheet explaining what County, City and Township have received, through the JEDD, since 2018.
- She also figured if the Township had been receiving an additional 5%
- She explained that City and County only receive revenue from Dollar General, Bilco and New Bakery; 70% City, 30% County

Minutes for September 27, 2021

- City, County and Township all receive revenue from all “other” businesses
 - 47.5%, 47.5% and 5%
 - Stephanie pointed out that if it weren’t for the JEDD the City would be receiving all of the revenue in income tax, because it’s in the City limits
 - Commissioner Porter noted that we (County) have put millions into that development and the City put zero
 - You have to have the City to get a JEDD, so that’s a pretty good deal
- Stephanie pointed out the significant decrease in revenue from Halliburton in 2021 and that was because of income tax refunds
- Commissioner Porter pointed out that these three companies (Dollar General, Bilco and New Bakery are paying 100% real estate taxes now so the Township is receiving their portion, as well
 - The County holds all the debt
- Infrastructure at the Park is the County’s to maintain; water and sewer
- Decision regarding the use of the Maintenance money goes through the Port Authority
 - The City and County both contribute \$50,000 per year
- Commissioner Cameron said that the Mayor says that he does not want to consider an increase from the City because of the rebates and that he cannot get his Treasurer on board to request the information and who has to sign the document
- Stephanie will check with the City’s financials to see if they had/have debt on the Park
- Commissioner Porter’s opinion is that we have not yet recouped our losses, as far as what we invested and what we’ve received. Wouldn’t give away profits until debt’s paid.
 - The Township was asked to come up with some figures of what they have invested...don’t know that we’ve seen that.
 - Commissioner Cameron asked if they are only supposed to get money to cover their costs
 - The County and City get more money than just to cover their costs
 - If we get to benefit, why doesn’t the Township get to benefit from having Park in their Township, with the traffic, the maintenance, the headache...
 - We don’t prove what we have invested to say that’s why we get paid back, we obviously have a carry over to have the budget that we have
 - Will Perry Township show exactly what they spent their money on, when National Road Park starts?...hard to prove
 - Commissioner Crooks would not think that is the purpose of the JEDD
 - What’s the economic benefit of having those businesses here and the people they employ
 - JEDD’s are to benefit the entire County, including the townships

Commissioner Cameron mentioned to Stephanie and Tina, that the City has come up with four things they would like the County’s help with using their ARPA dollars.

Minutes for September 27, 2021

- The Lear property is one of those
 - The City does sit in the County
 - As Commissioner Porter pointed out, why is the City not willing to work with us or give anything up in regards to the Washington JEDD
 - The City will also probably benefit with Munson School and the Child Advocacy Center
- Commissioner Porter's point was to ask the City, "how have we collaborated in the past" ... "has the City partnered with us and given us any of their funds"
- The Mayor has told Commissioner Cameron and Commissioner Porter, more than once, that he is not willing to give up any money to the Township
- Commissioner Porter said when these JEDD's first started, we were just tickled to death we were getting something
 - Commissioner Cameron said if that's true, should we be harping about what we get, we should be willing to give some up for the Township
 - Commissioner Porter said the townships felt the same way

Stephanie said that the most important thing with the ARPA monies is to make sure they qualify.

- If they don't qualify, we'll have to pay it back

Stephanie is going to send a formal request to the City asking for a more detailed JEDD report that involves how much every involved entity receives.

Commissioner Cameron asked if Kade and the Mayor could come in to discuss

- Commissioner Crooks doesn't think the Mayor will come in
- Stephanie agreed that meetings would help promote discussions

Stephanie was asked about the Health Department giving the laptops that were purchased during the first COVID wave, to current employees to replace existing computers.

- She said that is okay, because that enables them to work remotely, if needed

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Morgan Coast, Don Madden, Zach Forker, Eric Reed and Stan Lucas came to meet with the Commissioners to discuss Weber Lift Station.

WHIZ was also present.

- Morgan presented two proposals for the lift station
 - Alternative 1 would be a Water Treatment Plant
 - Would have to purchase 5-6 acres of land
 - Cost would be \$12 million with an additional cost of \$400,000 per year of operating costs
 - Alternative 2 would be to replace with 16" force main
 - Cost would be \$5.15 million
 - An additional \$4 million if and when an extension would be needed
 - If Alternative 2 would be chosen, the City of Zanesville would need to upgrade to inverted siphon, which is included in the proposal
 - Kenny (former Sewer Manager) had talked to Chip at the City about this
 - 18-24 months design and construction

Minutes for September 27, 2021

- Don has talked with an EDA Representative and also met with Matt Abbott, Port Authority Director, they are very interested in helping with this project, but the real driver is that we have to have a tenant signed up for the Park to qualify for dollars
 - Don believes the number of dollars depends on the number of jobs associated with the business
 - Stan agreed that the EDA money would help not to use up ARPA money so it can be used somewhere else
- Alternate 2 would be the recommendation for Weber Lift Station
- Don will contact EDA to get some additional answers
 - Can engineering be considered as part of the 20% EDA match

Don reported on the Sarah Sowers petition

- Haber Hill, which is an off road, there were four names on the petition for ½ mile
- This is the most expensive, per customer, of the projects we've been discussing

Morgan's estimate for the Well Field 7 is \$400,000

Eric stayed and reported on the following:

- Avondale
 - Mark Zanghi said the agreement with Energility is null and void because it's a County building
 - Shelly Company paid for energy audit
 - Contract should have been signed here
- Rusty Rooster
 - Called and told them request denied
- Old Munson School
 - Andy Roberts gave him a roof estimate
 - \$88,000
- Honor Flight
 - Talked with Wayne Clark
 - Doing double flights this year
 - Cost is \$500 per Veteran
 - Mark Zanghi said eligible for the reason of "Negative Economic Impact" or "non-profit"
 - They also do other fundraisers
- Job and Family
 - Purifiers would qualify
 - Wants to do more research on cleaning company
- Water Department
 - New Well #7 – ARPA or General Funds
 - Irish Ridge could get bigger with more petitions
- Health Department
 - Called Erin regarding the Board's decision
- Eric will be meeting with Stephanie Spencer, Chief Administrator in the Auditor's Office regarding the payment process for ARPA monies

Minutes for September 27, 2021

- Eric reminded not to forget to account for Administrative costs in the ARPA monies

Commissioner Cameron asked if Wayne Clark would send an invoice for the \$1,000 for the Honor Flight; two flights at \$500 each

- 33 attendees for the next 6 flights
- Commissioner Porter wouldn't be opposed to funding the whole thing

Commissioner Cameron asked about the Fairgrounds' projects

- Would the additional restroom, by the grandstand need showers
 - Commissioner Porter thought yes, because helpful to the horse barns being close and you can basically split the fairgrounds in half by camp sites
- Commissioner Porter said there was discussion this weekend and they ended up in the place (Clean Face) and the drywall guy is replacing the whole thing
 - Commissioner Cameron is not opposed to that, if that's what it takes
 - Commissioner Porter questions hooking up to the 4" tile when there is plastic drains in the building

Eric said Commissioner Porter gave him an estimate from Zemba for just the waterline and the hydrant; \$35,640 - \$22,000 is just for materials

- Commissioner Cameron's question is are we going to help them out of ARPA money or General Fund

Stan was called in to further discuss

Would need 600' of pipe

- Commissioner Porter suggested we could buy the pipe from Don or he could donate it
- The fire hydrant alone would be about \$8,000

Eric said that ARPA projects that are over \$50,000 still have to be bid, even if ARPA money.

- If under \$50,000 need more than one estimate

Stan came in to explain that they would dig into the clean out, unattach, then camera through.

- He believes it is probably clay tile underneath the building
 - At least 50-60 feet
 - Stan will check it out
- Commissioner Porter said Mr. Graham said there is none of that pipe to be found
 - Stan has some and will set aside for the fairgrounds

Commissioner Crooks presented a request from the Storybook Christmas meeting for a customized 6', 3 dimensional snowman per Rick Sabine.

- No further discussion

Commissioner Cameron asked about Gary King and the Avondale request.

- Does Gary, Candy and Eric need to come in to explain
- Tell Eric to call Gary and have him call Mark Zanghi to understand
- The Clerk will set up a meeting

The Clerk reported that Senator Shaffer would like to stop in to meet with the Commissioners sometime Thursday.

Minutes for September 27, 2021

The Commissioners will be attending the Ridge Corp ribbon cutting Thursday at 10 a.m. The Governor will be speaking at 11:00.

There will be no morning session. Session will begin at 11:00 a.m.

The Clerk is to contact Todd Hixson to reschedule the Investment meeting.

Commissioner Cameron moved to approve the minutes of the September 20, 2021 session.

Commissioner Crooks seconded.

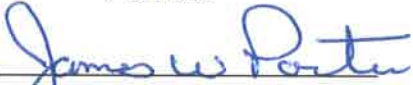
Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 3:31 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.