

# Minutes for September 28, 2020

Commissioners Present: Porter, Cameron, Crooks  
Staff Present: Susan Reese

**RES 20-0867** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payroll, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron expressed her disappointment over the Cattlemen's event over the weekend after they had assured Matt Abbott that they would all be wearing masks.

- Commissioner Porter suggested being consistent with all parties asking to hold events
- He also thinks the Board should be advised every morning of the COVID numbers and hot spots within Muskingum County

The following legislation was now considered:

**RESOLUTION 20-0868** approve the Supplemental Appropriation of Funds within Fund Number 103, for the Muskingum County Engineer, as requested by Mark Eicher.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	103-368-506051	\$ 3,130.32
Federal Memo Entries	103-368-506054	\$23,186.96

Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0869** approve the use of the Courthouse esplanade for the Fifteenth Annual Public Rosary Rally to be held Sunday, October 11; 12:30 – 4:30 p.m.  
Requested by Patricia Schmutz, Rosary Rally Captain.  
Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0870** approve and authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Ford Motor Credit Company Municipal Finance Application Lease for Schedule Number 7251213 for the lease of five 2020 Ford Police Interceptor Utility vehicles to be used by the Muskingum County Sheriff's Office. The lease is for a three year term.  
Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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**RESOLUTION 20-0871** accepts Official Amended Certificate Number Eighteen (18) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated September 24, 2020.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

**RIGHT-OF-WAY PERMIT SIGNED:**

Columbia Gas of Ohio; Columbus, OH

Washington Twp; Cty Rd 108

Install new gas service underground 3770 Cty Rd 108

Begin 09/28/2020; One day completion

Commissioner Porter placed a call to Stan Lucas, Sewer Department Manager.

- Commissioner Porter received a call from Jeff Greiner about Right of Ways not being maintained on Old Wheeling Road
  - Stan said they have not mowed yet this year
    - He is hoping to start that next week
- Commissioner Porter will let Mr. Greiner know

Scott Lee, Facilities Supervisor, came to meet with the Commissioners.

- Scott would propose a Market Adjustment/wage increase of \$1.25 for each of the Maintenance employees to make our Maintenance salaries more competitive
- He is also proposing an increase to each Level of Maintenance Technician
  - Level I \$14.00 per hour
  - Level II \$15.50 per hour
  - Level III \$17.00 per hour
  - Level IV \$18.50 per hour
  - Level V \$20.00 per hour
- Scott says his budget can handle the increase partly because of less overtime hours this year
- He would like for the increase to be effective immediately

Scott also discussed the proposal from Paul Construction regarding the first floor bathroom remodel to “touchless”

- Should there be touchless paper towel dispensers, as well as, touchless hand dryers
  - Maybe just do one touchless hand dryer for now and see how people like it...Maintenance can install if it’s decided to put in other restrooms
    - Scott will order one for ground floor ladies lounge
- Would the Courts be interested in updating the Jury Room restroom to “touchless”
  - Commissioner Cameron will call them to ask

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The following was then considered:

**RESOLUTION 20-0872** approve and accept proposal from Paul Construction for the renovation of the first floor restroom to provide “touchless” facility.

Amount of proposal: \$11,500.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Scott also talked about the Courthouse elevator update.

- Schindler emailed him back and he should know something this week on a price
- He also made contact with Otis and they will send a quote on new elevator or just an upgrade to change out the cylinder and upgrade car
- Must be “touchless” to qualify for CARES money

There was continued discussion regarding Scott’s request for Maintenance Market Adjustment/wage increase.

- Commissioner Porter warned to look-out when Union negotiations start
- Commissioner Cameron said, again, that she believes many departments wages need to be looked at
- Commissioner Crooks believes wages it should be an ongoing topic for Department heads to review and discuss with Commissioners

The following legislation was then considered:

**RESOLUTION 20-0873** hereby approve the adjustment of Tech Levels and respective pay rates as presented by Scott Lee, Facilities Supervisor. Rate increases to be effective October 11, 2020.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

There was discussion regarding the “Cost of Living” increase that usually occurs in January.

- Considering this is a “Market Adjustment”, they would still be eligible for the increase in January

Scott indicated that he would be refiguring Fleet Garage, as well.

- Commissioner Crooks said she would like a summary of the work that is done at the Fleet Garage

Pam Davis, Human Resources, came to meet with the Commissioners.

- Maintenance had a housekeeper quit without notice Saturday

The following was then considered:

**RESOLUTION 20-0874** approve the posting of the position of Full-Time Housekeeper. Starting wage to be \$11.00 per hour. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

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Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Commissioner Crooks moved to accept and approve the minutes of the September 24, 2020 session with changes. Commissioner Porter seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Commissioners Cameron and Crooks will not be at Unified Command Wednesday because of FEMA classes.

- Classes are Tuesday, Wednesday and Friday this week; 8:00 a.m. – 4:00 p.m.

Commissioner Cameron commented on Mayor Mason's reply regarding the Port-o-lets at the Lorena.

- She had mentioned that to him twice before, about people complaining about those

Commissioners Cameron and participated with the Auditor and her staff in a CARES Act Webinar last Friday.

- There was discussion about the schools receiving the money and how they reported it
- Mark Zanghi sent a message saying that Wayne Township asked if the CARES money would cover the extra equipment and gear they had to purchase; firefighter turn out gear (coats, pants, boots)
- Commissioner Porter said Wayne Township doesn't even have a squad, so it's PPE gear; if they have to respond to a call PPE gear is required
  - Those kinds of thoughts could get you in trouble at audit time

Commissioner Porter asked if Mark Zanghi is going to clarify his thoughts as far as the Records' Commission.

- Commissioner Porter would suggest that Mark talk to Prosecutor Haddox who was at the Records' Commission meeting

A call was placed to Mark.

- Who has the final say in video retention
- Would he discuss with Mike for his recollection of the meeting
  - Need an opinion whether the Records' Commission can refuse what the Commissioners asked for
  - The Clerk will send Mark the minutes that involve discussion regarding the video retention

Commissioner Cameron asked if Commissioners Porter or Crooks had received any questions or requests about the CARES Act money.

- Commissioner Crooks said she received a call from Dave Desender at Catholic Social Services asking about community grants
  - She plans to call him back to tell him we are exploring options and ask what exactly he's looking for
- Steve Carroll also contacted her and asked if he could meet with the Board
- Commissioner Cameron said Teddy had a call asking for money to pay rent

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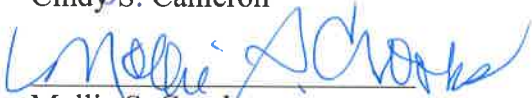
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- Can all Public Safety expenses qualify for CARES Act money
- Commissioner Crooks said we are going to get the money regardless. If we don't spend it on needs in the community, then it just goes back
- Commissioner Cameron would like to talk to Debbie Nye and Sharon Parker about paying for the COVID testing. She believes we should reimburse the Health Department for the cost of testing County employees.
- Commissioner Porter agreed, as long as they are not double dipping

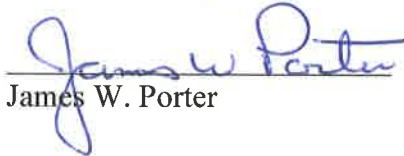
With no further business being before the Board, the meeting was adjourned at approximately 11:57 a.m. on the motion of Commissioner Porter and the second of Commissioner .



Cindy S. Cameron



Mollie S. Crooks



James W. Porter

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*

