

Minutes for September 29, 2022

Commissioners Present: Crooks, Porter, Cameron

Staff Present: Susan Reese

RES 22-0957 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron reported on the Re-Entry Coalition meeting this morning.

- They have two grants that they still have money from
 - We should make Ron Welch and Mark Zanghi aware

Commissioner Crooks noted Jeff Jadwin's email regarding the Hazardous Mitigation Grant.

- After some explanation she asked Jeff if the spillway issue at Melody Lake would qualify
 - Projects have to be in the Mitigation Plan
 - This is not currently in the Plan
 - Could be considered for the Plan, but wouldn't be considered until next year
 - Homeowners have raised \$6,000 to repair under washing issue
 - Cost is estimated to be \$9,000-\$10,000

Sheriff Lutz came to talk to the Commissioners about the K-9 Adoption Center.

- Liam Blake from Flecto contacted the Sheriff to say the epoxy repairs are finished and want paid
- Flecto needs the final okay
- Sheriff will look at it and also ask Scott, Facilities Superintendent to look at it, as well
- A call was placed to Liam, he was not available and a message was left

Sheriff reported on the property on Brick Road.

Liam returned the Commissioners' call

- Epoxy company needs written approval
- Warranty paperwork needs completed
- Payment and warranty should be simultaneously
- Majority of kennels have been re-installed; will finish install Friday
- Payment for completed epoxy coming directly from Flecto

Sheriff reported that they currently have 71 dogs at the Adoption Center

- They really need a storage building
- Working with Fred Polk who may be willing to donate a container
- A local bank is working on a contract for their donation
- Mid-East Career is going to build a gazebo on the front of the property on a 20x20 pad
- Sheriff feels the weekly meetings are helping

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- The new MRDD employee is working out great

Stan Lucas, Sewer Department Manager, came to meet with the Commissioners.

- He would like to purchase a 15 HDB/PT Easy Loader from Eager Beaver Trailers at a cost of \$32,385.00
- All agreed

Commissioner Cameron made Stan aware of a past due sewer bill nearly \$14,000, that the owner says is fake-news. Stan will call the owner to follow-up.

The following legislation was now considered:

RESOLUTION 22-0958 approve to close Fund 154 and transfer the remaining funds \$102,533.07 to Fund 014 for the Muskingum County Water Department, at the request of the Muskingum County Commissioners. Requested by Don Madden, Projects Director
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0959 approve to close Fund 137 and transfer the remaining funds \$79,794.08 to Fund 014 for the Muskingum County Water Department, at the request of the Muskingum County Commissioners. Requested by Don Madden, Projects Director
Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0960 approve to close Fund 147 and transfer the remaining funds \$107,154.88 to Fund 014 for the Muskingum County Water Department, at the request of the Muskingum County Commissioners. Requested by Don Madden, Projects Director.
Motion made by Commissioner Porter, seconded by Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0961 acknowledge receipt of the report of cases by the Muskingum County Prosecuting Attorney per the Ohio Revised Code Section 309.16 (A) from the dates of August 1, 2021 through July 31, 2022.
Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0962 authorize Pam Davis to travel for the CLCCA fall meeting on Friday, September 30th, 2022 from 9:30a.m. to 2:30 p.m. at Der Dutchman Restaurant in Plain City, Ohio
Estimated cost: \$87.50 (mileage)
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0963 approve the Supplemental Appropriation & Decrease in Appropriations of Funds within Fund Number 064, for the Muskingum County Juvenile Court, as requested by Vicki Vallee, Finance Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
MI Quality Assurance	064-444-504339	\$5,000.00

DECREASE APPROPRIATIONS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Project Blueprint	064-444-504420	\$15,000.00

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Grant Adm-Training 064-444-504114 \$ 1,000.00
 Motion made by Commissioner Cameron, seconded by Commissioner Porter.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0964 approve the Supplemental Appropriation of Funds within Fund Number 013, for the Muskingum County Sewer Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Sewer Disposal	013-372-504034	\$260,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0965 approve the line item transfer of monies within Fund Number 013 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
013-372-503032-Equipment	013-372-503007-Materials	\$11,900.00
013-372-503032-Equipment	013-372-504102-Utilities/Gas	\$ 8,000.00
013-372-506001-Equipment& Maint.	013-372-504101-Utilities/Electric	\$60,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0966 approve and authorize the payment of invoice(s) incurred prior to funds being encumbered in the amount of \$20,351.72 as requested by Tom Smith of the Muskingum County Job & Family Services.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0967 authorize travel request for Todd Hixson to the County Treasurers' Association of Ohio Fall Conference to be held in Dublin, Ohio November 16,17, and 18, 2022.

Estimated cost: \$750.00
 Motion made by Commissioner Cameron, seconded by Commissioner Porter.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0968 approve the employment of Kristina Jenkins, and Abbie Ross for Clerical Specialist 3 positions, contingent upon passage of the pre-employment assessments. Muskingum County Job and Family Services.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0969 authorize and mandate County Financial Aid to Agricultural Society, together with a request for payment of *Three Thousand Two Hundred Dollars (\$3,100.00)*, as mandated, now therefore

BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby approve and authorize payment of \$3,200.00 as set forth below:

<u>O.R.C. SECTION</u>	<u>MINIMUM</u>	<u>PURPOSE</u>
1711.01/1711.02	\$1,600.00	Senior Fair

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1711.22 \$1,500.00 General Encouragement

Funds to be taken from 001-902-507020.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RIGHT OF WAY SIGNED:

Columbia Gas; Columbus

Washington Township; Adamsville Rd

Install new gas service line @ 2045 Adamsville Rd

Start date: within 10 days from approval; Same day completion

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

- Avondale
 - They have approved our Letter of Invitation, which means we've submitted everything requested
 - Needs nothing else from us
 - Just a matter of getting the funds released
- Fairgrounds
 - Display cases
 - Getting prices for 2 – 4'x6'
 - Satin finish
 - Rubber backing
 - Rated outdoor
- ARPA Page on County Website
 - Shared format and information with Commissioners for review
- Project Progress Meeting
 - Eric attended for Licking View and Weber Lift Station
 - Sounds positive for Licking View from EPA

The Clerk shared an email from Kate Paul, Director, Center for Seniors, asking if they can continue to use the County Envoy until they purchase their next vehicle.

- Yes, but when will be the next purchase
 - The Clerk will email Kate

The Commissioners worked on Danny Brenneman's 180 day probation evaluation.

The following was then considered:

RESOLUTION 22-0970 approve wage increase for Danny Brenneman, Director Muskingum County Job and Family Services, of \$1.10 per hour.

 \$.50 increase for successful completion of 180 day probationary period

 \$.60 increase as previously given to all MCJFS employees

Increase to be effective October 22, 2022.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

The Clerk is to schedule Mr. Brenneman an appointment to meet with the Commissioners to discuss his evaluation.

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Don Madden, Projects Director, came to meet with the Commissioners and the following was considered:

RESOLUTION 22-0971 declare an Executive Session at 1:38 p.m. for the purpose of discussing a Real Estate Matter of the Muskingum County Commissioners. This session ended about 1:48 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Porter said easements are at Don's discretion.

Commissioner Cameron is okay with Don's proposed easement, as discussed, for the Weber Lift Station project.

Commissioner Crooks said Don is good to go as far as she's concerned.

Pam Davis, Human Resources, came to talk with the Commissioners and presented proposed changes to the County Expense Reimbursement Policy.

The following was then considered:

RESOLUTION 22-0972 accept changes to the County Expense Reimbursement Policy as presented by Pam Davis, Human Resources.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Eric Reed came back to update the Commissioners about a recent phone call with Jerry Miller regarding the fairground bleachers.

- Eric asked Jerry if the Fair Board would entertain putting backs on the bleachers if funded by the Commissioners
 - Not enough walk space because of the concrete slab being too small
 - So basically, not interested right now
 - \$74,000 for the new bleachers they just purchased
 - Jerry thinks it would cost that or more for the backs
 - Jerry said it's not that they are not interested in the help, but feel the funds could be used other places

Eric asked about the Clean Face project that was discussed a while back.

- We have a resolution from the Commissioners to pay for it
- Who is going to take the lead? Who makes the decisions?
- What are the priorities?
- Eric texted Gail Deitrick...next Fair Board meeting is October 11
- Do we establish a Committee? Is legal involved? Auditors?

Commissioner Porter said after he suggested this process, he is having second thoughts. You know what they are like to work with. When is the next Fair Board election? Is that part of the hold up on some of this?

It was reported that the Calf Round-up went well with no leaks. Commissioner Porter said it stayed dry.

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Stan Lucas, Sewer Department Manager, called back to report on his conversation with the landowner who owes \$14,000. Stan told him that the Commissioners do not appreciate telling folks that the Commissioners are spreading false news.

- The landowner said it is false news because he dropped off a check for \$10,000.
- Stan said the check was less than \$10,000 and the problem is that his back bills have been wiped off the Sewer Department books when they were certified to the Treasurer for tax assessments
 - So, because the landowner didn't pay the money to the Treasurer's Office, the money was applied to his current bill and gives him credit
 - So, he still owes the assessment to his real estate taxes
 - Commissioner Porter asked if the Sewer Department could reimburse his credit and ask him to apply it to his default
 - Stan said that in order to reimburse him, that would come out of his budget
 - Commissioner Cameron suggested taking the money that the landowner paid and write a check to the Treasurer to apply to his delinquent
 - Stan will have to ask Peggy (Office Manager)
 - Wouldn't it have been questioned when someone brings in a \$10,000 payment?

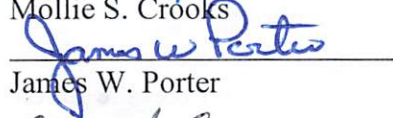
The Clerk received a response from Kate at the Center for Seniors.

- They have two vehicles on order
 - One will be delivered by the end of the year, the other Spring


With no further business being before the Board, the meeting was adjourned at approximately 2:35 p.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.