

Minutes for Monday, September 29, 2025

Commissioners Present: Bell and Cameron

Commissioner Prouty was absent...attending Attorney General Conference

Staff Present: Susan Reese

RES 25-0956 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 25-0957 authorize Melissa J. Bell to sign Change Order Number 3 for the Weber Force Main. Change Order Number 3 is a Final Adjusting Change Order reducing the contract final amount by \$77,600.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

RESOLUTION 25-0958 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Kacey Stackhouse, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Telephone/Cell Phone	001-117-504104	\$15,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

RESOLUTION 25-0959 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund 159 – FY23 Regional SHSP Grant for the Muskingum County EMA, as requested by Jeff Jadwin, EMA Director. The request is because of a delay in reimbursement by FEMA for purchases that will be made.

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-990-510001 Advance Out	159-000-414001 Advance In	\$75,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

The Clerk reported on the OneOhio meeting that she attended virtually last Friday for Commissioner Cameron.

Commissioner Cameron moved to approve the minutes of the September 25, 2025 session.

Commissioner Bell seconded the motion.

Vote was Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

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Mark Zanghi, Assistant Prosecutor, met with the Commissioners. He informed them that he was still investigating the past litigation on the Dearth Alley vacation. He hopes to have more information to report next week.

A call was placed to Andy Roberts, GIS Director, regarding the address request for Montgomery Avenue. He will follow up and report back.

There was discussion regarding the alley behind the Center for Seniors wall that needs replaced. Research needs to be done regarding the ownership of the alley.

Pam Davis, Human Resources and Robert Moore, IT Director, met with the Commissioners to discuss and present the Cybersecurity/Ransomware Incident Response Plan that is required by ORC to be in place by September 30, 2025.

Robert was also asked about the recommendations from the State Auditors' Exit Conference regarding computer passwords. Robert said the report was not correct, that, in fact, you will be denied access to the computer if you enter the wrong password five or more times. He was asked to put that in writing to be passed along to the State Auditors.

In regards to the Disaster Recovery system that the State Auditors' addressed as not being complete...Robert said they are working towards completion soon.

Robert would like to hold a meeting with all Elected Officials and Department Heads regarding the new Cybersecurity/Ransomware Incident Response Plan and other web related subjects.

The following was then considered:

RESOLUTION 25-0960 accept Cybersecurity/Ransomware Incident Response Plan Per Ohio Revised Code 9.64, effective September 30, 2025, as presented by Robert Moore, Information Services Director and Pam Davis, Human Resources.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, absent; Cameron, aye.
carried.

Motion

The Commissioners will send a letter to Mr. Brown regarding his request for the renaming of a road, stating the Engineer's opinion and recommendation to not permit.

RESOLUTION 25-0961 open bids for County Phone System.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, absent; Cameron, aye.

Motion carried.

Bids were received from the following:

People Driven Technologies – Columbus, OH

Vertical Communications – Hillard, OH

Parallel Technologies, Inc. – Dublin, OH

Parwan Electronics, Corp. – Aberdeen, NJ

Spectrum – Columbus, OH

CND Technologies – Charlotte, NC

AT&T – Kentucky

Granite – bid for replacing phones only

Vision CTS – Sunbury, OH

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RESOLUTION 25-0962 take bids under advisement for County Phone System
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

Pam Davis, Human Resources and Mackenzie Hill, Benefits Specialists met with the Commissioners and presented the following for consideration:

RESOLUTION 25-0963 accept TruDataRx recommendations to exclude the following high cost drugs effective November 01, 2025:

- Dawnzera
- Oracea/doxycycline 40mg
- Symbravo
- Xhance
- Lodoco, colchicine 0.6 mg capsules

These recommendations were presented by Mackenzie Hill, Benefits Specialist and Pam Davis, Human Resources who noted no current subscribers are on these medications.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

The Commissioners placed a call to Harrison Township Trustee, Terry Moore, regarding a call the Commissioners received from Tabitha Boyd with concerns about Backrun and Butterbean Ridge Roads in Philo. She reports there are large holes in the road.

Commissioner Cameron will send Ms. Boyd's contact information to Trustee Moore and Commissioner Bell will respond to Ms. Boyd on behalf of the Commissioners.

The Commissioners participated in a virtual Chamber Stakeholder interview with Mark Miller from M2Marketing regarding a comprehensive brand audit.

The Commissioners returned a call to Corrine Cavinee regarding Porter Run Road.

With no further business being before the Board, the meeting was adjourned at approximately 2:09 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.



Melissa J. Bell

ABSENT
Drake L. Prouty



Cindy S. Cameron