

Minutes for Thursday, October 01, 2026

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Kacey Stackhouse

RES 26-0886 Meeting was called to order at 9:27 a.m. on the motion of Commissioner Prouty and the second of Commissioner Cameron
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Prouty moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners attended Land Bank at 8 am and returned at 9:27 am for session.

Kade Haddox came in to give updates on the new parking lot signs.

The following legislation was now considered:

RES 26-0887 approve the line item transfer of monies within Fund Number 014 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF APPROPRIATION

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
014-373-503029	014-373-502013	\$5,000.00
Office Reno material	Travel & Training	

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0888 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Release of Mortgage form for the mortgage of Lloyd Miller, in the original amount of \$25,345.00 for the Muskingum County Community Housing Improvement Program. This request was submitted by Kyle Dunn, Program Director.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0889 WHEREAS, pursuant to Resolution No. 25-1113 adopted November 10, 2025, notes in anticipation of bonds in the principal amount of \$27,000,000, dated December 16, 2025 (the "Outstanding Notes"), were issued for the purpose stated in Section 2, to mature on December 15, 2026; and

WHEREAS, this Board finds and determines that the County should retire the Outstanding Notes with the proceeds of the Bonds described in Section 2 and other funds available to the County; and

WHEREAS, this Board has requested that the County Auditor, as fiscal officer of this County, certify the estimated life or period of usefulness of the Improvement described in Section 2 and the maximum maturity of the Bonds described in Section 2; and

WHEREAS, the County Auditor has certified to this Board that the estimated life or period of usefulness of the Improvement described in Section 2 is at least five (5) years and that the weighted average maximum maturity of the Bonds described in Section 2 is thirty-six (36) years;

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RES 26-0890 approve the line item transfer of monies within Fund Number 001 as requested by Marcie Blackwood, Deputy Clerk, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-115-504007	001-114-506040	\$35,000.00
Contract Repairs	Capital Projects	

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0891 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Ohio Water Development Authority Fund Payment Request for funding to design the Powelson Waterline Project.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0892 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Water Pollution Control Loan Fund, (WPCLF), for funding to design the Vista View Sewer Relining Project.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0893 authorize Drake Prouty to sign on behalf of the Board of Muskingum County Commissioners the Water Pollution Control Loan Fund, (WPCLF), for funding the Northwest Sanitary Sewer Project.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0894 approve the Supplemental Appropriation of Funds within Fund Number 009, for the Muskingum County Engineer's Office, as requested by Mark Eicher, Engineer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Materials-Roads	009-368-503009	\$400,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0895 approve the establishment of new fund, number 259, which does not require approval of the State Auditor's Office, and line items as requested by Don Madden for the Muskingum County Water Dept

ESTABLISH NEW FUND

Purpose of New Fund Construct the Bethel-New Hope Road Waterline Extension

Fund Number 259

Fund Name Bethel-New Hope Road Waterline

Department Water Dept

Award Amount

CFDA #

Function

Grant #

Grant Period

Grant Administrator

Matching

Type Capital Project Fund

LINE ITEMS TO BE CREATED

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Revenue:	Description	Fund	Dept.	Account Code
OWDA Loan	Loan Funds	259	000	410016
Advance In		259	000	414001
Expenditures:	Description	Fund	Dept.	Account Code
Contract Service		259	373	504001
Engineering Fees		259	373	504013
Contingency		259	373	504999
Land Acquisition		259	373	506030
Advance Out		259	373	510001

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0896 authorize the ADVANCE of Funds from County General Fund 001 to Fund 186 for Muskingum County Community Development as requested by Kyle Dunn, Community Development Director, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-990-510001	186-000-414001	\$40,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0897 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 3 for the Route 555 Phase 2 Water Main Extension. Pay Application Number 3 is for \$109,804.91

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0898 approve the line item transfer of monies within Fund Number 001 as requested by Matthew J. Lutz, Sheriff, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-458-502004	001-458-504001	\$45,000.00
Insurance	Contract Services	
001-458-502004	001-458-504112	\$15,000.00
Insurance	Training	

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0899 hereby open bids for the Avondale Restroom Upgrades

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0900 approve the award of bid to G&M Construction in the amount of \$168,000 for Avondale Restroom Upgrades.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

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There was discussion regarding the ODOT meeting on Tuesday regarding emergency access & clearing of ODOT roadways. Commissioner Prouty & Cameron addressed the project on 146 & the concerns of importance of the turning lane. Also addressed the issue with the cleanup on Underwood ramps (West & East bound).

The Commissioners took a call from Phil Valentine at ODOT regarding the trash and debris on the interstate and onramps. He said he will get the trash/debris taken care of today.

Danny Brenneman came in to give updates on Muskingum County Expenditures through October 1 with the Flood Relief Funds.

- \$200,000 Tanf-63 households approved, \$95,241 total
- \$250,000 GRF Funding- 35 households approved, \$24,600 total
- Additional \$125,000 for up to 300% FPL, 23 households approved, \$26,500 total

Danny Brenneman also provided the Commissioners with the Public Assistance Programs quarterly report and Snap Error Rates report.

Jeff Jadwin reported that Samaritans Purse had 10,300 hours in total with helping the flood victims in Muskingum County.

Todd Fitz, Mike Harberger & Allen Bennett came in to talk about their Capital Improvement Grant for the Department of Youth Services. The facilities current padded room needs major repairs and a second padded room. They provided pictures of their current padded room. They presented an estimate to the Commissioners in the amount of \$56,182.00 from Marathon Engineering. Their grant would cover \$32,727.60 but they need additional funds for \$23,454.40. They are asking the Commissioners to cover that portion. The Commissioners agree to the need for another padded room as well as the repairs to the current one. These repairs are needed before injury occurs.

RES 26-0901 approve the quote from Marathon Engineering for the padded room upgrade project as well as pay for the difference after grant funds in the amount of \$17,842.40 for Juvenile Detention Center. (see attached quote & breakdown)

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of September 24, 2026, session.

Commissioner Prouty seconded.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Tina Huebner came in to talk about the possibility of extending the dog tag deadline. She states it would be easier for residents to come in at the same time as paying taxes to save on trips during the winter months. She also reported that she will be hosting a virtual dog show this winter.

RES 26-0902 hereby extend the dog tag due date from January 31, 2027, to February 19, 2027. Requested by Tina Huebner, County Auditor

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

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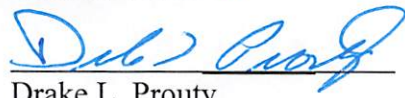
RES 26-0903 declare an Executive Session at 2:05 p.m. for the purpose of discussing a economic development Matter of the Muskingum County commissioners. This session ended about 2:51p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 2:52 p.m. on the motion of Commissioner Prouty and the second of Commissioner Cameron.


Melissa J. Bell


Drake L. Prouty

Cindy S. Cameron