

# Minutes for October 02, 2025

Commissioners Present: Bell, Prouty, Cameron  
Staff Present: Susan Reese

The Commissioners attended the Landbank meeting at the Chamber at 8:00 a.m.

**RES 25-0964** Meeting was called to order at 9:50 a.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.  
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Prouty.  
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 25-0965** approve the Supplemental Appropriation of Funds within Fund Number 122, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
BWC 2014 Distributions	122-103-504907	\$20,684.01

These supplemental appropriations are necessary to return funds back to the appropriate funds that were charged BWC when the County was self-insured. This will be the final disbursement of BWC Reto Self Insurance funds.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0966** approve the line item transfer of monies within Fund Number 001 as requested by Maria Kalis, Judge, Muskingum County Domestic Court, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-247-501002 (Salary)	001-247-504001 (Contract Services)	\$3,500.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0967** authorize Melissa J. Bell to sign Pay Application Number 11 for the Weber Force Main. Pay Application Number 11 is the final payment for \$107,221.96.  
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0968** authorize Todd Fitz, Court Director and Rachael Dille, Finance Officer/Grant Administrator to attend the Ohio Association for Court Administration (OACA) 2025 fall conference October 8-10, 2025, in Columbus.

Registration/Class Materials: \$900.00  
Rooms: \$942.00  
Meals/Mileage \$400.00  
Estimated cost: \$2,242.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.  
Roll Call: Bell, aye; Prouty, a ye; Cameron, aye. Motion carried.

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**RESOLUTION 25-0969** approve the Supplemental Appropriation of Funds within Fund Number 014, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
AEP Waterline Eastpointe	014-373-504192	\$310,000.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0970** approve the Supplemental Appropriation of Funds within Fund Number 174, for the Muskingum County Engineer's Office, as requested by Mark Eicher, Engineer.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Local Match	174-368-506059	\$55,105.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0971** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Kacey Stackhouse, Deputy Clerk.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Humane Society Agent	001-579-504343	\$7,050.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0972** approve the Supplemental Appropriation of Funds within Fund Number 018, for the Muskingum County Board of Developmental Disabilities, as requested by Stephanie Neuhart, Business Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Residential	018-694-504388	\$51,141.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0973** approve the line item transfer of monies within Fund Number 001 as requested by Melanie Richert, CPO, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-241-502004-Adult Probation Ins.	001-241-506001- Adult Prob. Equip & Maint	\$17,200.00
001-241-502004-Adult Probation Ins.	001-241-503001-Adult Prob. Supplies & other Exp.	\$ 8,000.00

**RESOLUTION 25-0974** accept and sign Muskingum County/Village of Frazeytsburg Utility Memorandum of Understanding.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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**RESOLUTION 25-0975** approve the Supplemental Appropriation of Funds within Fund Number 174, for the Muskingum County Engineer, as requested by Mark Eicher, Engineer.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Local Match	174-368-506059	\$55,105.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Jason Baughman, Chief Building Official met with the Commissioners regarding staffing. He will do interviews and report his recommendation back to the Commissioners.

There was discussion regarding the MVESC Agreement and flyer. The flyers do not reflect the prices in the agreement. Kade will contact Eastin Lewellen.

Commissioner Cameron gave a report on the Families and Children First meeting and the effects of HB96.

Commissioner Prouty reported that he spoke with Doug Brown regarding his request to name a road after his father. He was disappointed in the Commissioners decision, but will pursue the renaming with the Village of Frazeyburg.

The Commissioners received a complaint from a resident of Newton Township regarding the Engineer's work on Bush Run and Porter Run Roads. Commissioner Prouty will drive down and look at the project.

The Commissioners placed a call to Russ Edgington, Park District Director, regarding his request for a letter of support for the AMLAR Grant. The Commissioners informed him that because they are applying to the Grant for water projects, they would not be providing a letter of support for the Park District's project.

Kade Haddox, County Administrator, met to update the Commissioners.

- Courtroom remodel meeting with DLZ; Friday, 9:30 a.m.
- Ground stabilization report
- AEP alley towers
  - Removing the towers at AEP cost
  - Burying lines usually 60-40 cost split
- EMA tree cutting quotes update
- Rural Services landscaping updates; the following was then considered

**RESOLUTION 25-0976** accept Dresden Landscaping, Ltd. Proposal for the Rural Services Building at 225 Underwood Street. Cost is not to exceed \$25,473.23.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

- Modern Glass coming tomorrow to do mock-up on windows
- JDC and Sheriff's offices window cleaning between today and Monday; \$1,300

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Teresa Hildebrand and Jane Cooper from PAWS of Muskingum County met with the Commissioners regarding a matching grant for dog and cat spay and neuters. They are asking the City and County to each contribute \$2,500 toward the matching grant. The Commissioners will consider. Teresa will stay in contact regarding updates on the grant.

There was discussion regarding the possible need for a civil engineer for the Center for Seniors retaining wall project. Brian Addis, APG Architects, contacted Kade and realized that it was not included in his estimate. Do we really need a civil engineer? Can the County Engineer do the necessary drawings? This will need more research.

Commissioner Bell suggested that Kade take charge of the meetings with the General Fund Departments regarding their 2026 budgets and report back to the Commissioners by making a spreadsheet with each department's individual needs for 2026.

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

Robert Moore, IT Director; Jeff Jadwin, EMA Director and Kade Haddox, County Administrator met to present the phone bid breakdown for the County. They made the following recommendation for consideration:

**RESOLUTION 25-0977** approve the award of bid to Parallel Technologies, Inc / Option 1 Elevate, for the purchase of County phone replacement and services for a term of sixty months.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Robert will organize a face to face meeting to discuss the phone changes with Elected Officials and Department Heads.

There was discussion regarding possible auditing concerns with maintenance on Sewer and Water occupied County buildings. Also, for General Fund monies contributing to economic development projects. Kade will arrange a meeting with himself, Auditor and Allison Binkley.

Don Madden, and Zack Forker from the Projects Department met with the Commissioners for project updates. They presented the following for consideration:

**RESOLUTION 25-0978** accept and sign lease agreement between the Board of Muskingum County Commissioners and Climavision Operating, LLC of 552 E. Market Street, Suite 201, Louisville, KY 40202.

The County leases to Climavision Operating a tower known as Old Wheeling Road Tank, to install and attach a weather radar system for a period of twenty (20) years from the Lease Commencement for an annual payment of \$2,400 per year.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Don discussed the utility payment boxes at Community Bank. All agreed to continue with the payment boxes.

Don continued with project updates.

Commissioner Prouty reported on the State Attorney General's Conference that he attended last week that included training and an Awards Ceremony recognizing the ZPD and Sheriff's Departments for their work on the Kay Jewelers theft ring seizure.

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A call was placed Eastin Lewellen, MVESC, regarding the Little Farmers Daycare rates for County employees. He will send a flyer for County employees stating their monthly costs.

The Commissioners will be attending the CCAO Winter Conference December 3-5 and asked the Clerk to reschedule meetings on the schedule for December 4.

After continued discussion the following were considered:

**RESOLUTION 25-0981** approve funding an award of \$2,500.00 (two thousand five-hundred dollars) to PAWS of Muskingum County. This award will be sourced from the FY2022 & FY2023 Local Assistance and Tribal Consistency Fund.

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

**RESOLUTION 25-0980** approve funding an award of \$3,500 (three thousand five-hundred dollars) to the Nelson T. Gant Foundation. This award will be sourced from the FY2022 & FY2023 Local Assistance and Tribal Consistency Fund.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

**RESOLUTION 25-0979** appoint Carter Brown to the Muskingum County Board of Developmental Disabilities with a term to commence January 08, 2026 and end on December 31, 2029.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

Commissioner Bell moved to approve the minutes of the September 29, 2025 session.

Commissioner Prouty seconded the motion.

Vote was Bell, aye; Prouty; abstain; Cameron, aye.

Motion carried.

It was noted that yesterday, Tuesday, September 30, Bob Snavely, Palmer Energy, sent the confirmation agreement between the County and Constellation NewEnergy, Inc. for the purpose of aggregation for Falls and Perry Townships and the Village of South Zanesville.

Commissioner Bell received and signed the agreement that was then sent back to Palmer Energy via email.

Commissioner Bell reported that she will be attending either Muskingum or Jackson Township Trustee meeting tonight to discuss the zoning study.

With no further business being before the Board, the meeting was adjourned at approximately 4:03 p.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron