

# Minutes for October 04, 2021

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Commissioners Present: Crooks, Porter, Cameron

Staff Present: Susan Reese

Commissioners Crooks and Cameron attended an OMEGA – EDA meeting at 10:00 a.m. at City Hall.

**RES 21-0949** Meeting was called to order at 11:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Sheila Samson, Community Development Director, came in for CDBG bid Openings at 11:00 and 11:15 a.m.

**RESOLUTION 21-0956** open bids for Village of Frazeyburg Paving Project, Muskingum County Community Development – CDBG.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The one bid received for this project, was from The Shelly Company at \$95,622.80.

- Estimate for the project was \$72,200 which puts the bid at more than 10% over estimate
- This grant is good through the end of next year
  - Can revisit next spring
- Sheila will contact Mark Zanghi, Assistant Prosecutor, because she feels the main reason the bid is over 10% is because milling was added to the original estimate, but the cost was not figured in

**RESOLUTION 21-0957** take bids under advisement for Village of Frazeyburg Paving Project, Muskingum County Community Development – CDBG.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0958** open bids for Village of South Zanesville Paving Project, Muskingum County Community Development – CDBG.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0959** take bids under advisement for Village of South Zanesville Paving Project, Muskingum County Community Development – CDBG.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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Commissioner Crooks reported that she called Dave Kreis Thursday night and told him that Commissioner Porter had asked for Ron Shirer to be at Clean Face when we get back together there.

- Dave did not have a problem with that and will let her know when Ron is back in town
- Commissioner Crooks reminded the Board that it was Dave Kreis's idea to meet at Clean Face and get everyone on the same page

The Clerk reported that a meeting has been set to meet with Candy Emmert, Gary King and Eric Reed to discuss the Avondale request for ARPA funds and also their connection with Energility.

- Thursday, October 14; 11:30 a.m.

The following legislation was now considered:

**RESOLUTION 21-0950** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Court, as requested by Crystal Brokaw.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	001-242-501002	\$20,000.00
PERS	001-242-502003	\$ 1,500.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0951** approve the use of the Courthouse esplanade for the Santa 5K on December 04, 2021, from 4-8pm. It is also requested that the Courthouse Light Show begin at 5:00 p.m. during the Holiday Season. Requested by Kelly Ashby, Muskingum County Convention and Visitors Bureau.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0952** authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Bureau of Workers Compensation, Trench Safety Grant Application. This grant will be used to acquire a set of stackable trench boxes to be shared by the Water and Sewer Departments.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0953** authorize Mollie S. Crooks to sign Change Order Number 1, for the Pipe Materials Contract. This Change Order will reduce the quantity of pipe being purchased by 12,620 feet and reduce the cost of the contract by \$68,148.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0954** approve the line item transfer of monies within Fund Number 001 & 015 as requested by Todd A. Hixson, Muskingum County Treasurer, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-104-501001	001-104-502003	\$ 1,011.00

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001-104-501004	001-104-501002	\$ 1,109.00
015-104-504001	015-104-501002	\$ 3,014.00
015-104-504120	015-104-502001	\$ 15.00
015-104-504120	015-104-502003	\$ 817.00
015-104-504120	015-104-502004	\$11,450.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0955** approve the Supplemental Appropriation of Funds within Fund Number 088, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk for ARPA Funds for Eric Reed's Health Insurance.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
ARPA Funds for Health Insurance	088-102-502004	\$8,000.00
Health Insurance for Eric Reed		

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter asked if he understood correctly that the Health Department is giving \$100 gift cards to get vaccinated.

- Yes, Commissioners Cameron and Crooks have both heard that
  - Commissioner Cameron is not sure where the money came from to purchase gift cards
  - Commissioner Porter would like to know whose money it is before he makes any decisions about giving them (Health Department) any more money
    - Should we ask Eric if he can find out from Erin whose money was spent on the gift cards

Commissioner Porter referenced an email from Jeff Jadwin asking about an AED for the Law Administration Building.

- The Commissioners agreed and also agreed that we should pay for it

Pam Davis, Human Resources, came in and the following was considered:

**RESOLUTION 21-0960** declare an Executive Session at 11:39 a.m. for the purpose of discussing Personnel Hiring of Muskingum County Sewer Department and Center for Seniors. This session ended about 12:00 Noon.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

There was some discussion regarding the Director position at the Center for Seniors.

- The Center for Seniors Board makes the recommendation for the position to the Board of Commissioners
- The Director is considered a County employee
- Pam will get a copy of the Job Posting and Description to the Commissioners

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The following was now considered:

**RESOLUTION 21-0961** authorize proceeding with employment of Jereme Bowden in the Muskingum County Sewer Department, pending receipt of Background Checks.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

- Munson School
  - Andy Roberts has given Eric a timeline
  - Eric is still researching this project
- Administrative costs have been added to the ARPA projects
  - Figures were supplied by Stephanie Spencer, Chief Administrator
- Health Department
  - Where is money coming from for the gift cards
    - Eric doesn't know, will ask
- Honor Flight
  - Eric talked with Wayne Clark
    - Payment should be made to Muskingum County Community Foundation; earmarked for Honor Flight
  - Commissioner Cameron saw Mr. Clark Friday and he said he really appreciated the support
    - She told him there was discussion about additional funding
    - He also reported that they have had a really great year
- Genesis
  - No updates; has not heard anything from Mike Norman
- Water Projects
  - Cannot use these (Federal Funds) as match for State Funds
  - Don said we are fine right now and that won't be an issue
- Heroes Landing
  - Eric is sending an email to Evonne asking for more details
- Avondale
  - Eric and the Board will be meeting with Candy Emmert and Gary King Thursday, October 14; 11:30 a.m. for more details
  - The Clerk is to ask them to bring the contract for Energility, if there is one

There was discussion about the timeline for payment of these projects

- What will be paid this year and then the following years
- The second half of the funding will be received within 60 days of May 11, 2022
- Eric will coordinate with Don and Stan

Eric reported that Don has not yet heard anything back from OMEGA.

Commissioner Porter asked Eric why we are going around one farm for the Weber project, when we have gotten easements from this landowner before

- Thinks we could have worked with him

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- How much more has it cost us to go around

Commissioner Cameron asked about the interest from the ARPA monies that we get to keep and stays in the General Fund.

- Has Stephanie addressed that
- Where does Todd have it
  - Eric will research

There was discussion regarding the 333 Putnam Avenue building.

- It was decided to proceed with the sale and the Clerk is to contact Mark Zanghi, Assistant Prosecutor, asking him to proceed with the advertisement for the Times Recorder and the County Website
  - Sealed bids
  - No minimum
  - Right to reject any and all bids
- The Clerk is to contact Mr. Dupler who has expressed an interest in purchasing the building
- The Clerk is to also ask Scott to designate two days for viewing to anyone interested

Commissioner Crooks said she talked with Todd Hixson, Treasurer, about the Audit findings and the progress being made to correct the error.

- The Clerk is to invite Todd and Danielle to session to discuss their plan and progress

Commissioner Porter informed the Board of the members of the Grounds Committee for the fairgrounds.

- Jerry Miller
- John Graham
- Jim Bunting

Commissioner Cameron moved to approve the minutes of the September 23, 2021 session, with changes.

Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Cameron moved to approve the minutes of the September 27, 2021 session, with changes.

Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Cameron moved to approve the minutes of the September 30, 2021 session, with changes.

Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

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The Clerk is to contact Justin Embry of Ohio TT to set up an appointment with the Board regarding broadband.

- Commissioner Crooks will get contact information for OhioGig

There was brief discussion regarding the alley vacation request for Hamilton Moore Subdivision.

- The Clerk was asked to send a certified notification to Glenna Ahn who is the administrator of the estate at 5980 Fultonrose Road

Commissioner Crooks asked about the “Storybook Christmas” snowman.

- Commissioner Cameron said she thinks that’s a lot of money, for \$1,500 she’d much rather support a family
- Commissioner Porter is not interested in purchasing the snowman

Robert Moore, IT Director, came in to talk with the Commissioners about his employees cell phone charges.

- They are currently paying 10 cents a minute for personal use
- However, their plan is total unlimited, so they are not paying per minute
  - They pay the same amount, no matter how many minutes used
- Commissioner Porter says there is a County policy that employees with County phones pay \$.10 per minute for personal calls
- At this time, the IT employees are the only ones on this total unlimited plan
- It was suggested to talk with Pam about developing a new policy for those on the total unlimited plan
- Robert will also look into the possibility of getting other County employees on this plan

With no further business being before the Board, the meeting was adjourned at approximately 3:14 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.

  
Mollie S. Crooks

  
James W. Porter

  
Cindy S. Cameron

*This is a condensed version of today’s session. For a more detailed account, feel free to request a DVD recording.*