

# Minutes for Monday, October 06, 2025

Commissioners Present: Bell, Prouty, Cameron  
Staff Present: Susan Reese

**RES 25-0982** Meeting was called to order at 7:30 a.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.  
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Prouty.  
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve payroll, pending review.  
Seconded by Commissioner Prouty.  
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0983** authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 3 and the OWDA payment request form for the Claysville Road (St. Rt. 313) Waterline Extensions. Pay App 3 is for \$101,833.84  
Motion made by Commissioner Cameron, seconded by Commissioner Bell.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0984** authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Easement for pipeline Right of Way and the Consent to Easement Structures for the Big Run Waterline. These documents are an agreement between Muskingum County and the Department of the Army Corps of Engineers.  
Motion made by Commissioner Cameron, seconded by Commissioner Bell.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0985** approve the line item transfer of monies within Fund Number 021 as requested by Candy Emmert, Executive Director, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
021-695-501002-Salaries	021-695-504377-NA Foster Care	\$140,000.00
021-695-502003-PERS	021-695-504377-NA Foster Care	\$ 25,000.00
021-695-502001-Medicare	021-695-504377-NA Foster Care	\$ 9,000.00
021-695-502004-Insurance	021-695-504377-NA Foster Care	\$ 45,000.00
021-695-504001-Contract Serv	021-695-504377-NA Foster Care	\$ 20,000.00
021-695-504393-Settlement Deduct	021-695-504377-NA Foster Care	\$ 50,713.71
021-695-504141-Corsa Ins.	021-695-504377-NA Foster Care	\$ 2,940.00
021-695-502013-Travel & Training	021-695-504377-NA Foster Care	\$ 15,000.00
021-695-503001-Supplies	021-695-504377-NA Foster Care	\$ 5,000.00
021-698-501002-Salaries	021-695-504377-NA Foster Care	\$120,000.00
021-698-502003-PERS	021-695-504377-NA Foster Care	\$ 17,000.00
021-698-502004-Insurance	021-695-504377-NA Foster Care	\$ 18,000.00
021-698-504141-Corsa Insurance	021-695-504377-NA Foster Care	\$ 1,626.00
021-695-504147-Medical Assistance	021-695-504167-Employee, Recog	\$ 200.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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**RESOLUTION 25-0986** accept and sign Real Property Purchase Agreement for the real property located on North Fifth Street, Zanesville, Ohio 43701, also known as Muskingum County Auditor Tax Parcel No. 81-64-02-21-000; commonly known as the Soldiers & Sailors Parking Lot, as is more fully described in Deed Bood 3093, Page 146 of the Muskingum County Official Records.

Purchase price of \$275,000 payable in ten (10) equal installments of \$27,500.00.  
Motion made by Commissioner Cameron, seconded by Commissioner Bell.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.\

**RESOLUTION 25-0987** approve the line item transfer of monies within Fund Number 007, 069 as requested by Tom Smith, MCJFS, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-692-504202-PA Facilities	007-692-503001-PA Supplies	\$20,000.00
069-692-504202-CSEA Facilities	069-692-503001-CSEA Supplies	\$10,000.00
007-692-501002-PA Salaries	007-692-504400-PA Tanf	\$50,000.00
007-692-501002-PA Salaries	007-692-504022-PA Prof Serv	\$ 5,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0988** rescind Resolution 25-0975 dated 10.02.2025, requested by Muskingum County Engineer's Office.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Kade Haddox, County Administrator, met with the Commissioners to update them on current projects.

- Energy Grant
  - Working with Kyle Dunn, Community Development
  - Local Match 10%
  - Can apply two times with current audit
  - Applications due October 31
- Two broken windows in current jail

Commissioner Bell had planned to attend the Jackson Township Trustee meeting last night, but there was not a quorum. She then went to the Muskingum Township Trustee meeting.

- They are still considering placing zoning on the ballot and asked if the County would still pay for it to be on the ballot

Kade reported that Cole Ryan, APG Architects, will do a walk through today at 44 North 4<sup>th</sup> Street.

- The Commissioners would like the design to be a "basic office building"

The Commissioners left at 8:15 a.m. to attend the CCAO Post-Budget Briefing in Jackson County.

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The Commissioners returned at approximately 2:30 p.m.

Mark Eicher, County Engineer and Gary Williams met with the Commissioners to update several projects.

- 34 N. Fourth Street parking lot
  - All agreed to just pay the permitting fees for Zoning and Storm Water Drainage, rather than wait out the process of waivers through the City.
- Chandlersville Road property ingress and egress for utilities
  - After much discussion, it was decided to include the easement in the purchase agreement
- Gary presented a proposal from Key Companies for a HP Multifunction printer/plotter
  - The Commissioners approved the purchase and agreed to pay for it; \$13,810
- Mark discussed the possible remodel/renovation of one of the buildings on their West Main property that is used for truck storage
  - The roof needs repaired/replaced and a garage door needs replaced

Sheriff Lutz met with the Commissioners to discuss the purchase of the Bearcat. It was his understanding that the cost would be divided three ways: Commissioners, City, Prosecutor. The Prosecutor said that he thought drug unit salaries he provided was in exchange for his one-third of the Bearcat purchase. That was not the Commissioners', nor the Sheriff's, understanding. Sheriff Lutz will further discuss with the Prosecutor.

The Commissioners placed a call to Mike Reiter, SEO Joint Solid Waste Director regarding his email about the Morgan County yard waste facility. The Commissioners agreed to help pay to clean-up and then Morgan County agrees, by contract, to pay to barricade and permanently close the facility and monitor its security. The Commissioners replied to Mike's email stating this position.

Commissioner Prouty reported that Muskingum Iron and Metal will be removing the trailer from the EMA property.

Chris Crook, Redevelopment Specialist, updated the Commissioners on current projects, including Raiders Road.

Kade Haddox, County Administrator, updated the Commissioners on the 44 N. Fourth Street property renovation. He met with Cole Ryan, APG; Ron Welch and Mark Zanghi from the Prosecutor's Office at the building to determine a preliminary outline for offices. Ron would like seven to eight offices.

Kade also reported that Modern Glass will be here this week to do a mock-up of one of the Courthouse windows.

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With no further business being before the Board, the meeting was adjourned at approximately 4:47 p.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.

  
Melissa J. Bell

  
Drake L. Prouty

  
Cindy S. Cameron