

Minutes for Thursday, October 10, 2024

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

RES 24-0940 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 24-0941 approve the line-item transfer of monies within Fund Number 162 as requested by Chad Tyson, Director of Business, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
162-005-503005-Fuel	162-008-503005-Exp	\$4,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent at time of voting. Motion carried.

RESOLUTION 24-0942 approve the line-item transfer of monies within Fund Number 001 as requested by Rachael Dille, Finance Manager of Juvenile Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
001-244-504171-Child Support	001-244-504171-Contract Serv. Sub.	\$5,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent at time of voting. Motion carried.

RESOLUTION 24-0943 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Planning Commission, as requested by Andy Roberts, Executive Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	001-366-501006	\$6,000.00
PERS	001-366-502003	\$ 820.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, absent at time of voting. Motion carried.

RESOLUTION 24-0944 approve the line-item transfer of monies within Fund Number 045 as requested by Crystal Brokaw, Clerk of Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
045-242-506001-Equipment	045-242-502004-Insurance	\$5,800.00
045-242-506001-Equipment	045-242-502001-Medicare	\$ 500.00

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045-242-506001-Equipment 045-242-502003-PERS \$ 250.00
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent at time of voting. Motion carried.

RESOLUTION 24-0945 approve the Supplemental Appropriation of Funds within Fund Number 045, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.
SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	045-242-501002	\$12,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent at time of voting. Motion carried.

RESOLUTION 24-0946 approve the line-item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
001-117-503005-Fuel	001-117-504104-Telephone/Cell Phone	\$5,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent at time of voting. Motion carried.

RESOLUTION 24-0947 approve the line-item transfer of monies within Fund Number 001 as requested by Eric Martin, Judge, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
001-238-506001-Equip & Maint.	001-238-504132-Subscription	\$2,331.80
001-238-502013-Travel & Training	001-238-504132-Subscription	\$ 668.20
001-238-504336-Foreign Judge	001-238-503001-Supplies&other Exp.	\$ 500.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent at time of voting. Motion carried.

RESOLUTION 24-0948 approve the Supplemental Appropriation of Funds within Fund Number 013, for the Muskingum County Sewer Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment & Maintenance	013-372-506001	\$41,642.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent at time of voting. Motion carried.

RESOLUTION 24-0949 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the CAA Gag Clause Requirements for Self-Funded Health Plan Sponsors, as requested by Pam Davis, Human Resources. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent at time of voting. Motion carried.

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RESOLUTION 24-0950 approve the decrease in Appropriations within Fund Number 021 & Increase in Appropriations for Muskingum County Adult & Child Protective Services as follows:

DECREASE APPROPRIATIONS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Social Services Employees Salaries	021-695-501002	\$100,000.00

INCREASE IN APPROPRIATIONS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Avondale Equipment & Maintenance	021-698-506001	\$100,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent at time of voting. Motion carried.

RESOLUTION 24-0951 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Public Utilities Natural Gas Service Governmental Aggregator Renewal Application.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-0952 approve the line-item transfer of monies within Fund Number 162 as requested by Chad Tyson, Director of Business, Center for Seniors, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
162-696-504386-Rentals	162-696-504001-Contract Services	\$13,500.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Crooks, absent at time of voting. Motion carried.

Pam Davis, Human Resources; Mackenzie Hill, Benefits Specialist; Frank Dosch and Matt Schreiber with the Forker Company came to meet with the Commissioners to discuss medical, dental life and vision insurance providers.

Danny Brenneman, Director of Muskingum County Job and Family Services, came to meet with the Commissioners and requested the following:

RESOLUTION 24-0953 declare an Executive Session at 9:00 a.m. for the purpose of discussing a Union Negotiations of the Muskingum County Job and Family Services. This session ended about 9:53 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Stan Lucas, Sewer Department Manager, came to meet with the Commissioners to discuss the Ellen Drive Sanitary Sewer Improvement project.

- Stan submitted quotes for three phases of the project that would benefit 20 homes

Drake Prouty came to observe session at 10:06 p.m.

Eric Reed, County Administrator, came to update the Commissioners and requested the following for consideration:

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RESOLUTION 24-0954 approve ARPA funding of \$58,695.76 for the Ellen Drive 1A Sanitary Sewer Improvement Project (for materials only).

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0955 approve ARPA funding of \$40,744.76 for the Ellen Drive 1B Sanitary Sewer Improvement Project (for materials only).

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0956 approve ARPA funding of \$47,665.76 for the Ellen Drive 1C Sanitary Sewer Improvement Project (for materials only).

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Eric Reed, County Administrator, came to update the Commissioners.

- There was discussion about the commitment of ARPA funds to the Gateway Project
 - The Clerk is to invite Stephanie Winland, Convention Facilities Authority to update the Commissioners on the project
- Jail
 - Granger
 - Bid invite was live at 6:29 a.m. on October 9. There are 24 bid packages, and each submission is considered a RFP. In order to view the material, log in to “BuildingConnected.com. This provides an efficient way to distribute the information and provide updates to interested bidders.
 - In August Todd Rieser, Brian Addis and Eric reviewed Granger contractor list to ensure those local firms that would be able to provide the services required in the packages were on the list
 - Important to remember there are many things to consider in being a qualified bidder-bonding amount, prevailing wage requirements, adherence to the safety plan, scheduling and pace of completion (manpower)
 - Eric contacted Alexis Nelson, Pre-Con Process Manager, from Granger and asked her to send the updated list
 - Construction Soil and Water Management Plan
 - This will be issued as an addendum once SME completes. Hoping to have this within a week or so. We must have it before the addendum cut off
 - Allison Binkley, Squire Patton Boggs
 - Working on asset life for items/packages. Have made some asset life adjustments based on the scope or equipment. HVAC package was an example-DLZ recommends a lower number
 - Allison also send drafts of bond resolution, fiscal certificate and other bond agreements for review

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- Gas
 - Josh Appling, DLZ, sent the final application they submitted to the Energy Co-Op. Seamus from the Energy Co-Op requested the gas load information, Josh provided.
 - Eric was contacted by Allan Ellers (manages the commercial accounts) of the Co-Op regarding when we need the service installed. Will review closer to mobilization.
 - Also confirmed we will continue to work with Will Pooling to tapping the main, and Alan confirmed no connection fee. Wants to review and update our contract info and rate, as it was last updated in 2021 when the Adoption Center was completed. Will continue to work on this.
- Power
 - Eric emailed Robert Willey, Electrical Engineer, DLZ
 - He will be submitting load sheet to AEP
 - Everything else will be in the hands of the electrical contractor (EC). The EC will need to contact AEP to request the permanent/temporary service.
 - Regarding the fee the front-end specifications are written to require the EC to pay for all utility fees,
- Stormwater permit – CoZ
 - DLZ, via Matt, Peter, Jim and others, provided the necessary drawings/plans and flow calculation and filled out the application for the stormwater permit
 - PO has been opened
 - Authorized Eric to sign and submit
- Building Permit/Application
 - Still working on this
- Building Commissioning Pre-Proposal; Meeting held 10/08
 - Two firms attended and indicated they will submit proposals
 - Two additional firms expressed interest, but did not meet the requirements of commissioning a jail project in the last five years. Brian Addis and Eric recommend to maintain that requirement and do not relax that requirement as it is important and we still have interest
- Material Testing Pre-Proposal; Meeting held 10/08
 - Four firms attend and indicated they will submit proposals
- Bricker Graydon
 - Eric has reviewed their information. They want to review the GMP proposal. We will do the Notice of Award to surety and Notice of Commencement at GMP time.
- Fairgrounds South Entrance Restroom
 - Eric met Ken Crosby to view the site on Tuesday, 10/08

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RESOLUTION 24-0957 open bids for Maysville Regional Connection and Upgrades Waterline.
Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0958 take bids under advisement for Maysville Regional Connection and Upgrades Waterline.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners left at 11:15 a.m. to attend the Women's Leadership Luncheon at Zanesville County Club and returned at 1:30 p.m.

Commissioner Bell moved to approve the minutes of the October 03, 2024 session.
Commissioner Crooks seconded.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the minutes of the October 07, 2024 session.
Commissioner Bell seconded.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

A call was placed to Mark Eicher, County Engineer, regarding Murray Drive in Hopewell Township. The residents want to bring the road up to specs for the township to take it over.

Andy Roberts, GIS Director and Mark Zanghi, Assistant Prosecutor, came to discuss zoning.

- If the township chooses to put zoning on the ballot individually, it will be at the township's expense
- There would be considerable savings if townships worked as a co-op if they choose to put zoning on the ballot

Sheriff Lutz came in to share drone videos with the Commissioners to show how their drones are being used.

The Sheriff also discussed a program called "Lexa" that would do policy updates in accordance with legislative changes.

Mark discussed the individual personal buttons for Courthouse employees. It was decided to equip the Courthouse this year and consider the Hixson and Law Administration buildings at a later date.

Pam Davis, Human Resources came to discuss Job and Family Services medical premiums. A call was placed to Danny Brenneman; he has no answer yet.

A call was placed to Stan Lucas regarding a resident of Greenbriar, Trevor Scott, who questioned having to pay an additional tap fee for an additional building on his property. Stan says it is a separate residence and will require a tap fee of \$4,850.

A return call was placed to Mr. Scott to inform him of the decision. Mr. Scott does not agree with the decision.

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With no further business being before the Board, the meeting was adjourned at approximately 3:53 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks