

# Minutes for October 12, 2023

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

**RES 23-1033** Meeting was called to order at 9:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.

Vote was Cameron, aye; Bell, absent at the time of voting, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Crooks.

Vote was Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.

Seconded by Commissioner Crooks.

Vote was Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

John Leutz, CCAO Assistant Director; Andrew Loewen, Aflac met with the Commissioners to explain a new program, "County Benefits Plus". Spencer Taylor, NACO joined virtually. Pam Davis, Human Resources, Mackenzie Hill, Benefits Specialist and Eric Reed, County Administrator, also joined the meeting.

The following legislation was considered:

**RESOLUTION 23-1034** authorize Kerry Haddox, Barbara Caffaratti, Kallen Haddox, Lindsey Hendricks, Cheyenne Mcfadden, Lynda Gibson & Lee Hetrick to attend the OCDA Fall Training on October 23, 2023 & Kerry Haddox, Kallen Haddox, Lee Hetrick, Nichol Worden, Cheyenne Mcfadden, Lynda Gibson, Lindsey Hendricks, and Victoria Palmer to attend on October 24<sup>th</sup>, 2023 in Columbus Ohio, Requested by Kerry Haddox, CSEA Manager/Attorney, MCJFS.

Estimated cost: \$4,690.01

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1035** approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-115-503001-Supplies & Other Exp	001-115-504007-Contract Repairs	\$20,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1036** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 3 and the Ohio Water Development Authority Fund Payment Request for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract One. Pay App 3 is to Zemba Bros Inc..for \$203,101.79. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye, Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 23-1037** approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-504120 Advertising/Printing	001-102-503001 Supplies & Other Exp.	\$1,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-1038** accept the changes to ORC Section 9.17 (Competitive bidding threshold amount) and ORC Section 153.12 (Awarding and executing contract). Effective October 3, 2023. Documents attached.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried

**RESOLUTION 23-1039** approve the Supplemental Appropriation of Funds within Fund Number 088, for the Muskingum County Commissioners (ARPA), as requested by Eric Reed, County Administrator.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
MARCS Radios	088-103-503022	\$3,506.23

Township & Village Radio Upgrades  
(Wayne Twp)

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-1040** approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-504022 Professional Services	001-102-502013 Travel & Training	\$500.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-1041** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 3 and the Ohio Water Development Authority Fund Payment Request for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract Two. Pay App 3 is to Stonegate Construction Inc. for \$293,355.01. (see attached)

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye, Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-1042** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment & Maintenance	001-115-506001	\$15,600.00

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Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-1043** authorize that Teresa L. Perdue, Muskingum County Housekeeping, be granted prior service credit of 11.236 years (08.22.2011-11.17.2022). Eligible hours to transfer 0 of accrued sick leave from Tri-Valley Local Schools.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-1044** approve the line item transfer of monies within Fund Number 021 as requested by Candy Emmert, Executive Director, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
021-695-501002-Salaries	021-695-504377-NA Foster Care	\$240,000.00
021-695-502003-PERS	021-695-504377-NA Foster Care	\$ 20,000.00
021-695-502004-Insurance	021-695-504377-NA Foster Care	\$138,000.00
021-695-504170-Adoption Services	021-695-504377-NA Foster Care	\$ 50,000.00
021-695-504376-Agency Foster Care	021-695-504377-NA Foster Care	\$ 61,000.00
021-695-506001-Equipment	021-695-504377-NA Foster Care	\$ 30,000.00
021-695-504325-Drug Testing	021-695-504378-Substitute Care	\$ 9,592.00
021-698-502004-Insurance	021-698-501002-Salaries	\$ 23,875.00
021-698-502004-Insurance	021-698-502001-Medicare	\$ 375.00
021-698-502004-Insurance	021-698-502003-PERS	\$ 3,500.00
021-698-504007-Contract Repairs	021-698-503001-Supplies	\$ 20,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-1045** approve the Supplemental Appropriation of Funds within Fund Number 194, for the Muskingum County Community Development, as requested by Kyle Dunn, Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Rental Assistance	194-375-504384	\$10,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-1046** approve the Supplemental Appropriation of Funds within Fund Number 074, for the Muskingum County Board of Developmental Disabilities, as requested by Stephanie Neuhart.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contracted Services	074-694-504001	\$100,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-1047** approve the line item transfer of monies within Fund Number 018 as requested by Stephanie Neuhart, Business Manager, Muskingum County Board of Developmental Disabilities, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
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018-694-504175-Family Assistance Program	018-694-503001-Supplies	\$30,000.00
018-694-504175-Family Assistance Program	018-694-504352-Lunch Program	\$ 2,000.00
018-694-504313-Collaborative Funding	018-694-504352-Lunch Program	\$ 8,000.00
018-694-504314-Community Connect Project	018-694-504352-Lunch Program	\$10,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks will send an email to General Fund Department Heads and Elected Officials regarding the upcoming Budget Discussions to begin October 23.

Eric Reed, County Administrator, came to update the Commissioners.

- MARCS Radios
  - Fiscal year 2024 MARCS Radio Grant through Department of Commerce of the State Fire Marshall available
  - Up to \$50,000 per department for new radios; \$3,000 per radio
  - Deadline November 12
  - All agreed that Commissioners will honor their commitment through the end of the year, then the fire departments can apply for this grant
    - Will encourage fire departments to apply first
  - The MARCS Radios funding for the refurbished radios, through the County ARPA dollars, has been available since June 2022
    - Two Township Fire Departments have taken advantage of the funding
  - Eric will send email to Jeff Jadwin asking to facilitate
  - Eric will also engage Jen and Kevin from CBD Consultants
  
- Township Zoning Meeting
  - Tri-Valley new Administrative Building
  - October 26; 6:00 p.m.
  - Township Trustees and Fiscal Officers from
    - Jackson
    - Cass
    - Licking
    - Jefferson
    - Falls
    - Hopewell
    - Muskingum
    - Mayors from Fazeysburg and Dresden Villages
    - Matt Abbott
    - Representatives from Bricker Graydon and McBride Dale Clarion

Pam Davis, Human Resources and Mackenzie Hill, Benefits Specialist, came to discuss 2024 Benefit Plan Proposals with the Commissioners.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Frank Dosch, The Forker Company; Matt Schrieber, The Forker Company and Brian Fargus, MedBen met with the Commissioner to discuss the 2024 MedBen stop loss renewal. Pam Davis and Mackenzie Hill were also in attendance.

The following was then considered:

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**RESOLUTION 23-1048** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the MedBen Stop Loss Renewal Endorsement with North River Insurance, effective January 01, 2024. Requested by Pam Davis, Human Resources. Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Pam Davis, Human Resources and Robbie Frame, Housekeeping Supervisor, came to discuss their recent interviews for Housekeeping and the following was considered:

**RESOLUTION 23-1049** approve the employment of Lisa Romine, contingent upon passage of the pre-employment assessments. Starting wage will be \$12.00 per hour with the opportunity for an increase of \$.50 per hour upon the successful completion of the 180 day probationary period.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1050** approve the employment of Holli Lawver, contingent upon passage of the pre-employment assessments. Starting wage will be \$12.00 per hour with the opportunity for an increase of \$.50 per hour upon the successful completion of the 180 day probationary period.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-1051** authorize and approve waiving the connection fee for all existing residential customers for the Licking View Sanitary Sewer Project. All commercial and industrial connection fees and inspection fees shall remain in effect and shall be collected.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Russell Edgington, Park District Director, called the Commissioners to let them know that their current office building is in structural danger. They have two months to evacuate.

Kate Paul, Center for Seniors Director, came to update the Commissioners on the Healthy Aging Grant Application. It is ready for submittal. She is asking for permission to proceed. All agreed. She will meet with the Clerk tomorrow to submit application.

Jason Schaumleffel, Y-City News, came to ask the Commissioners if the Prosecutor's Office notified them of the hiring of a special prosecutor in a case several years ago.

The Commissioners received an email from the Sheriff and the following was considered:

**RESOLUTION 23-1052** appoint Sheriff Matthew Lutz and 911 Coordinator Kim Hambel to the 911 Planning Commissioner for Muskingum County.  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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With no further business being before the Board, the meeting was adjourned at approximately 3:25 p.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.

  
Cindy S. Cameron

  
Melissa J. Bell

  
Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*