

Minutes for Thursday, October 16, 2025

Commissioners Present: Bell, Prouty, Cameron

Staff Present: Susan Reese

The Commissioners attended the Workforce Advisory Committee meeting at the Chamber at 8:00 a.m.

RES 25-1000 Meeting was called to order at 9:30 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 25-1001 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the disbursement request forms for projects funded through Ohio Public Works Commission.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1002 authorize Melissa J Bell to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 9 and the OWDA Payment form for the Maysville Regional Water project. Pay App 9 is for RDR Utilities for \$249,821.54

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1003 approve the Supplemental Appropriation of Funds within Fund Number 190, for the Muskingum County Community Development, as requested by Kyle Dunn, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Lead Safe Renovations	190-375-504422	\$5,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1004 approve the fund 009 to fund 174 transfer of monies for the Muskingum County Engineer as requested by Mark Eicher, County Engineer, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
009-368-510002 Transfer Out	174-000-414002 Transfer In	\$300,000.00

These funds will be utilized for the local share of road resurfacing projects funded through the Ohio Public Works Commission.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RESOLUTION 25-1005 approve the Supplemental Appropriation of Funds within Fund Number 141, for the Muskingum County Auditors's Office, as requested by Stephanie Spencer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Principal Payments	141-801-508001	\$40,134.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1006 approve the fund to fund transfer of monies for the Muskingum County Commissioners as requested by Kacey Stackhouse, Deputy Clerk, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002-Transfer Out	009-000-414002-Transfer In	\$13,810.00

Funds for the Engineer's purchase of copier/printer/plotter.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1007 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Treasurer, as requested by Todd Hixson, Treasurer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Insurance	001-104-502004	\$7,390.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1008 approve the Supplemental Appropriation of Funds within Fund Number 128, for the Muskingum County Board of Elections, as requested by Lindsay Peadon, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment & Maintenance	128-112-506001	\$10,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1009 accept and sign a road maintenance agreement with Ohio Power Company for the Philo-Ohio Central 138kv Project. Requested by Mark Eicher, County Engineer.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RESOLUTION 25-1010 authorize Cindy Rodgers, County Recorder, to attend The Ohio Recorders' Association Annual Winter Conference to be held at the Embassy Suites Dublin, 5100 Upper Metro Place, Dublin, OH 43017 beginning Wednesday, November 12 thru Friday, November 14, 2025.

Estimated cost:

Hotel: Three nights, November 11,12 and 13; \$417.00

Mileage: 153.66 miles; 107.57

Meals: \$60.00

TOTAL ESTIMATED COST: \$584.57

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1011 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Parallel Technologies, Inc. Elevate Service Agreement. Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1012 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the CAA Gag Clause Requirements for Self-Funded Health Plan Sponsors, as requested by Pam Davis, Human Resources.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1013 authorize wage increase for Bradley Gard, Information Services, upon the successful completion of the 180 day Probationary Period. Hourly increase to \$48.08 to be effective October 12, 2025.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Bell reported on the CCAO Energy Program Annual meeting that she attended yesterday in Columbus.

- Energy Updates
- Data Centers
- Energy Consumption
- Solar or wind to lower energy needs

At 10:00 a.m. the Commissioners addressed the following:

RESOLUTION 25-1014 open bids for Boggs Road Sanitary Sewer Project.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1015 take bids under advisement for Boggs Road Sanitary Sewer Project.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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Commissioner Cameron reported that Mark Eicher, Engineer, will look at the concrete at the Evidence Center and come back with a recommendation.

Commissioner Prouty reported that efficiency lighting has been installed at the new Center.

A call was placed to Tanner Kilpatrick at Mid-East Career Center in regards to his email about their CDL students using Norfield Road. The Commissioners let him know they talked with Stan Lucas, Sewer Department Manager, and he is okay with letting them use the road. Tanner said other schools may use the road, as well, but their trucks will also be marked.

There was discussion regarding ingress and egress of the Chandlersville Road property. A call was placed to Denis Sweirz, Surveyor for the County Engineer, to discuss.

Commissioner Bell reported that Big Brothers Big Sisters has been awarded a mini-grant from the Straker Foundation.

There was continued discussion regarding the Dearth Alley vacation request. The Commissioners will let Mr. Meddings know the matter is still in discussion.

Commissioner Bell and Commissioner Cameron attended the Women's Leadership Luncheon at Zanesville County Club.

Session resumed at 1:21 p.m.

The Commissioners were informed that Eric Reed, Port Authority Director, has received the Rookie of the Year Award from the Ohio Economic Development Association.

Chris Crook, Redevelopment Specialist, came to update the Commissioners on current, pending and future lighted property projects.

Commissioner Bell moved to approve the minutes of the October 02, 2025 session.

Commissioner Cameron seconded the motion.

Vote was Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

Commissioner Prouty moved to approve the minutes of the October 06, 2025 session.

Commissioner Cameron, seconded the motion.

Vote was Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

Commissioner Bell moved to approve the minutes of the October 09, 2025 session.

Commissioner Prouty seconded the motion.

Vote was Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

Commissioner Cameron reported that Erin Welch will be coming in to update the Commissioners on a new program for the Juvenile Court system.

Pam Davis, Human Resources, met with the Commissioners and presented the following for consideration:

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RESOLUTION 25-1016 approve the employment of Stacy Poling as full-time Housekeeper, contingent upon passage of the pre-employment assessments. Starting wage will be \$13 per hour with the opportunity for a \$.50 per hour increase upon the completion of 180 day probationary period.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Prouty informed the Board that the Fleet Garage is in need of a tire sensor that will prevent frequent visits to the local tire dealer. The cost of the sensor is \$400. All agreed to the purchase.

2:25 p.m. Commissioner Cameron left session for another appointment.

Andy Roberts, Landbank Director, met with the Commissioners to update them on the process of the Boyd properties.

Don Madden, Projects Manager, met with the Commissioners to present the following:

RESOLUTION 25-1017 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Tentative Notice of Award for the Boggs Road Sanitary Sewer Project.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent at the time of voting. Motion carried.

RESOLUTION 25-1018 Whereas, the *County* of Muskingum seeks to upgrade its existing wastewater facilities; and

Whereas, the *County* of Muskingum intends to apply for *Water Pollution Control Loan Fund (WPCLF)* for the planning, design and or construction of the *wastewater* facilities; and

Whereas, the Ohio *Water Pollution Control Loan Fund (WPCLF)* requires the government authority to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source; now therefore,

BE IT RESOLVED by the Commissioners of the *County* of Muskingum, Ohio:

SECTION 1. That Melissa J. Bell be and is hereby authorized to apply for a *WPCLF* loan, sign all documents for and enter into a *Water Pollution Control Loan Fund (WPCLF)* with the Ohio Environmental Protection Agency and the Ohio Water Development Authority for planning, design and/or construction of *wastewater* facilities on behalf of the *County* of Muskingum, Ohio.

SECTION 2. That the dedicated source of repayment will be monthly charges from the sewer fund.

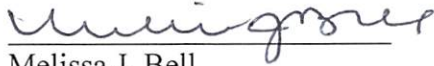
SECTION 3. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, absent at the time of voting. Motion carried.

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With no further business being before the Board, the meeting was adjourned at approximately 3:20 p.m. on the motion of Commissioner Bell and the second of Commissioner Prouty.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron