

# Minutes for Thursday, October 17, 2024

Commissioners Present: Cameron, Bell

Commissioner Crooks arrived at 9:20 a.m.

Staff Present: Susan Reese

Commissioners Cameron and Bell attended Workforce Advisory at 8:00 a.m.

**RES 24-0959** Meeting was called to order at 9:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

9:00 a.m. Stephanie Winland and Mike Bennett of the Muskingum County Convention and Visitors' Bureau came to update the Commissioners on The Gateway Project.

- They would like to begin actual construction in the Spring of 2025
- They applied to the City two years ago for the vacation of Elberon and Court Alley
  - They are waiting for vacation completion
- They currently have funding commitments from:
  - Verbal County ARPA Award
  - State
  - Private donors
  - Possible ARC

The following legislation was now considered:

**RESOLUTION 24-0960** authorize Cindy S. Cameron to sign Pay App #7 and the OWDA reimbursement form for the Licking View Sanitary Sewer Project. This Pay App is for \$102,180.47.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0961** rescind Resolution 24-0941 dated 10.10.2024, requested by Chad Tyson, Director of Business, Center for Seniors.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0962** approve the decrease in appropriations within Fund Number 162 & Increase in appropriations within fund 162 for Muskingum County Center for Seniors as follows:

**DECREASE APPROPRIATIONS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Fuel	162-005-503005	\$4,000.00

**INCREASE APPROPRIATIONS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Fuel	162-008-503005	\$4,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 24-0963** rescind Resolution 24-0923 dated 11.09.2023, requested by Stephanie Spencer, Chief Administrators,  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0964** approve the Supplemental Appropriation of Funds within Fund Number 128, for the Muskingum County Board of Elections, as requested by Marlee Gibson, Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment & Maintenance	128-112-506001	\$2,164.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0965** approve the line-item transfer of monies within Fund Number 001 as requested by Rachael Dille, Finance Manager, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
001-244-504171-Child Support	001-244-503001-Supplies	\$10,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0966** approve the line-item transfer of monies within Fund Number 007 & 069 as requested by Tom Smith, MCJFS, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
007-692-502004-PA Ins.	007-692-501002-PA Salaries	\$200,000.00
007-692-504027-Public Assist.	007-692-501002-PA Salaries	\$150,000.00
007-692-502004-PA Insurance	007-692-503001-PA Supplies	\$ 20,000.00
069-692-501002-CSEA Salaries	069-692-504029-CSEA Purch of Serv	\$150,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0967** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Release of Mortgage form for the mortgage of Steve & Lori Larimer, in the original amount of \$17,381.00 for the Muskingum County Community Housing Improvement Program. This request was submitted by Kyle Dunn, Program Director.  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0968** approve the line-item transfer of monies within Fund Number 187 as requested by Kyle Dunn, Director of Community Development, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
187-375-504341-Home Repair	187-375-504383-Remit to State	\$1,973.00
187-375-501002-Employee Salaries	187-375-502003-PERS	\$1,180.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 24-0969** approve the line-item transfer of monies within fund number 157 & fund to fund transfer as requested by Ron Welch, Prosecuting Attorney, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
157-405-502004-Insurance	157-405-501002-Employee Salaries	\$6,000.00
157-405-502004-Insurance	157-405-502001-Medicare	\$ 50.00
157-405-502004-Insurance	157-405-502003-PERS	\$ 800.00

**TRANSFER FROM FUND TO FUND**

<u>From</u>	<u>To</u>	<u>Amount</u>
001-999-510002-General Fund	157-000-414002-Victim Criminal Act	\$3,038.80

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0970** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Genesis Community Amb. Serv	Outstanding 2023 Invoice	\$1,609.80

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0971** approve the Supplemental Appropriation of Funds within Fund Number 020, for the Muskingum County Rambo Memorial Health Center, as requested by Shannon Bell, Executive Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Grant/Prog Equip/Supply	020-585-503023	\$2,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0972** approve the line-item transfer of monies within Fund Number 001 & 118 as requested by Wendy Sowers, Clerk of Court, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
001-248-501002-Salaries	001-248-502003-PERS	\$ 6,600.00
001-248-501002-Salaries	001-248-502001-Medicare	\$ 500.00
118-122-507001-Miscellaneous	118-122-502004-Insurance	\$ 13,550.00
118-122-507001-Miscellaneous	118-122-501002-Salaries	\$ 12,200.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Bell moved to approve the minutes of the October 10, 2024 session.

Commissioner Crooks seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Cameron gave a report from the meeting last Friday at the Mid-East CDL facility and training center.

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She also noted that East Pointe Industrial Park will be celebrating their 25<sup>th</sup> Anniversary. There are currently 2500 employees at the Park.

Commissioner Cameron gave a report on the Falls Township Zoning Meeting that all three Commissioners attended.

Commissioner Cameron reported that they have been welcomed to tour AutoZone. She will call to schedule a date and time.

Eric Reed, County Administrator, came to update the Commissioners.

- Has received RFP's for Building Commissioning and Construction Material Testing

Debra Nye, Auditor; Tina Huebner, Deputy Auditor; Stephanie Spencer, Chief Administrator; Todd Hixson, Treasurer; Eric Reed, County Administrator; Jody Spencer and Anthony Adornetto, Park National Bank met to discuss investments and County General funds. Primary area of discussion was the Budget Stabilization Fund.

- This fund was created April 05, 2012; RES 12-0498; ORC 5705.13
  - The start-up money was from Halliburton
    - Because the County had given the Port Authority money to get EastPoint started, the Port Authority granted money back to the County; \$1,150,000
  - \$2,000,000 deposited in the Budget Stabilization Fund when the County Home was disbanded
  - The second resolution; 13-0845, dated August 08, 2013, states the correct stipulations according to the State Auditors; the balance cannot exceed 30% of the General Fund average revenues. The previous year is used to determine the average revenues.
  - Resolution 20-1209 dated December 17, 2020, authorizes the Stabilization Fund to not exceed 50% of the General Fund average revenues
- In 2013 the remaining balance of County Home funds was transferred into the Stabilization Fund; \$1,545,000
  - Also in 2013, \$135,550.22 Workers' Compensation reimbursement
- No deposits in 2014, 2015 or 2016
- 2017 \$2,000,000
- 2018 \$1,000,000
- 2019 No deposits
- 2020 \$2,000,000
- 2021 No deposits
- 2022 No deposits
- 2023 \$3,000,000
- 2024 \$3,370,355.06

The next item for discussion was regarding investment monies at Park National.

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

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Don Madden, Projects Manager and Zack Forker, Projects Assistant, came to discuss the Maysville Water Improvement project. They have called EPA as contact for H2Ohio for possible grant funding.

Zack mentioned a phone call from Ron Fitz, Brush Creek Township Trustee. They have some ARPA money that they would like to put towards a water project on Dozer Ridge Road. Zack will set up a time for the trustees to meet with the Commissioners.

Don requested the following for consideration:

**RESOLUTION 24-0973** declare an Executive Session at 1:13 p.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County Projects. This session ended 1:25 p.m.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

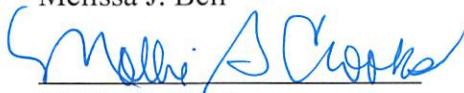
There was continued discussion regarding the Greenbriar sewer tap issue.

Commissioner Crooks left for an outside meeting at 1:40 p.m.

With no further business being before the Board, the meeting was adjourned at approximately 3:02 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

  
Cindy S. Cameron

  
Melissa J. Bell

  
Mollie S. Crooks