Minutes for Monday, October 19, 2026

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Kacey Stackhouse

RES 26-0941 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills & payroll, pending review. Seconded by Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RES 26-0942 approve the line item transfer of monies within Fund Number 009 as requested by Mark J. Eicher, Engineer, as follows:

LINE ITEM TRANSFER OF MONIES

From	To	Amount
009-368-510002	009-368-503005	$45,000.00
(Transfers Out)	(Fuel)	

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0943 approve the line item transfer of monies within Fund Number 128 as requested by Lindsay Peadon, Director, Muskingum County Board of Elections, as follows:

LINE ITEM TRANSFER OF MONIES

From Line Item	To Line Item	Amount
128-112-506001	128-112-507027 Remit to State	$144.98

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0944 approve the award of bid to Spohn Excavating in the amount of $29,900.00 for the septic system repair/replacement for Vallarie Kelso, 6980 Old Town Rd, Zanesville Ohio. Requested by Kyle Dunn, Director of Muskingum County Community Development.
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0945 authorize Ray Mennega, Floodplain Administrator to travel to Dublin, Ohio for the 2026 Water Management Association of Ohio Conference on November 17-18, 2026.
Estimated Expenses:
Mileage: (Approx. 137 miles $.76) $104.12
Meals: $25.00
Hotel: $309.17
Conference: $340.00
Estimated cost: $778.29
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0946 hereby approve the Supplemental Appropriation of Funds within Fund Number 177, for Muskingum County Community Development, as requested by Kyle Dunn, Community Development Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

Description	Account Code	Amount
Home Repair	177-375-504341	$95,000.00

(Supplemental appropriations for CHIP)

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners had discussion on the bid opening for the Courtroom Renovations.

Andy Roberts, Land Bank Director came in to present a draft of a Real Estate Policy. The Commissioners reviewed the draft and gave input & set up to review again in a month.

RES 26-0947 declare an Executive Session at 10:41a.m. for the purpose of discussing a real estate matter of the Muskingum County Commissioners. This session ended about 10:56 a.m.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0948 moved to go into Executive Session at 11:30 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County Building Department. This session ended approximately 11:45 a.m.
Motion made by Commissioner Bell, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0949 approve wage increase for Kacey Stackhouse following the successful completion of 180 day Probationary Period, effective October 31, 2026. (see attached PA)
Motion made by Commissioner Bell, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0950 hereby approve wage increase Marcie Blackwood following the successful completion of 180 day Probationary Period, effective October 24, 2026. (see attached PA)
Motion made by Commissioner Bell, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0951 hereby approve wage increase for Michelle Sowers effective October 24, 2026. (see attached PA)
Motion made by Commissioner Bell, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0952 approve a transfer of appropriations for Muskingum County Job & Family Services as requested by Tom Smith, Fiscal Officer, as follows:

TRANSFER OF APPROPRIATIONS

From	To	Amount
007-692-504172	007-697-504202	$3,500.00

PSCA Contracts	SS Facilities	
007-692-504172	007-697-501002	$30,000.00
PSCA Contracts	SS Salaries	

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0953 approve the Supplemental Appropriation of Funds within Fund Number 032, for the Muskingum County Sheriff's Office, as requested by Matthew J. Lutz, Sheriff.

SUPPLEMENTAL APPROPRIATION OF FUNDS

Description	**Account Code**	**Amount**
BJA JAG Grant-Supplies	032-458-503001	$12,683.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners had discussion regarding an email from Lucretia Frame in Records about a possible issue with DHS Associates regarding the addendum. The Commissioners asked Lucretia to contact Mark Zanghi, Assistant Prosecutor, to get it resolved.

Commissioners called Mark Eicher to discuss Arrow Point Drive. The Commissioners and Mark Eicher will work on a letter to send to the residents regarding the access road with details are finalized. They also talked to him about the mowing of Heckel Road and a culvert in Newton Township.

RES 26-0954 hereby accept and sign the Easement for National Gas & Oil Cooperative for the new jail.

With no further business being before the Board, the meeting was adjourned at approximately 2:38 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Melissa J. Bell

Drake L. Prouty

Cindy S. Cameron