

Minutes for October 22, 2020

Commissioners Present: Porter, Crooks
Commissioner Cameron was absent
Staff Present: Susan Reese

RES 20-0944 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.

Vote was Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.

Vote was Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the minutes of the October 19, 2020 session, with correction. Commissioner Crooks seconded.

Vote was Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 20-0945 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-------------------------------|----------------------------------|---------------|
| 001-111-606002 Computer Equip | 001-111-504017 License & Support | \$10,000.00 |
| 001-111-504117 Staff Training | 001-111-504017 License & Support | \$ 9,000.00 |

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0946 approve the line item transfer of monies within Fund Number 059, Health Department Renovations, as requested by Beth Iden, Deputy Clerk, Muskingum County Commissioners, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|---------------------------------|----------------------------------|---------------|
| 059-102-504013 Engineering Fees | 059-102-504001 Contract Services | \$344,564.99 |

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0947 approve the Supplemental Appropriation of Funds within Fund Number 018, for the Muskingum County Board of Developmental Disabilities, as requested by Stephanie Neuhart, Business Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|--------------------|---------------------|---------------|
| COVID Expense ODE | 018-694-503018 | \$9,342.54 |

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0948 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Real Estate Agreement with ODOT to begin the process of acquiring a “Standard Highway Easement” from two land owners for the Okey Road Bridge Replacement.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0949 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the OPWC Application for Financial Assistance for Thompson Run Road Bridge Replacement as requested by the Muskingum County Engineer, Mark Eicher.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0950 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the OPWC Application for Financial Assistance for County Road Resurfacing as requested by the Muskingum County Engineer, Mark Eicher.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0951 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the OPWC Application for Financial Assistance for County and Village Paving as requested by the Muskingum County Engineer, Mark Eicher.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0952 sign Cooperation Agreement; State of Ohio, Muskingum County and Village of Frazeyburg to submit an application to the Ohio Public Works Commissioner for County and Village Paving. Requested by Mark Eicher, County Engineer.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0953 approve the Supplemental Appropriation of Funds within Fund Number 198, Community Corrections Fund, for the Muskingum County Court of Common Pleas, as requested by Mark C. Fleegle, Administrative Judge.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|--------------------------------|----------------------------|----------------------|
| Supplies | 198-440-503001 | \$3,396.12 |
| Staff Training and Development | 198-440-504117 | \$1,397.00 |

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0954 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund 172 for the Muskingum County Community Development as requested by Sheila Samson, Director, as follows:

ADVANCE OF MONIES

| <u>From Fund</u> | <u>To Fund</u> | <u>Amount</u> |
|------------------|----------------|---------------|
| 001-000-101000 | 172-000-414001 | \$50,000.00 |

These funds will be returned when the funds requested have been issued.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0955 approve the Supplemental Appropriation of Funds within Fund Numbers 088, 223 and 257, for the Muskingum County Auditor, as requested by Michael Babcock, Chief Deputy.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|----------------------------|---------------------|----------------|
| COVID Reimbursements | 088-103-501010 | \$2,606,821.70 |
| COVID Pass Through Grants | 088-103-503022 | \$ 500,000.00 |
| MVL Permissive to Villages | 223-001-504353 | \$ 200,000.00 |
| Hotel Lodging Tax | 257-001-511250 | \$ 300,000.00 |

Request in Appropriations for 2020 for CARES Act fund; and funds 257 and 233 re-classed from agency funds by GASB 84 requiring budgeting.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried

There was discussion regarding parking spaces for elected officials and County employees.

- It appears that Bethany from the Prosecutor's office and Cindy Rodgers, Recorder, were both told they could park in the same space
- Cindy Rodgers will be parking in Cindy Cameron's spot while Commissioner Cameron is out of town this week
- Commissioner Porter said he would call Prosecutor Haddox to discuss the matter

There was discussion regarding FedEx and UPS packages not being delivered to departments after being left with security.

- Cindy Rodgers had cited an incident that a FedEx package was left for her at security. She was expecting the package and asked the Deputies on duty if it was there they told her they had nothing for her. She found out the next day that indeed the package was there, but they didn't bring it to her until the next day.
- Captain Succi was made aware of the situation and said he would address
- It should be noted, the Deputies on duty that particular day were not the regularly assigned Deputies

Commissioner Crooks reported that Scott Lee, Facilities Supervisor, had provided comparables for wages for Fleet Garage employees as requested.

- Scott got this information through Google
- Commissioner Porter suggested there would be wage information available through the Chamber

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- Commissioner Crooks said she would make contact with Matt or Amy at the Port Authority regarding “Jobs EQ” that may provide information
 - Are we providing competitive wages?

Commissioner Crooks noted that Pam Davis, Human Resources, had provided a copy of the exit interview with Tim Parrill, former Sewer Department employee.

- Information aligns with what he told Commissioner Cameron
- Rated his Supervisor as Excellent
- Less than positive training rating was based on former Supervisor
- He would consider a future position with the County

A reminder that there will be no Department Head meeting today.

There was continued discussion regarding the Muskingum County CARES Grant.

- Commissioner Crooks reported that she met with Tina and Caitlin from the Auditor’s office regarding documentation for this grant
- Program Checklist was added to the application
- Bankruptcy statement remains
- Ineligible Businesses section removed
- Cannot use CARES Grant money for same expenditures as previously granted monies
- There will be one email for correspondence regarding applications:
 - Caresactgrant@muskingumcounty.org
- If this office receives phone call questions, refer them to this email address
 - If the questioner does not have access to email, staff should communicate question or concern through this email
- Mackenzie will help with application follow-up process

Commissioner Porter returned a call to Becky Williams at 390 Rix Mills Road who has concerns about a charge for a catch basin that is being installed to solve problem with water running in to her basement off of a bridge.

- Commissioner Porter placed a phone call to Mark Eicher
- Ms. Williams said that Jason Mock told her at one time it would be free and now she’s being asked to pay \$452
- Mark will check into it and get back with Commissioner Porter

Mark Eicher called Commissioner Porter back and reported that Ms. Williams agreed to pay for the catch basin only, not including labor.

- She can make payments

Commissioner Porter talked with Ms. Williams

- She agreed

There was discussion regarding an email from Heidi Buckley regarding Dog Warden veterinarian bills being eligible for CARES Grant funding.

- County entities do not have to submit applications
 - Already under County umbrella

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- Are expenses justifiably COVID related?
 - May be a stretch

Who is providing PPE to the nursing homes and assisted living facilities?

- CARES money can be used

Commissioner Crooks reported that according to an email from Heidi Milner, the grant for the Roseville grocery has been pulled.

There was brief discussion regarding an email addressed to Don Madden about a cell tower.

- Appears to be a sales call

There was discussion regarding a concern from Mike Moss of Wayne Ridge Road about a chunk of pavement that has broken off after recently being paved.

- Mark Eicher will address the issue

Commissioner Crooks reported that Stan Lucas is working on Sewer for the new Adoption Center.

- Little storage building has been moved
- Engineer's office has been moving dirt
 - Is Luburgh still needed?
 - Mark said he didn't know about that
- Shawn Johnson will serve as Project Manager for the County's work on this project

A call was placed to Mark Eicher to discuss

- Site/dirt work completed
- Who will trench for electric? Sewer Department?
- Who communicates with Flecto with Notice to Proceed?
 - Shawn will contact Pat Kelly then follow-up with Commissioners
- Mark will follow-up with Luburgh to let them know we appreciate their offer to do site/dirt work, but Engineer has completed it
 - Mark said Luburgh has been good to help whenever needed

After some discussion the following was considered:

RESOLUTION 20-0956 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Common Pleas Court, as requested by Judge Mark C. Fleegle, Administrative Judge

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|--------------------|---------------------|---------------|
| Equipment | 001-240-506001 | \$5,798.36 |

This supplemental is for video recorder, hard drive, cameras and wall mounts.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye.

Motion carried.

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With no further business being before the Board, the meeting was adjourned at approximately 12:04 p.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.

Absent

Cindy S. Cameron

Mollie S. Crooks

Mollie S. Crooks

James W. Porter

James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.