Minutes for Thursday, October 22, 2026

Commissioners Present: Prouty, Cameron
Staff Present: Kacey Stackhouse
Commissioner Bell attending CORSA Board Mtg

RES 26-0955 Meeting was called to order at 7:30 a.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty
Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Prouty.
Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners had a meeting with DLZ via zoom at 7:30am regarding courtroom renovation bids and Jail updates.

Kade Haddox discussed the disconnect and reconnect of AEP and Spectrum lines for the jail, Law Administrative Building and 44 North 4th Street building.

The following legislation was now considered:
RES 26-0956 approve the Supplemental Appropriation of Funds within Fund Number 001 from LETF, for the Muskingum County Prosecutors Office, as requested by Ron Welch, Prosecuting Attorney.

SUPPLEMENTAL APPROPRIATION OF FUNDS

Description	Account Code	Amount
Employee Salaries	001-105-501002	$83,008.50
Medicare	001-105-502001	$1,203.62
PERS	001-105-502003	$11,621.19
Worker's Compensation	001-105-502009	$1,245.13

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0957 approve the Transfer of Appropriations within Fund Number 007, for Muskingum County Job & Family Services, as requested by Daniel B. Brenneman, Director MCJFS.

TRANSFER OF APPROPRIATIONS for SFY26-SFY27 October 2025-September 2026

From Line Item	To Line Item	Amount
007-697-501002 Salaries	007-692-501002 PA Salaries	$17,923.88
007-697-502001 Medicare	007-692-502001 PA Medicare	$250.89
007-697-502003 SS PERS	007-692-502003 PA PERS	$2,329.13
007-697-502004 SS Insurance	007-692-502004 PA Insurance	$2,669.43
007-697-502009 SS BWC	007-692-502009 PA BWC	$8.76
007-692-504141 SS CORSA Ins.	007-697-504141 PA CORSA Ins.	$123.52
007-697-502013 SS Travel	007-692-502013 PA Travel	$438.41
007-697-503001 SS Supplies	007-692-503001 PA Supplies	$432.10
007-697-504022 SS Profess Serv	007-692-504022 PA Profess Serv	$310.12
007-697-504176 SS Facilities	007-692-504202 PA Facilities	$3041.30
007-697-506001 SS Equipment	007-692-506001 PA Equipment	$130.17

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0958 authorize the signing and approval of the Substantial Completion Certificate for the Boggs Road Sanitary Sewer Project.
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0959 approve the Supplemental Appropriation of Funds within Fund Number 064, for the Muskingum County Court of Common Pleas, as requested by Rachael Dille, Finance Officer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

Description	Account Code	Amount
Electronic Monitoring	064-444-504362	$2,000.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0960 authorize Drake L. Prouty to sign on behalf of the Board of Muskingum County Commissioners Change Order Number 1 for the Route 555 Phase 2 Water Main Extension. Change Order Number 1 provides for a line item for single coppersetter meter pits.
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0961 approve the line item transfer and decrease and increase in appropriations within Fund Number 001 for Muskingum County, requested by Marcie Blackwood, Deputy Clerk, as follows:

LINE ITEM TRANSFER

From Line Item	To Line Item	Amount
001-117-504033 Security	001-117-503005 Fuel	$4,000.00

DECREASE APPROPRIATIONS

Description	Account Code	Amount
Ag Society	001-902-507020	$8,000.00

INCREASE APPROPRIATIONS

Description	Account Code	Amount
Fuel	001-117-503005	$8,000.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0962 agree to sign change order MUS-TR420A-0.02, PID 117989, Bridge Replacement (detail attached). This change order reflects revised contract amount based on force account work inspected & approved by MCEO. Revised total for the project increased from $948,809.44 to $1,029,308.75 (overall increase of $80,499.31) that is 100% funded with federal funds.
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0963 approve the Supplemental Appropriation of Funds within Fund Number 005, for the Muskingum County Sheriff's Office, as requested by Matthew J. Lutz, Sheriff

SUPPLEMENTAL APPROPRIATION OF FUNDS

Description	Line Item	Amount
OPOTA-CPT Training	005-458-504111	$10,000.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0964 approve the Supplemental Appropriation of Funds within Fund Number 020, for the Muskingum County Rambo Memorial Health Center, as requested by Shannon Bell BSN, RN, Executive Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

Description	Account Code	Amount
Medication Vaccine	020-585-503014	$6,000.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners had discussion regarding the James Electric quote for the fire alarm cellular communication system for the Health Department Building. The total cost would be $1,860. There will also be a yearly charge of $600.00, which will be added to the building utilities invoices for the tenants. The Commissioners approved and signed the quote.

Mackenzie Hill, Nikki Gibson, Pam Davis along with Medben, Rankin & Rankin/Forker Company came in to discuss benefit renewal rates. There was also discussion regarding QCP Network access pricing proposal.

Corey Hamilton & Kylie Jones came in to meet with the Commissioners regarding their budget and their plan as Corey Hamilton retires at the end of the month. The Commissioners also discussed with them the fire alarm cellular communication system & the yearly cost associated with it. This cost will be added to the monthly invoices sent to the departments in the building.

The Commissioners attended a virtual meeting with Rea & Associates, Robert Moore & Brad Gard. Rae & Associates commented the project is on track.

RES 26-0965 authorize Drake L. Prouty to sign on behalf of the Board of Muskingum County Commissioners the CAA Gag Clause Requirements for Self-Funded Health Plan Sponsors, as requested by Pam Davis, Human Resources.
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of October 08, 2026, session.
Commissioner Prouty seconded.
Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of October 15, 2026, session.
Commissioner Prouty seconded.
Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of October 19, 2026, session.
Commissioner Prouty seconded.

Vote was Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners discussed an email from Rachael Dille at Juvenile Court regarding the need for a Sams Club credit card for the department. Commissioner Cameron wanted to again state that the State Auditor has addressed concerns with us the number of credit cards in Government offices.

With no further business being before the Board, the meeting was adjourned at approximately 2:44 p.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.

Melissa J. Bell

Drake L. Prouty

Cindy S. Cameron