

Minutes for Thursday, October 23, 2025

Commissioners Present: Bell, Prouty, Cameron

Staff Present: Susan Reese

RES 25-1027 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 25-1028 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Recycling, as requested by Mark Schneider, Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|--------------------|---------------------|---------------|
| Salaries | 001-371-501002 | \$15,000.00 |
| Medicare | 001-371-502001 | \$ 200.00 |
| PERS | 001-371-502003 | \$ 1,820.00 |
| Insurance | 001-371-502004 | \$ 1,700.00 |

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1029 approve the line item transfer of monies within Fund Number 001 as requested by Crystal Brokaw, Clerk of Court, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-----------------------------|-------------------------|---------------|
| 001-242-502004-Insurance | 001-242-501002-Salaries | \$9,120.00 |
| 001-242-502009-Workers Comp | 001-242-501002-Salaries | \$ 336.00 |
| 001-242-502001-Medicare | 001-242-502003-PERS | \$1,273.76 |

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1030 approve the line item transfer of monies within Fund Number 182 – Maysville Project, as requested by Peggy Taylor, Office Manager, Muskingum County Water Department, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-----------------------|----------------------------|---------------|
| 182-373-506030 Land | 182-373-504999 Contingency | \$24,800.00 |

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, ay e; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1031 approve the line item transfer of monies within Fund Number 001 as requested by Tina Huebner, County Auditor, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|---------------------------------------|----------------------------------|---------------|
| 001-103-503001 Supplies and Materials | 001-103-501002 Employee Salaries | \$5,000.00 |

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RESOLUTION 25-1032 acknowledge the resignation of Chloe E. Carney,
Requested by Shannon Bell, Muskingum County Rambo.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1033 approve the line item transfer of monies within Fund Number
001 as requested by Ron Welch, Prosecutor, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|----------------------------------|---------------------------------|---------------|
| 001-105-504021-Process Serv Fees | 001-105-504130-Dues&Memberships | \$1,200.00 |

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1034 authorize Melissa J. Bell to sign a Release for a portion of
an easement granted by Ronald V. Wilson and Cindi L. Quinn. This easement was for the Weber
Force Main project.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1035 agree to sign change order “Wireless Access Points Pt 1” for the
New Jail Project in the amount of \$50,188.53. This change order is classified as “Owner Requested
Revisions” and therefore funded from Owner’s Contingency.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-1036 agree to sign change order “PCO -039 – TD, Tile Drains,
WAPS, Bracing” for the New Jail Project in the amount of \$55,708.24. This change order is
classified as “Means and Methods” and therefore funded from Construction Manager’s
Contingency.
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Bell reported the results of the Fair Board Member voting.

Ron Welch, County Prosecutor, met to update the Commissioners.

- FLOCK Cameras
- Altercare
 - Medically assisted treatment for mental health
 - Accountability
 - Goal: to keep from returning to system
 - Refining Hope and Junior Hope Courts
 - Applying for grants

RESOLUTION 25-1037 declare an Executive Session at 8:27 a.m. for the purpose of
discussing Pending Litigation of the Muskingum County Commissioners. This session ended
about 8:45 a.m.
Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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There was discussion with Prosecutor Welch regarding Landbank procedures.

- Accepting payments on tax delinquencies
- Commissioner Cameron emphasized again, how important title exams/searches are when acquiring properties

The Commissioners discussed MVESC's suggestion of grandchildren of County employees being eligible for the tuition discount with Little Farmers Daycare through MVESC.

There was discussion regarding the Auditor's request for a credit card policy resolution and the following was considered:

RESOLUTION 25-1038 authorize an officer or employee of an appointing authority to use a County credit card without submitting an estimate, according to ORC 301.27(F)(2).

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

The Commissioners talked with Robert Moore, IT Director, about the Disaster Recovery Plan. He hopes to have that completed by October 31.

Robert hopes to have a meeting with Department Head and Elected Officials in December to discuss the Plan and also explain the new phone system.

Robert presented a quote for new lighting for the Courthouse. The Commissioners agreed to proceed.

The Commissioners received notification from Big Brothers Big Sisters regarding their "Drive for UR Community Event" to be held November 1; 9am – 4pm at Dutro's.

Brian Addis, APG Architects and Kade Haddox, County Administrator met with the Commissioners to update on jail construction.

- Brian recommends the parcels for the new jail be combined into one single parcel
- Brian is estimating an August 2027 move in date
- Granger will be in charge of FFE (fixtures, furnishings and equipment)
 - Phones will be directed by the County (third party)
- There was brief discussion regarding the Center for Seniors parking lot retaining wall

Kade gave an update on 44 North 4th Street and requested the following for consideration:

RESOLUTION 25-1039 approve the professional service contract for the "Muskingum County Image Building Renovation Project" (44 North 4th Street) for \$24,800 plus reimbursable expenses.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

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Kade continued with his updates:

- Power washing jail next week – two days
- Working with AEP on moving the large power lines in the Courthouse alleyways
- MVESC childcare tuition updates

The Commissioners met virtually with Peya of EDPR Distributed Generation, LLC regarding the Cass Township solar project northwest of Dresden.

- EDPR will send a Development Agreement for the County to review
- Will share plans before construction
- PILOT
- After 25 years – decommission bond – restore land to original state
- Obtaining ODOT and Federal permits
- Second half of 2026
- Want to be good neighbors – will communicate with neighbors

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

Commissioner Prouty reported that Shannon Bell, Director of Rambo Clinic, asked Eric Winters if County Maintenance would do their snow removal this winter. It was preferred that Rambo find a company to do that for them.

The Commissioners completed probation period evaluations and considered the following:

RESOLUTION 25-1040 approve a wage increase for Kacey Stackhouse, upon successful completion of probationary period as Deputy Clerk. Increase will be \$1.00 per hour to be effective November 01, 2025.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-1041 approve a wage increase for Kade Haddox, County Administrator, upon successful completion of probationary period as County Administrator. Increase will be \$2.00 per hour to be effective November 08, 2025.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-1042 approve to grant bonuses, to show appreciation, for employees under the Commissioners' Appointing Authority in all Departments' that budgets can accommodate the bonuses for their Department. Bonuses will be issued November 14, 2025 and granted as follows:

| | |
|------------------------|----------------|
| Full-time Employees | \$ 550.00 each |
| Part-time Employees | \$ 300.00 each |
| Probationary Employees | \$ 175.00 each |

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

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Commissioner Prouty reported a concern from Tom Bash whose property is next to the Avondale Youth Center's property. Mr. Bash said that Avondale's maintenance is working and placing blockades on his property. He is concerned about safety, especially when people are hunting on his property. The Commissioners placed a call to Gary at Avondale explaining the concern. Gary will look into the situation.

A call was placed to Sheriff Lutz regarding Dr. Gandolf's request. He will find out what they are currently paying for spay and neuters in Columbus and compare to what Dr. Gandolf is offering.

After reviewing an email from Stephanie Winland, Director of Convention Facilities Authority, the Commissioners placed calls to her requested Board re-appointments, to ensure their intentions, and the following was then considered:

RESOLUTION 25-1043 re-appoint Kyle Witucky and Travis Jones to the Muskingum County Convention Facilities Authority Board with a term to commence December 15, 2025 and end on December 14, 2029.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

Steve Welker, Board Member of Brave Beginnings called Commissioner Prouty and requested a meeting with the Commissioners. A meeting was set for Monday, October 27.

The Commissioners began work on the 2026 Budget.

With no further business being before the Board, the meeting was adjourned at approximately 2:38 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron