

Minutes for Thursday, October 24, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 24-0989 Meeting was called to order at 8:02 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0995 declare an Executive Session at 8:02 a.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County Job and Family Services. This session ended about 8:31 a.m.
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners met virtually with David Han and Shannon Schoening of USDA regarding the lease at the Rural Services Building, 225 Underwood Street. They are asking for a five year lease renewal for USDA/FSA. They also questioned the letter they received from the Commissioners May 2024 informing them that the Commissioners would not be renewing their lease for USDA/NRCS. They would like to send a proposal today to negotiate the renewal of the NRCS lease.

The following legislation was now considered:

RESOLUTION 24-0990 approve the Supplemental Appropriation of Funds within fund number 088, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator, for the Muskingum County Convention Facilities Authority's ARPA Award.

Supplemental Appropriations:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
088-103-503022	ARPA Pass Thru Grants (MCCFA Award)	\$150,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0991 approve the Supplemental Appropriation of Funds within Fund Number 198, for the Muskingum County Department of Probation, as requested by Melanie Richert, Chief Probation Officer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
198-440-503001	Supplies & Other Exp.	\$1,747.99

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 24-0992 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Rachael Dille, Finance Manager.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Travel & Training	11/29/23	\$90.12

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0993 approve the line-item transfer of monies within Fund Number 001 as requested by Sheriff Matthew Lutz, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line-Item</u>	<u>To Line-Item</u>	<u>Amount</u>
001-458-506002 Computer Equipment	001-458-504007 Vehicle Repair	\$20,000.00
001-458-502004 Insurance	001-458-504349 Jail Medical	\$40,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0994 approve the Supplemental Appropriation of Funds within Fund Number 002, for the Muskingum County K-9 Adoption Center, as requested by Sheriff Matthew Lutz.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Kennel Supplies	002-502-503001	\$10,000.00
Kennel Veterinary	002-502-504403	\$10,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Kurt Stanley and Jimmy Steinweinder from Otis Elevator came to update the Commissioners on the schedule of the repair and replacement of the Courthouse elevator.

Pam Davis, Human Resources came to meet with the Commissioners and requested the following for consideration:

RESOLUTION 24-0996 declare an Executive Session at 9:55 a.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County Job and Family Services. This session ended about 10:33 a.m.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0997 approve the employment of Christopher Bryan and Justin Polk as Field Operators for the Muskingum County Water Department, contingent upon passage of the pre-employment assessments. Starting wage will be \$20.00 per hour with the opportunity for a \$.50 per hour increase upon the successful completion of the 180 day probationary period.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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RESOLUTION 24-0998 approve the posting of the position of Full Time Cook for the Muskingum County Center for Seniors. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0999 declare an Executive Session at 10:30 a.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County Job and Family Services. This session ended about 11:01 a.m.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Don Madden, Projects Manager and Zack Forker, Assistant Projects Manager came to meet with the Commissioners along with Ron Fitz, Brush Creek Township Trustee.

- Brush Creek has submitted a petition for water on Dozer Ridge Road
 - They are proposing to contribute \$225,000 to this project
- The project would service 16 homes over three miles with the possibility of more homes
- Don will get an Engineer's estimate

Don reported that he would be in a virtual call with Josh Legg, Ohio EPA, Monday; 11:00 a.m. to discuss funding for the Maysville Water Extension project.

Eric Reed, County Administrator, came to update the Commissioners.

- Jail
 - Addendum #2 has been issued
 - Granger extended bid deadline to November 5
 - Reason for extension is to ensure coverage on HVAC package
 - This possibility was discussed at the pre-bid meeting
 - Once Eric was notified, he contacted them regarding the GMP proposed delivery date
 - Granger confirmed in writing they will provide GMP Proposal on December 2
 - RFP submissions for Building Commissioning and Construction Testing & Inspection are being reviewed
 - Recommendations will be presented Thursday, October 31
- Fairgrounds South Entrance Restroom
 - Construction documents from APG are to be complete by November 1
 - The Fair Board has \$106,000 from their State Grant to contribute to the project
 - Commissioners Bell and Cameron agreed to move forward with the project using ARPA dollars
 - The following was then considered:

RESOLUTION 24-1000 authorize the advertisement of bids for the South Entrance Restroom Project at the Muskingum County Fairgrounds.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, not voting.

Motion carried.

Pam Davis, Human Resources and Danny Brenneman, Director MCJFS, came to meet with the Commissioners and the following was requested:

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RESOLUTION 24-1001 declare an Executive Session at 12:26 p.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County Job and Family Services. This session ended about 1:03 p.m.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-1002 approve a ten working day suspension without pay as disciplinary action for Daniel Brenneman, Muskingum County Job and Family Services Director, to be served Monday, October 28, 2024 through Friday, November 8, 2024. Additional discipline and/or other measures will be considered by the Board of County Commissioners of Muskingum County, Ohio following the completion of this ten working day suspension without pay.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Bell reported on the SEO Joint Solid Waste Financial meeting she attended yesterday. There was continued discussion regarding Recycling employments.

The Commissioners returned a call to Mrs. Cornell who shared concerns regarding her husband's diet while he's in the County Jail. The Commissioners will talk with Captain Suci, Jail Administrator.

Scott Lee, Facilities Superintendent, reported that Jeremy Davis, APG Architects, is working on the fire escape plan for the Courthouse.

Andy Roberts, GIS Director, came to discuss the schedule for the township zoning meetings.

With no further business being before the Board, the meeting was adjourned at approximately 2:42 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks