

Minutes for October 26, 2020

Commissioners Present: Porter, Crooks
Commissioner Cameron was absent
Staff Present: Susan Reese

RES 20-0957 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.
Vote was Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payroll, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to accept and approve the minutes of the October 22, 2020 session with corrections.
Commissioner Crooks seconded.
Vote was Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 20-0958 approve the creation of a new expenditure line item within Fund 064 for the Muskingum County Juvenile Court as requested by Vicki Vallee, Finance Manager, as follows:

CREATE NEW EXPENDITURE LINE ITEM

<u>Description</u>	<u>Line Item Number</u>
Diversion-Equipment	064-444-503032DVRSN

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Diversion-Equipment	064-444-503032DVRSN	\$1,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0959 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the State of Ohio; PY2020 Community Housing Impact and Preservation Program Community Development Block Grant Program Grant Agreement as requested by Sheila Samson, Director, Muskingum County Community Development. B-C-20-1CC-1; \$262,800.00
Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0960 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the State of Ohio; PY2020 Community Housing Impact and Preservation Program Community Development Block Grant Program Grant Agreement as requested by Sheila Samson, Director, Muskingum County Community Development. B-C-20-1CC-2; \$487,200.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0961 approve the line item transfer of monies within Fund Number 014 as requested by Peggy Taylor, Office Manager, Muskingum County Water Department, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
014-373-504100 Utilities	014-373-503001 Supplies	\$1,500.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0962 approve the line item transfer of monies within Fund Number 018 as requested by Stephanie Neuhart, Business Manager, Muskingum County Board of Developmental Disabilities, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
018-694-50317 COVID Expense	018-694-503019 CARES Direct Grant Exp	\$184,436.06

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0963 approve the line item transfer of monies within Fund Number 013 as requested by Peggy Taylor, Office Manager, Muskingum County Sewer Department, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
013-372-507001 Misc Expense	013-372-50317 COVID	\$3,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0964 authorize the Mid-East Ohio Building Department to refund building permit fees to Farmers Insurance; 54917 National Rd., Bridgeport, OH 43912, in the amount of \$283.25. Upon review of the plans, it was found that the sign was a re-face and a permit was not required. The request was received from Jason Baughman, Chief Building Official.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0965 approve and authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Change Order Number One (001) in the amount of \$1,257.00 for Lepi Enterprises, Crane Lift Plan.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0966 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Certificate of Substantial Completion for the Leffler Road, Nostine Road, Baughman Run Road, Swackhammer Road, Cannelville Road, Gils Hollow Road and Roseville Water Main project.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0967 authorize Mollie S. Crooks to sign Pay Application Number 1 for the EastPointe Waterline Project to serve AMG. Pay Application Number 1 is for the sum of \$276,792.97

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0968 sign the Bed Rental Agreement for two (2) beds and one (1) additional (floating) beds between the County of Muskingum, Ohio and the County of Coshocton, Ohio for the Detention of Juvenile Offenders. The agreement shall become effective January 01, 2021 thereof by all parties hereto and shall run until and through December 31, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0969 sign the Bed Rental Agreement for two (2) beds and one (1) additional (floating) bed between the County of Muskingum, Ohio and the County of Guernsey, Ohio for the Detention of Juvenile Offenders. The agreement shall become effective January 01, 2021 thereof by all parties hereto and shall run until and through December 31, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0970 sign the Bed Rental Agreement for three (3) beds and two (2) additional (floating) beds between the County of Muskingum, Ohio and the County of Knox, Ohio for the Detention of Juvenile Offenders. The agreement shall become effective January 01, 2021 thereof by all parties hereto and shall run until and through December 31, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

The Clerk presented letters she was asked to prepare for Mr. Giordana, Mr. Rambo and the Village Mayors. They were approved with some changes to the Village Mayors' letter. It was agreed to hold the letters for Commissioner Cameron to sign when she returns.

Commissioner Cameron sent a message explaining that she had to leave by 1:30 Thursday and asked if the Board might start at 9:00 a.m., as they have done in the past, to help expand the day.

- Commissioner Crooks said that was fine with her
- Commissioner Porter said he didn't see the need

The Commissioners will meet at regular time; 10:00 a.m.

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Commissioner Porter reported that after he talked with Prosecutor Mike Haddox regarding the parking controversy, he sent an email to everyone.

- Cindy Rodgers was originally told to park in Julie Jones old parking spot in the Soldiers and Sailors parking lot during the construction
- Commissioner Crooks observed that Clerk of Court, Wendy Sowers, is parking on the street every day during this construction
- Commissioner Porter said parking issues are Maintenance' responsibility

WHIZ News came in to interview the Commissioners regarding the CARES Act Grant.

The Clerk was asked to invite Bryan Catlin, Dog Warden, to the meeting with Shawn Johnson of the Engineer's office, Thursday. Also, ask him to stay after that meeting to give update on vetting; spay/neuter, etc.

Quay from WHIZ, informed the Commissioners that they had gone to the Adoption Center to do a story for the Pet of the Week and the smell was so terrible they had a hard time doing the story.

- Bryan told them it was a sewer problem that is worse in the mornings and due to a "pipe cut short"
- They are now going to the TV station to do the Pet of the Week
- The Commissioners had not heard anything about the odor or the pipe
- WHIZ also has a hard time getting anyone, Wardens or Volunteers, to speak during the interview
 - They are either too nervous, no clue about what to say
 - Wardens don't want to talk

Frank Dosch and Jared Dosch from the Forker Company and Brian and Lindsay Lowe from Med Ben came to meet with the Commissioners along with Pam Davis and Debbie Irwin, regarding the upcoming renewal.

- MedBen is holding their fees the same for this year
- Administration fees will stay the same
- Looking back to January 2019 until now, if the County had kept the old drug plan, the County would have paid 6.8% more on drugs; approximately \$226,000
- There was discussion regarding increasing the Stop Loss deductible
- Pam and Debbie will be presenting Open Enrollment information via PowerPoint with voiceover this year because of COVID concerns
- Wellness compliance for 2020 as of October 15 shows about a 78-80% compliance average
- Frank would suggest renewing with the incumbent at the \$160,000 Stop Loss
- Pam and Debbie will come back in Thursday after they review costs to present figures to Commissioners

Pam reported that she and Robbie conducted interviews Friday for Maintenance position. They would like to repost the position and extend date to October 31 or until filled.

- Commissioner Porter asked if they had considered, any further, hiring a cleaning firm
- Pam said that would be the Board's decision for Housekeeping

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- She then reported on the Housekeeping interviews
 - Four applicants for Housekeeping declined interviews
 - Two because they accepted other jobs
 - One at GrowOhio for \$17 an hour
 - Pam would like to propose the hiring of Suzette Walker for the Housekeeping position
 - Suzette worked for the County before, but resigned because of a long commute
 - That is no longer the case
 - Pam reported that two of the Maintenance applicants also declined interviews because of accepting other jobs
 - The Board agreed to reposting the Maintenance position and extending the application date

The following was then considered:

RESOLUTION 20-0971 approve the employment of Suzette Walker, contingent upon passage of the drug screen and MVR.

Because Suzette was a recent employee of the County, it was determined that a second Background Check was not necessary.

Starting wage will be \$11.00 an hour with the opportunity for a \$.50 an hour increase upon the successful completion of the 180 day probationary period.

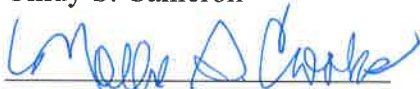
Commissioner Crooks suggested posting County job opportunities with Ohio Means Jobs.

Commissioner Porter would suggest considering the \$170,000 Stop Loss for next year.

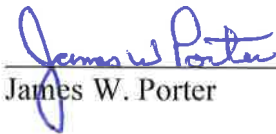
With no further business being before the Board, the meeting was adjourned at approximately 1:01 p.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.

ABSENT

Cindy S. Cameron



Mollie S. Crooks



James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.

